



Planning & Budget Committee (PBC) Minutes

March 3, 2023 12:30 p.m.

Regular Meeting

Recorder: Dawn Renee Neideffer

Note: 10 members required to meet quorum

Attendance:

Chairs (3)	Classified Senate (3)	Rachel Tupper-Eoff	
<input checked="" type="checkbox"/> Jonah Nicholas (DO) non-voting	Noell Adams (CC)	Paulette Lino	
<input checked="" type="checkbox"/> Noell Adams (CC)	<input checked="" type="checkbox"/> David Rodriguez (LPC)	Dave Fouquet	
<input checked="" type="checkbox"/> Sarah Thompson (LPC)	<input checked="" type="checkbox"/> Chasity Whiteside	Angela Castellanos	
Administration (5)	Classified Union (3)	Brian Goo	
<input type="checkbox"/> Dr. Theresa Fleischer Rowland (DO)	<input type="checkbox"/> Virginia Criswell (CC)	Ashley Young	
<input checked="" type="checkbox"/> Dale Wagoner (CC)	<input checked="" type="checkbox"/> Nalan Smith (LPC)	Rachel Ugale	
<input checked="" type="checkbox"/> Anette Raichbart (LPC)	<input type="checkbox"/> Cathy Gould (DO)	Daniela Baliff	
<input checked="" type="checkbox"/> Rajinder Samra (LPC)	Student Senate (2)		
<input checked="" type="checkbox"/> Nathaniel Rice (CC)	<input type="checkbox"/> Thomas Blakely (LPC)		
Faculty Association (2)	<input type="checkbox"/> Stacy Harris (CC)		
<input checked="" type="checkbox"/> Jeff Drouin (CC)	Guests:		
<input checked="" type="checkbox"/> Thomas Orf (LPC)	Rosalie Roque		
Academic Senate (4)	Sui Song		
<input checked="" type="checkbox"/> Miguel Colon (CC)	Dio Ramos		
<input checked="" type="checkbox"/> Tina Inzerilla (LPC)	Dr. Jamal Cooks		
<input checked="" type="checkbox"/> Dr. Patricia (Trish) Shannon (CC)	Ann-Marie Fisher		
Sarah Thompson (LPC)	Ron Gerhard		

Meeting commenced 12:33 p.m.

Agenda Item	Information/Discussion	Action
1.	<p>Welcome Guests and Quorum Check <i>For information</i></p> <p>Quorum met with 14 voting members, excluding JNicholas.</p>	None
2.	<p>Approve Today's Agenda <i>For action</i></p> <p>JNicholas asked for a motion to approve the agenda. DWagoner moved to approve the agenda and TOrf seconded the motion. <u>The agenda was approved, unanimously.</u></p>	March 3, 2023 agenda approved
3.	<p>Approve Previous Meeting Minutes <i>For action</i></p> <p>The minutes from the previous meeting were reviewed. JNicholas asked for a motion to approve the minutes. DWagoner moved to approve the previous meeting minutes, NAdams seconded the motion. <u>The minutes were approved, unanimously.</u></p>	February 3, 2023 minutes approved
4.	<p>DEMC Report-out <i>For information</i></p> <p>JNicholas gave a review the DEMC agenda and discussion. Enrollment is up at both sites. The vision of DEMC was reviewed. The Kennedy and Co. consultants gave their presentation on enrollment and retention practices within the District. CRM Recruit and Advise gave a presentation. Presentations will be posted on the DEMC website. VP Whalen gave an update on next steps with Ad Astra. Dean Gagnon gave an update on the alternative academic calendar, with an expectation of a recommendation to the Chancellor around fall 2025.</p> <p>NAdams said she was surprised to see the Kennedy & Co. presentation and the CRM Recruit and Advise presentation on the DEMC agenda as well as the suggestion to do a My Portal demo at DEMC. NAdams also noted the presentation by Kennedy & Co. left it unclear who will be doing what to move the concepts [presented] forward and where the most fruitful place to have these conversations is. My Portal and CRM Recruit are heavily used by student services staff which are Classified Professionals, and Classified Professionals do not have a voting</p>	None

	<p>membership in groups like DEMC. DRodriquez asked if there will be an update on the Alternative Academic Calendar Committee (AACC). DFouquet asked about how the vote on the compressed calendar is vetted to the campus communities. SThompson added that major planning districtwide should be vetted in the Planning and Budget Committee where there is a rounded representation of district constituent groups. Classified Professionals are represented and able to vote in the PBC. JNicholas replied the Alternative Academic Calendar Committee has met a few times and made one report-out at DEMC, so far. Informational items from AACC can come to PBC, but DEMC, as a faculty-contractual committee, it is also appropriate to have the report-out. TShannon, who is on the AACC, added the calendar planning issues are long-term, strategic projects with powerful implications across campuses and a report-out in PBC would align with districtwide planning. At this point, no recommendations have yet been made by the AACC, but the committee has become informed of what the option, parameters and state regulations are. The group is forming an FAQ in order to report-out to various constituencies. TShannon will ask one of the AACC chairs to share their handouts. Discussion ensued.</p>	
<p>5.</p>	<p>Planning Discussion SCFF Metrics <i>For discussion</i></p> <p>At the last PBC meeting consensus was formed to add more planning items to the agenda. JNicholas committed to doing an analysis on the SCFF metrics to inform the committee where [the District] needs to be when coming off the hold-harmless and entering into the SCFF funding. DFouquet pointed out that the [funding] formula could change. Discussion ensued. Jnicholas also reviewed the SCFF metrics with the estimated FTES. The P1 apportionment report for FY 2021-23 just came out in early March. JNicholas also reviewed the SCFF allocations. DFouquet made the committee aware that 15,500 is the [FTES] target we would need to hit in order to match what our realistic revenue would have been at 17,500, under SP 361 with all the COLAs. SThompson was dubious about our ability to hit a 15,500 target in three years without an external event to generate those numbers. The Legislative Analyst’s (LAO) report on the upcoming-budget year for community colleges projects that only one or two districts will be funded by the SCFF. All other districts will be funded by stability funding or hold-harmless. JNicholas agreed with the comments and said the exercise of reviewing these metrics is to show the size of the project. Discussion ensued.</p>	<p>None</p>
<p>6.</p>	<p>Review Estimated BAM on Tentative Budgets <i>For information</i></p> <p>The estimated budget allocation model (BAM) breakdown was shared and reviewed. There are still a few things to work out in regard to the tentative budget. The current model shows Fiscal Year 2022-23 rates. P1 rates came out a little higher than the joint analysis of the budget had previously stated. It was a little bit higher than the general analysis. As contracts change, last year’s numbers will be updated so the true cost is reflected in the model for the adoption budget. Additional dollars have been allocated to utility expenses, as prices have gone up significantly.</p>	

	Total Cost of Ownership is based on square footage for M&O. The 750 per square foot does not drastically increase M&O's allocations compared to the previous BAM. CCRs and contractual obligations were shown. Colleges will receive their allocations prior to the District Office being funded. The site recap shows revenues up quite a bit compared to last year.	
7.	<p>Budget Status Reports <i>For information</i></p> <p>The P1 apportionment almost always has a significant deficit factor that gets eliminated when the recalc comes out; but the P1 had no deficit factor this time. The 1% the District reserves for this will be re-distributed to the colleges. The budget is on track for all sites.</p>	None
8.	<p>Future Agenda Items <i>For discussion</i></p> <ol style="list-style-type: none"> 1. Identify the largest obstacles the colleges have in achieving the SCFF metrics 2. Categorical funding for hiring full time faculty 3. For student retention, staffing the colleges for evening classes for basic amenities like food and book store 4. Rollout discussions for Kennedy & Co., ITS etc. 	None

Meeting adjourned 1:52 p.m.