

MEMORANDUM OF UNDERSTANDING
BETWEEN
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
AND
CHABOT-LAS POSITAS FACULTY ASSOCIATION

ARTICLE 33
Resignation and Retirement

33A Resignation

33A.1 A resignation is a written notice signed by a unit member, stating his/her intent to terminate employment with the District without entering into Emeritus status.

33A.2 A unit member may submit his/her resignation at any time by delivering it to the appropriate College President, who shall deliver it to the Vice Chancellor of Human Resource Services. Once a resignation is received by the Vice Chancellor of Human Resource Services, it shall be forwarded to the Board of Trustees for review and acceptance.

33A.3 A unit member may rescind his/her resignation until the Board of Trustees accepts it in open session at a regular business meeting of the Board of Trustees where it was publicly agendized.

33B. Retirement

33B.1 A retirement is a written notice signed by a unit member, stating his/her intent to terminate employment with the District by entering into Emeritus status. Emeritus status is described in Board of Trustee Policy 4074.

33B.2 A unit member may submit his/her request for Emeritus status at any time by delivering it to the appropriate College President, who shall deliver it to the Vice Chancellor of Human Resource Services. Once a request for Emeritus status is received by the Vice Chancellor of Human Resource Services, it shall be forwarded to the Board of Trustees for review and acceptance.

33B.3 A unit member may rescind his/her request for Emeritus status until the Board of Trustees accepts it in open session at a regular business meeting where it was publicly agendized.

Signed and entered into this 24th day of August, 2012.

Charlotte E. Lofft
Charlotte E. Lofft, President
Chabot-Las Positas
Faculty Association

Susan A. Cota
Susan A. Cota, Interim Chancellor
Chabot-Las Positas
Community College District