



Planning & Budget Committee (PBC) Minutes

October 1, 2021 12:30 p.m. Regular Meeting

Minutes Recorded by: Dawn Renee Neideffer

Note: 10 members required to meet quorum

Attendance:

| | | | |
|--|--|---------------------|--|
| Chairs (3) | Classified Senate (3) | Arnold Paguio | |
| <input checked="" type="checkbox"/> Jonah Nicholas (DO) non-voting | Noell Adams (CC) | Dave Fouquet | |
| <input checked="" type="checkbox"/> Noell Adams (DO)x | <input checked="" type="checkbox"/> David Rodriguez (LPC) | Rosalie Roque | |
| <input checked="" type="checkbox"/> Sarah Thompson (LPC)x | <input checked="" type="checkbox"/> Chasity Whiteside (DO) | Danita Romero | |
| Administration (5) | Classified Union (3) | Julia Dozier | |
| <input checked="" type="checkbox"/> Dr. Theresa Fleischer Rowland (DO) | <input checked="" type="checkbox"/> Virginia Criswell (CC) | Heike Gecox | |
| <input checked="" type="checkbox"/> Dale Wagoner (CC) | <input type="checkbox"/> Stephany Chavez (LPC) | Mujeeb Dadgar | |
| <input checked="" type="checkbox"/> Anette Raichbart (LPC) | <input checked="" type="checkbox"/> Cathy Gould (DO)x | Heather Hernandez | |
| <input checked="" type="checkbox"/> Rajinder Samra (LPC) | Student Senate (2) | Tamica Ward | |
| <input type="checkbox"/> Vacant (CC) | <input type="checkbox"/> Michelle Diaz-Nava (LPC) | Jeanne Wilson | |
| Faculty Association (2) | <input checked="" type="checkbox"/> Stacy Harris (CC)x | Nathaniel Rice | |
| <input checked="" type="checkbox"/> Jeff Drouin (CC) | Guests: | Dr. Teri Anderson | |
| <input checked="" type="checkbox"/> Thomas Orf (LPC) | Paulette Lino | Dr. Kristina Whalen | |
| Academic Senate (4) | Kirti Reddy | Billy delos Santos | |
| <input checked="" type="checkbox"/> Miguel Colon (CC) | Braylen Ward | | |
| <input checked="" type="checkbox"/> Tina Inzerilla (LPC) | Mona Abdoun | | |
| <input checked="" type="checkbox"/> Dr. Patricia Shannon (CC) | Bruce Griffin | | |
| Sarah Thompson (LPC) | Jennifer Lange | | |

Meeting commenced 12:30 p.m.

| Agenda Item | Information/Discussion | Action |
|-------------|---|--|
| 1. | <p>Welcome Guests and Quorum Check <i>For information</i></p> <p>No new guests, quorum met with 16 voting members, excluding VC Nicholas.</p> | None |
| 2. | <p>Approve Today's Agenda <i>For action</i></p> <p>Agenda reviewed. VC Nicholas asked for a motion to approve today's agenda. Anette Raichbart moved and Sarah Thompson seconded the motion. <u>Agenda approved, unanimously</u></p> | <p>October 1, 2021 Agenda Approved</p> |
| 3. | <p>Approve Previous Minutes <i>For action</i></p> <p>Minutes reviewed. VC Nicholas asked for a motion to approve minutes. Noell Adams moved to approve as amended and Trish Shannon seconded the motion. <u>Minutes approved, unanimously.</u></p> | <p>September 3, 2021 Minutes Approved</p> |
| 4. | <p>Budget Status Reports <i>For information</i></p> <p>Budget status reports are through August 31, 2021. Budget is on schedule.</p> | None |
| 5. | <p>M&O and District Office – Continued Discussion <i>For discussion</i></p> <p>M&O will move forward with total cost of ownership (TCO) funding. A few model options for consideration were offered:</p> <ol style="list-style-type: none"> 1. Rollover 2018-hold steady 2. At cost model | None |

| | | |
|----|--|------|
| | <p>3. Percentage off the top (model to date)</p> <p>4. 3-year rolling of actuals</p> <p>The worksheet/handout is to guide the discussion to go through each point above and list the pros and cons. Sarah Thompson walked the committee through the worksheet.</p> <p>Discussion to continue at next special meeting.</p> | |
| 6. | <p>CARES/HEERF Update <i>For information</i></p> <p>This item is to remind and update the committee on the federal government dollars allocated to the district sites. These one-time dollars have been helpful to supplement the sites' budgets and clear negative funds. The VPs of Administrative Services have that the infusion of CARES/HEERF funds helped balance the budgets.</p> | None |
| 7. | <p>DEMC Recommendation – Alignment with Budget Discussion <i>For information</i></p> <p>The FTEF allocation was discussed in the DEMC. There is a need to align or link the DEMC recommendation to the Chancellor with what the actual cost/budget would be. The FTES seems to be disassociated to the budget process and VC Nicholas feels additional data needs to be given to the Chancellor to support this recommendation. VC F. Rowland said this has been an ongoing conversation in DEMC and encourages the use of the IPBM process. Discussion ensued.</p> <p>Consensus was built by the committee to add to the DEMC 'ugly-sheet' a cost analysis of the adjunct budget. This would be discussed in DEMC and PBC with full transparency and in consideration of the multiple variables in order to determine, as closely as possible, what the part-time rate is.</p> | None |
| 8. | <p>Future Agenda Items <i>For discussion</i></p> <p>1. A special meeting for October 15th will be scheduled</p> | None |

Meeting adjourned 1:42 p.m.