

Planning & Budget Committee (PBC)

Minutes

April 2, 2021 12:30 p.m.

Regular Meeting

Minutes Recorded by: Dawn Renee Neideffer

Note: 10 members required to meet quorum

Attendance:

Chairs (3)	Classified Senate (3)	Nathanial Rice	
<input checked="" type="checkbox"/> Jonah Nicholas (DO) non-voting	<input checked="" type="checkbox"/> Noell Adams (CC)	Dave Fouquet	
<input checked="" type="checkbox"/> Cathy Gould (DO)	<input checked="" type="checkbox"/> David Rodriguez (LPC)	Rosalie Roque	
<input checked="" type="checkbox"/> Rajeev Chopra (LPC)	<input type="checkbox"/> Pedro Ruiz de Castilla	Jennifer Lange	
Administration (5)	Classified Union (3)	Dr. Matthew Kritscher	
<input type="checkbox"/> Dr. Theresa Fleischer Rowland (DO)	<input checked="" type="checkbox"/> Virginia Criswell (CC)	Christina Read	
<input checked="" type="checkbox"/> Dale Wagoner (CC)	<input checked="" type="checkbox"/> Stephany Chavez (LPC)	Heather Hernandez	
<input checked="" type="checkbox"/> Anette Raichbart (LPC)	Cathy Gould (DO)	Angela Castellanos	
<input checked="" type="checkbox"/> Rajinder Samra (LPC)	Student Senate (2)	Chasity Whiteside	
<input checked="" type="checkbox"/> Samantha Kessler (CC)	<input type="checkbox"/> Michelle Diaz-Nava (LPC)	Dr. Terri Anderson	
Faculty Association (2)	<input type="checkbox"/> Stacy Harris (CC)	Paulette Lino	
<input checked="" type="checkbox"/> Jeff Drouin (CC)	Guests:		
<input checked="" type="checkbox"/> Thomas Orf (LPC)	Tamica Ward		
Academic Senate (4)	Kirti Ready		
<input checked="" type="checkbox"/> Miguel Colon (CC)	Sui Song		
<input checked="" type="checkbox"/> Sarah Thompson (LPC)	Dr. Dyrell Foster		
<input checked="" type="checkbox"/> Dr. Patricia Shannon (CC)	Arnold Paguio		
Rajeev Chopra (LPC)	Billy Delos Santos Jr.		

Meeting commenced 12:32 p.m.

Agenda Item	Information/Discussion	Action
1.	<p>Welcome Guests and Quorum Check <i>For information</i></p> <p>All welcomed. Quorum met with 15 voting members, excluding VC Nicholas.</p>	None
2.	<p>Approve Today's Agenda <i>For action</i></p> <p>Agenda reviewed. VC Nicholas asked for a motion to approve today's agenda. Noell Adams noted a typo on the agenda; a correction was made to item 3 to strike "February" and add "March". With this correction, Thomas Orf moved and Anette Raichbart seconded the motion; <u>agenda approved, unanimously</u></p>	April 2, 2021 agenda approved
3.	<p>Approve Previous Minutes from March 5, 2021 <i>For action</i></p> <p>Minutes reviewed. VC Nicholas asked for a motion to approve, Dale Wagoner moved and Samantha Kessler seconded the motion. Minutes approved, unanimously.</p>	March 5, 2021 minutes approved
4.	<p>Review of Budget Allocation Model for Tentative Budget <i>For information/discussion</i></p> <p>As VC Nicholas walked through the tentative budget, he asked members to consider what is working well and what needs amending. The list of 3A expenses was reviewed. Miguel Colon said some SCFF projects had not gotten underway and still need time to launch. VC Nicholas said that after speaking to VC F. Rowland, it's clear many SCFF projects are stalled. The tentative budget reflects the continued funding of SCFF projects while simultaneously reviewing the timeframes and validity of each SCFF project, especially in regard to the non-credit SCFF project.</p> <p>The Ed Master plan was a one-time expense for FY2020; and will not be in the budget for FY2021. The RUMBL amount is the biggest line-item; the other line items are fairly small. The 2020-21 adopted budget did not account for</p>	None

	shelter-in-place utility expenses. Thus, the actuals for utilities for the current year are significantly reduced. Discussion ensued.	
5.	<p>Review Budget Status Reports (BSR) <i>For discussion</i></p> <p>VC Nicholas reviewed the budget status reports. Federal dollars are being used to offset expenditures in the general fund. District expenditures are \$2M less than at this point last year. The M&O encumbrances will fall off after the purchasing deadline. Sarah Thompson asked about transfers. Transfers can happen at any time during the year, but are more prevalent at the end of the fiscal year. Transfers can be incorporated into the adoption budget. Additional info for transfers can be found in the 311 Annual Report, which has a section on inter-fund transfers.</p> <p>Presentation Resource: March 31, 2021 BSR</p>	None
6.	<p>Retirement Board of Authority Update <i>For information</i></p> <p>VC Nicholas will bring to the April Board of Trustees meeting a resolution to adopt a Retirement Board of Authority for a trust. The trust will be used for the purposes of: investment and disbursement of funds irrevocably designated for the payment of its obligations to eligible employees and former employees of employer and their eligible dependents and beneficiaries for health insurance and other similar benefits</p> <p>The Board has established a seven-member Retirement Board of Authority for the trust. The Board desires and has the authority to appoint, terminate or replace the members of the Retirement Board of Authority at any time. The Retirement Board of Authority is comprised of the individuals holding these positions, until such time as their successors, holding the same title, shall replace them: Vice Chancellor, Business Services, Vice President, Administrative Services, College President, Administrative Association Representative, SEIU Representative, Faculty Association Representative and Retiree Representative.</p>	None
7.	<p>Future Agenda Items <i>For discussion</i></p> <ol style="list-style-type: none"> 1. Districtwide Reserves 	None

Meeting adjourned 1:20 p.m.