



Planning & Budget Committee (PBC) Minutes

May 5, 2023 12:30 p.m.

Regular Meeting

Recorder: Dawn Renee Neideffer

Note: 10 members required to meet quorum

Attendance:

Chairs (3)	Classified Senate (3)	Brian Goo	
<input checked="" type="checkbox"/> Jonah Nicholas (DO) non-voting	Noell Adams (CC)	Paulette Lino	
<input checked="" type="checkbox"/> Noell Adams (CC)	<input checked="" type="checkbox"/> David Rodriguez (LPC)	Dave Fouquet	
<input checked="" type="checkbox"/> Sarah Thompson (LPC)	<input type="checkbox"/> Chasity Whiteside	Rachael Tupper-Eoff	
Administration (5)	Classified Union (3)	Dr. Jamal Cooks	
<input checked="" type="checkbox"/> Dr. Theresa Fleischer Rowland (DO)	<input type="checkbox"/> Virginia Criswell (CC)	Ashley Young	
<input checked="" type="checkbox"/> Dale Wagoner (CC)	<input checked="" type="checkbox"/> Nalan Smith (LPC)	Dr. Dyrell Foster	
<input checked="" type="checkbox"/> Anette Raichbart (LPC)	<input checked="" type="checkbox"/> Cathy Gould (DO)	Daniela Baliff	
<input type="checkbox"/> Rajinder Samra (LPC)	Student Senate (2)	Dr. Cynthia G. da Cruz	
<input checked="" type="checkbox"/> Nathaniel Rice (CC)	<input type="checkbox"/> Thomas Blakely (LPC)	Heather Hernandez	
Faculty Association (2)	<input type="checkbox"/> Stacy Harris (CC)		
<input type="checkbox"/> Jeff Drouin (CC)	Guests:		
<input checked="" type="checkbox"/> Thomas Orf (LPC)	Rosalie Roque		
Academic Senate (4)	Sui Song		
<input checked="" type="checkbox"/> Miguel Colon (CC)	Bruce Griffin		
<input checked="" type="checkbox"/> Tina Inzerilla (LPC)	Dio Ramos		
<input checked="" type="checkbox"/> Dr. Patricia (Trish) Shannon (CC)	Danuta Romero		
Sarah Thompson (LPC)	Tracy Coleman		

Meeting commenced 12:31 p.m.

Agenda Item	Information/Discussion	Action
1.	<p>Welcome Guests and Quorum Check <i>For information</i></p> <p>Quorum met with 13 voting members, excluding JNicholas.</p>	None
2.	<p>Approve Today's Agenda <i>For action</i></p> <p>JNicholas asked for a motion to approve the agenda. ARaichbart moved to approve the agenda and MColon seconded the motion. <u>The agenda was approved, unanimously with item 4, Vote on July Meeting Date, being moved to end of agenda.</u></p>	May 5 2023 agenda approved
3.	<p>Approve Previous Meeting Minutes <i>For action</i></p> <p>The minutes from the previous meeting were reviewed. JNicholas asked for a motion to approve the minutes. DRodriguez moved to approve the previous meeting minutes, NRice seconded the motion. <u>The minutes were approved, unanimously with the correction made to a the word "recalc" in line one, item 7.</u></p>	<p>March 3, 2023 minutes approved</p> <p>No meeting in April 2023</p>
4.	<p>DEMC Report-out <i>For information</i></p> <p>Ad Astra documents were identified and defined. Coding on modality and pathways was discussed with ITS. Discussion was had about using summer time to refine the progress on the data to make sure it is as robust as possible and to test the data for reliability. It was also discussed to offer the Deans training for familiarity and use of the platforms during the summer time. CTO BGriffin gave an update on MyPortal-single-sign in and the CRM-update-and-advise rollouts. JNicholas gave an analysis of the enrollment numbers and projections for FTS. This was to see what the data may look like when [the District] comes off hold harmless funding. FY 2025-26 is the first year expected to be funded with the Student-Centered Funding Formula (SCFF). DEMC will meet in person at the August Convocation at Chabot College.</p>	None

<p>5.</p>	<p>Tentative Budget Update & State Budget Update <i>For discussion</i></p> <p><u>Tentative Budget:</u></p> <p>The tentative budget was reviewed and discussed at the last PBC meeting. Numbers were given to the colleges to assist in closing this fiscal year. Budget-Grants Manager RRoque is hard at work on budget development, especially position control. The anticipation is that the budget will be balanced largely through the usage of the remainder of the COVID Block Grant that was given to the District in FY 2022-23 (\$9.5M in total). The CalSTRS Rate is unchanged at 19.1%. CalPERS Rate is going up slightly, 25.37% to 26.68%. Healthcare rates may go up substantially after a couple of years of relatively flat rates.</p> <p><u>State Budget:</u></p> <p>The state tax collections continue to lag and the January budget deficit of \$22.5B is expected to grow. Much of the revenue shortfall can be attributed to an automatic tax extension granted to most of California due to the flooding. The COLA is expected to come in at \$8.22%; the prevailing wisdom is that Governor Newsom will fund the COLA even if it requires small, system deferrals. Some districts are advocating for a smaller overall COLA accompanied with COLAs for categoricals; there is not much traction currently. The May Revision will be out within a couple of weeks. The state reserves remain robust.</p> <ul style="list-style-type: none"> • Budget Stabilization Account \$23.3B • Public School System Stabilization Account \$9.5B • Special Fund for Economic Uncertainties \$3.5B • Safety Net Reserve \$900M • Total \$37.2B 	<p>None</p>
<p>6.</p>	<p>SCFF Metric Analysis <i>For information</i></p> <p>Jnicholas reviewed the enrollment numbers. The P2 enrollment reporting that was recently done is not likely to change by the October.</p> <p>The total of 12,563 is a low watermark for the District. (see total in chart below)</p>	

Estimated FTES for FY 2022-23	Credit	Non-credit	Total
Chabot College	7,366	48	7,414
Las Positas College	5,105	44	5,149
Total	12471	92	12,563

Estimating the SCFF metrics:

Estimated SCFF Metrics FY 22-23	2021-22	2022-23 (est.)	Difference	% Change
Credit FTES	13,358	12,471	(887)	-6.64%
Cal Promise Grant	8,331	7778	(553)	-6.64%
AB 540	574	475	(99)	-17.25%
Pell	3,757	3508	(249)	-6.64%

JNicholas also reviewed the spreadsheet shared in DEMC showing the SCFF analysis on transitioning off hold harmless funding. To start being funded by the SCFF, the District would need a 3-year rolling average of 15,500. The hope is the District will start getting into a growth mode and build momentum into fall. The reality is, if the numbers for FY 2022-23 stay in the 12,500 range, those [FY 22-23] numbers will need to drop off our 3-year average before any hope of hitting 15,500 FTES. This SCFF analysis has been updated since March and will be sent to members.

7.	<p>Budget Status Reports <i>For information</i></p> <p>The retro-active payroll payments have been made. Salary increases have been added to the budget. The District operating amount for April has been exceeded due to utility expenses. 'Districtwide expenditures' are attributed to 'District expenses' on the budget status reports. The cost for gas in utilities has gone up significantly. The benefits amount looks low for this time of year because those funds go through a holding account, which creates a timing issue with the report cutoffs. M&O shows a lot of encumbrances, but they will drop off by the end of the [fiscal] year. The unrestricted general fund looks good overall. The budget is on track for all sites.</p>	None
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<p>8.</p>	<p>Vote on July Meeting Date <i>For action</i></p> <p>SThompson said PBC traditionally meets in July to discuss the tentative budget. Consensus was built to send a poll to members to choose a date.</p>	<p>Tabled</p>
<p>9.</p>	<p>Future Agenda Items <i>For discussion</i></p> <p>No discussion had.</p>	<p>None</p>

Meeting adjourned 1:52 p.m.