



Technology Coordinating Committee

May 15, 2020, 2:00 – 3:30 PM*

***Special Meeting**

Minutes Prepared by: Chasity Whiteside

Attendance:

Note: 7 members required to meet quorum.

Chairs (3)	College IT Managers (2)	Bargaining Units (2)	Student Senate (2)	Visitors
<input checked="" type="checkbox"/> Bill Komanetsky (LPC-Faculty)	<input type="checkbox"/> Sara Woods (CC)	<input checked="" type="checkbox"/> Debbie Fields (FA)	<input type="checkbox"/> Shahaf Dan (LPC)	Eric Stricklen
<input checked="" type="checkbox"/> Bruce Griffin (CTO) (non-voting)	Steve Gunderson (LPC)	<input type="checkbox"/> Timothy Druley (SEIU)	<input type="checkbox"/> Stacy Harris (CC)	Wing Kam
<input checked="" type="checkbox"/> Christina Davis (CC-Class/Sup)				Cathy Gould
Administration (4)	Academic Senate (4)	Classified Senate (3)		Steven McGervey
<input checked="" type="checkbox"/> Nathaniel Rice (CC)	<input type="checkbox"/> Jeff Drouin (CC)	<input checked="" type="checkbox"/> Christina Davis (CC)		
<input checked="" type="checkbox"/> Steve Gunderson (LPC)	<input checked="" type="checkbox"/> Lisa Ulibarri (CC)	<input checked="" type="checkbox"/> Rachel Ugale (DO)		
Vacant (ITS)	Bill Komanetsky (LPC)	<input checked="" type="checkbox"/> Scott Vigallon (LPC)		
Bruce Griffin (DO) (non-voting)	<input type="checkbox"/> Jeff Judd (LPC)			

Agenda Item	Information/Discussion	Action
1. Call to Order	➤ Meeting called to order @ 2:10pm	
2. Approval of Minutes	➤ Lisa made a motion to approve the April 10, 2020 minutes with no corrections; Christy seconded ○ Votes: Yes - 10; No - 0; Abstentions - 0	➤ minutes approved
3. Email Improvement Taskforce Recommendation	<ul style="list-style-type: none"> ➤ Email Improvement Taskforce White paper posted on TCC website <ul style="list-style-type: none"> ○ http://districtazure.clpccd.org/tcc/files/docs/agendas/2019-20/20200515-handout-Email-Improvement-Taskforce.pdf ➤ The taskforce asked for a side by side comparison of google and Microsoft 365, also posted on TCC website <ul style="list-style-type: none"> ○ http://districtazure.clpccd.org/tcc/files/docs/agendas/2019-20/20200515-handout-G-Suite-MS365-side-by-side.pdf ➤ Taskforce discussed 3 options: <ul style="list-style-type: none"> ○ Fix the current system we have in place ○ Move to Microsoft (MS) hosted exchange in the cloud ○ Move to Google GSuite Enterprise program ➤ The side-by-side comparison lists each systems' functionality as well as the steps involved in migration according to the vendor's website. ➤ The first page shows many similar features but a few differences stand out: <ul style="list-style-type: none"> ○ The Google tool to migrate from our current server environment is in Beta ○ Additional costs for G-Suite vs the fixed costs of MS licensing as Google requires licenses for adjuncts as well as full-time faculty ➤ MS 365 allows users to access up to 5 copies across multiple devices ➤ Q: What's the timeline for implementation? 	➤ Recommendation will be sent to the Chancellor from the TCC Tri-Chairs

	<ul style="list-style-type: none"> ➤ A: This would take just weeks from beginning to end including background setup. There will be a couple of days for migration, realistically. We have tools in place so emails won't bounce during that time. MS usually moves accounts over in bunches. There will be a required period of downtime, a maintenance window that will be communicated in advance. ➤ Q: Will 365 have the same look and feel as Outlook or will the interface drastically change? ➤ A: The apps are very similar. There aren't many differences but now you'll have access to the web-based apps as well. ➤ Q: Right now, some staff use named@chabotcollege.edu & name@laspositascollege.edu besides their name@clpccd.org address. Will we have the same ability with either of these products? ➤ A: With MS, yes. With Google, no. ➤ Q: Will users' email folders and/or rules and calendars remain intact? ➤ A: We'll have to check on that as we begin the project. ➤ Discussion around how to communicate to the larger campus communities. Chairs plan to take the news back to the Senates. ➤ Bill made a motion to support the taskforce's recommendation to migrate to MS 365 to replace our current on premises system. <ul style="list-style-type: none"> ○ Votes: Yes - 10; No - 0; Abstentions - 0 ➤ Next Steps: <ul style="list-style-type: none"> ○ Recommendation will be sent to the Chancellor from the TCC Tri-Chairs. ○ If approved, ITS to identify vendor then define Scope of Work. 	
10. Good of the Order	➤ NA	
11. Adjournment	➤ @ 3:07 pm	
Future Meeting Dates	<ul style="list-style-type: none"> ➤ Sept 11, Oct 09, Nov 20, Dec 11 (2020) ➤ Jan 29, Mar 12, Apr 09, May 14 (2021) 	