

Planning & Budget Committee (PBC)

Minutes

June 3, 2021 12:30 p.m.

Regular Meeting

Minutes Recorded by: Dawn Renee Neideffer

Note: 10 members required to meet quorum

Attendance:

Chairs (3)	Classified Senate (3)	Angela Castellanos	
<input checked="" type="checkbox"/> Jonah Nicholas (DO) non-voting	<input checked="" type="checkbox"/> Noell Adams (CC)	Dave Fouquet	
<input checked="" type="checkbox"/> Cathy Gould (DO)	<input checked="" type="checkbox"/> David Rodriguez (LPC)	Rosalie Roque	
<input checked="" type="checkbox"/> Rajeev Chopra (LPC)	<input type="checkbox"/> Pedro Ruiz de Castilla	Jennifer Lange	
Administration (5)	Classified Union (3)	Heather Hernandez	
<input type="checkbox"/> Dr. Theresa Fleischer Rowland (DO)	<input checked="" type="checkbox"/> Virginia Criswell (CC)	Chasity Whiteside	
<input checked="" type="checkbox"/> Dale Wagoner (CC)	<input checked="" type="checkbox"/> Stephany Chavez (LPC)	Dr. Terri Anderson	
<input checked="" type="checkbox"/> Anette Raichbart (LPC)	Cathy Gould (DO)	Paulette Lino	
<input checked="" type="checkbox"/> Rajinder Samra (LPC)	Student Senate (2)	Betty Castaño	
<input checked="" type="checkbox"/> Samantha Kessler (CC)	<input checked="" type="checkbox"/> Michelle Diaz-Nava (LPC)	Julia Dozier	
Faculty Association (2)	<input type="checkbox"/> Stacy Harris (CC)	Rachel Ugale	
<input checked="" type="checkbox"/> Jeff Drouin (CC)	Guests:	Paulette Lino	
<input checked="" type="checkbox"/> Thomas Orf (LPC)	Tamica Ward	Dr. Kristina Whalen	
Academic Senate (4)	Kirti Ready	Ashley Young	
<input checked="" type="checkbox"/> Miguel Colon (CC)	Sui Song	Cynthia Gordon da Cruz	
<input checked="" type="checkbox"/> Sarah Thompson (LPC)	Dr. Dyrell Foster	Christina Read	
<input checked="" type="checkbox"/> Dr. Patricia Shannon (CC)	Danita Romero		
Rajeev Chopra (LPC)	Billy Delos Santos Jr.		

Meeting commenced 12:32 p.m.

Agenda Item	Information/Discussion	Action
1.	<p>Welcome Guests and Quorum Check <i>For information</i></p> <p>All welcomed. Quorum met with 14 voting members, excluding VC Nicholas.</p>	None
2.	<p>Approve Today's Agenda <i>For action</i></p> <p>Agenda reviewed. VC Nicholas asked for a motion to approve today's agenda. David Rodriguez moved and Anette Raichbart seconded the motion. <u>Agenda approved, unanimously</u></p>	June 3, 2021 agenda approved
3.	<p>Approve Previous Minutes <i>For action</i></p> <p>Minutes reviewed. VC Nicholas asked for a motion to approve, Dale Wagoner moved and Thomas Orf seconded the motion. <u>Minutes approved, unanimously.</u></p>	May 7, 2021 minutes approved
4.	<p>Review Budget Status Reports <i>For information/discussion</i></p> <p>The end of May shows \$3.4M less in expenditures than the prior year. This is likely due to the use of federal CARES Act dollars. For Fiscal Year 2021-22, we will continue to move allowable expenditures to these federal stimulus dollars. Most areas show lower expenditures. M&O expenditures are a little higher due to premium pay tied to working during the pandemic.</p> <p>Effective July 1, the unemployment insurance rate is going from 0.05% to 1.23%. This amounts to an additional payroll expense in excess of \$1M.</p>	None

	<p>There is consideration at the State-level to extend the hold-harmless funding or to make it permanent; more to come. SCFF funding would create an \$8M deficit [in current BAM] and conversations to build the new model and plan budgets are in order. Discussion ensued.</p>	
<p>5.</p>	<p>Budget Allocation Model (BAM) <i>For discussion</i></p> <p>Previous meeting recap: the committee finished reviewing the revenue side of the model. Consensus was built to move forward with the SCFF model simulation. Discussion about incentives built into the model was had. One scenario was to assign utilities to the respective sites as opposed to the 3A process. The committee discussed whether or not position control would be a quote off the top or incorporated into the expense side of the model to just pay for the personnel before sending the allocation to the sites. No decisions were made on these points at the last meeting.</p> <p>In building the BAM, VC Nicholas strives to make a recommendation to the Chancellor without a split vote in PBC. There is no particular product or end result he is moving toward and is open to all considerations offered by the committee. Some themes derived from the ground rules set by this committee are:</p> <ol style="list-style-type: none"> 1. the model must be perceived as fair 2. the model must be easily understood 3. the model must provide proper performance incentives 4. the model must work in years of growth and contraction <p>The committee voiced no objections to these tenants. Also noted is the need for clear delineation of who is responsible for certain expenditures. Discussion ensued.</p> <p>VC Nicholas asked the committee to address the colleges having a negative fund balance while the districtwide fund shows a surplus (\$8M rollback reserve). Ascertaining the performance of the currently funded SCFF projects is a consideration for the committee. Discussion ensued.</p> <p>Sarah Thompson recorded a list of items from the committee that the BAM should address. The list will be distributed to members of the committee to review and add items, if desired, VC Nicholas will review the final list and compile into groupings.</p>	<p>None</p>
<p>6.</p>	<p>Future Agenda Items <i>For discussion</i></p>	<p>None</p>

	<ol style="list-style-type: none">1. "BAM Should Address" list.2. Site Reserves3. True-ups4. Utilities placement in BAM, in BSR	
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Meeting adjourned 1:25 p.m.

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