

SECTION II: INFORMATION DELIVERY

What was the primary concept/process/skill/event presented during the observed lesson?

Note: No minimum or maximum number of items “should” be checked.

The instructor presented the lesson in an organized, logical manner.

- Yes No Not Applicable

Comment(s):

The instructor related the lesson to what has come before and what will follow.

- Yes No Not Applicable

Comment(s):

The instructor provided background information to create a basis or a context for understanding the primary learning outcomes.

- Yes No Not Applicable

Comment(s):

The instructor provided examples, definitions, and explanations of concepts/processes/skills/events.

- Yes No Not Applicable

Comment(s):

The instructor described/modeled strategies for questioning, predicting, verifying, inferring, interpreting, and/or reasoning.

Yes No Not Applicable

Comment(s):

Other observations with respect to information delivery: (Note: also see Section V for additional specific instructional strategies.)

SECTION III: STUDENT – FACULTY INTERACTION

Note: No minimum or maximum number of items “should” be checked.

The instructor helped students apply/use new concepts/processes/skills.

Yes No Not Applicable

Comment(s):

The instructor helped students monitor their application of concepts/strategies.

Yes No Not Applicable

Comment(s):

The instructor encouraged student participation, questions, and feedback.

Yes No Not Applicable

Comment(s):

The instructor answered student questions effectively.

Yes No Not Applicable

Comment(s):

The instructor, when appropriate, encouraged student-to-student interaction related to the lesson at hand.

Yes No Not Applicable

Comment(s):

The instructor provided individual attention/assistance to students.

Yes No Not Applicable

Comment(s):

Other student – faculty interactions observed.

(Note: also see Section V for additional specific instructional strategies.)

SECTION IV: CLASSROOM ENVIRONMENT

Note: No minimum or maximum number of items “should” be checked.

Students appeared generally attentive and/or engaged.

Yes No Not Applicable

Comment(s):

Students took notes when appropriate.

Yes No Not Applicable

Comment(s):

Students participated in discussions.

Yes No Not Applicable

Comment(s):

Students performed assigned tasks.

Yes No Not Applicable

Comment(s):

Students asked questions.

Yes No Not Applicable

Comment(s):

Students asked for assistance.

Yes No Not Applicable

Comment(s):

Other observations:

SECTION V: ADDITIONAL SPECIFIC INSTRUCTIONAL STRATEGIES OBSERVED

Note: No minimum or maximum number of items “should” be checked.

Please respond only to items relevant to the instruction observed.

Recognizing students’ diverse abilities and learning styles, the instructor integrated into instruction, when appropriate:

Strategies observed included application of multiple approaches to a problem or issue.

- Yes No Not Applicable

Comment(s):

Strategies observed included formative, anonymous classroom assessments; questions to focus lecture or discussion; summaries of class information, etc.

- Yes No Not Applicable

Comment(s):

Strategies observed included reference to assigned text.

- Yes No Not Applicable

Comment(s):

Strategies observed included process demonstration (e.g., how to form research questions, how to center the clay, etc.).

- Yes No Not Applicable

Comment(s):

Strategies observed included process task simulation, role-playing, etc. (e.g., put the blood pressure cuff on your partner).

Yes No Not Applicable

Comment(s):

Strategies observed included technology teaching aids (e.g., film, television, overhead, PowerPoint slides, video, computer-assisted instruction, etc.).

Yes No Not Applicable

Comment(s):

Strategies observed included student use of technology (e.g., word processing, internet research, email, discussion groups, educational software).

Yes No Not Applicable

Comment(s):

Other observations:

SECTION VI: ADDITIONAL SPECIFIC STANDARDS FOR SYNCHONOUS ONLINE INSTRUCTION

Note: No minimum or maximum number of items “should” be checked.

Please respond only to items relevant to the instruction observed.

The instructor has provided a courseware shell (e.g. Canvas or the currently employed LMS) for the class

Yes No Not Applicable

Comment(s):

Instructor uses either camera or other instructional media such as slides or videos during instruction.

Yes No Not Applicable

Comment(s):

Recorded course content used in or saved to course side does not reveal personally identifying information for students in other course sections.

Yes No Not Applicable

Comment(s):

Teaching on Zoom or using other synchronous tools follows best practices and encourages student participation.

Yes No Not Applicable

Comment(s):

Instructor makes every effort to have consistent connectivity.

Yes No Not Applicable

Comment(s):

Course navigation menu is intuitive and only includes items students will use.

Yes No Not Applicable

Comment(s):

Clear due dates for submitting work are posted along with late work policy.

Yes No Not Applicable

Comment(s):

Opportunities for regular and substantive interaction from student to student and instructor to student(s) are provided.

Yes No Not Applicable

Comment(s):

Course design includes instructions for learners to work with content in meaningful ways (e.g. guiding students to take notes during a video, explaining what to look for in an article, etc.).

Yes No Not Applicable

Comment(s):

Other observations:

SECTION VII: EVALUATOR NOTES AND SUMMARY COMMENTS

Please check one and summarized below:

Satisfactory

Needs Improvement

Unsatisfactory

Please describe at least one observed teaching strategy and one delivery method observed. For example, what did you observe to indicate the instructor helped students apply new concepts/processes/skills? This is also the space for elaborating on the observation of instruction, noting strengths and suggestions related to the contract's standards for instruction and excellence in working with students, including accomplishing the course outline and including a summary of Student Response to Instruction.

Summary Comments

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Administrative Evaluation Section

SECTION VIII: EXCELLENCE IN WORKING WITH STUDENTS

The instructor demonstrates excellence in working with students as outlined in the faculty standards (Article 14C.2; 15C.2; 18I.7b).

Yes

No

Not Applicable

Comments

SECTION IX: COLLEGIAL PARTICIPATION

The instructor contributes to a collaborative, respectful working environment as outlined in the faculty standards (Article 14C.3; 15C.3; 18I.7c).

Yes

No

Not Applicable

Comments

SECTION X: PROFESSIONAL AND PERSONAL ENRICHMENT

The instructor engages in self-initiated professional and personal development as outlined in the faculty standards (Article 14C.4; 15C.4; 18I.7d).

Yes

No

Not Applicable

Comments

SECTION XI: PROFESSIONAL RESPONSIBILITIES

The instructor engages in professional responsibilities (e.g. participation in program improvement, meeting deadlines, attend/participate in activities and events where applicable) as outlined in the faculty standards (Article 14C.5; 15C.5; 18I.7e).

Yes No Not Applicable

Comments

SECTION XII: ADDITIONAL SPECIFIC STANDARDS FOR INSTRUCTIONAL FACULTY

The instructor meets the additional specific standards for instructional faculty (Article 14C.6; 15C.6; 18I.7f). For example:

- Delivers coherent lectures
- Creates assignments and exams aligned with course objectives
- Organizes and creates course content effectively and in line with authorized outcomes
- Collaborates in enrollment management

Yes No Not Applicable

Comments

SECTION XIII: ADDITIONAL SPECIFIC STANDARDS FOR COUNSELING FACULTY

The counseling faculty meets the additional specific standards for counseling faculty (Article 14C.6; 15C.6; 18I.7g). For example:

- Demonstrates a wide variety of counseling skills and techniques
- Provides accurate information on transfer and degree requirements
- Develops and implements counseling programs
- Applies new technologies in counseling services

Yes No Not Applicable

Comments

