

Human Resources

AP 7160 PROFESSIONAL DEVELOPMENT

Reference(s):

Education Code Sections 87150 et seq.;
Accreditation Standard 3.2

The institution supports its employees with professional learning opportunities aligned with the mission and institutional goals. These opportunities are regularly evaluated for overall effectiveness in promoting equitable student success and in meeting institutional and employee needs.

College Fee Reimbursement

The district will reimburse to confidential or supervisory employees the costs of enrollment fees for credit course work towards a degree or certificate offered by the District, other California community college districts, the California State University or University of California systems. Eligibility for such reimbursement shall be based upon:

1. satisfactory completion of the course;
2. demonstration that the reimbursement does not exceed sixteen (16) semester units per year.

The district will reimburse the employee at the cost of the prevailing California Community College fee or up to \$125 per unit for approved colleges and universities. An employee may only be approved for up to \$2,000 per fiscal year. This program is administered on a first come, first served basis.

Information on professional development and tuition reimbursement for represented employees can be found in the respective collective bargaining agreement.

Approved: July 21, 2015

Board Approved: June 17, 2025