

HR

MEMORANDUM OF UNDERSTANDING
 BETWEEN
 CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
 AND
 CHABOT-LAS POSITAS FACULTY ASSOCIATION

RECEIVED
 OCT 18 2016
 CHANCELLOR
 CLPCCD

October 4, 2016

It is agreed that the CCB FEST: *Community College Biology Faculty Enhancement through Scientific Teaching* effort, whereby a graduate student in Biology from San Francisco State University will work with a Part-time faculty member at Chabot College, will proceed according to the terms below. It is further agreed that this case is not precedent setting, and that such collaboration is predicated on the consent of the faculty member.

1. The graduate student will not give any independent class presentations without the direct, in-person supervision of the Part-time faculty member.
2. The graduate student will not be paid.
3. Insofar as the graduate student participates in the course management and development work for the course, it will be under the direct supervision of the Part-time faculty member.
4. The Part-time faculty member shall serve as the Instructor of Record for the course.
5. Insofar as the graduate student participates in grading student work, it will be in collaboration with the Part-time faculty member. The Part-time faculty member shall retain full responsibility for filing class grades at the end of the term.

Signed and entered this ¹¹10 day of October, 2016.

Charlotte E. Lofft
 Dr. Charlotte E. Lofft, President
 Chabot-Las Positas
 Faculty Association

Jannett N. Jackson
 Dr. Jannett N. Jackson, Chancellor
 Chabot-Las Positas
 Community College District