

# CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT **Office of Human Resources** Service Calendar for Members of the Classified Staff 2021-2022

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## **HOLIDAYS**

#### July

Independence Day (Observed)

#### <u>September</u>

Labor Day

#### **November**

- 12 Veterans' Day (Observed)
- Holiday (in lieu of Admissions Day)
- Thanksgiving Day 25
- 26 Special Holiday (Board Granted)

#### **December**

- 23 Special Holiday (Board Granted)
- 24 Christmas Day (Observed)
- 27 Special Closure (Contract)
- 28 Special Closure (Contract)
- 29 Special Closure (Contract)
- 30 Special Holiday (Board Granted)
- 31 New Year's Day (Observed)

#### <u>January</u>

17 Martin Luther King Day

### **February**

- 18 Lincoln Day
- 21 Washington Day

Memorial Day

#### **ASSIGNMENTS**

# Fiscal Year (12-Month Assignment):

July 1, 2021 – June 30, 2022: 261

#### 10- and 11-Month Assignments:

10-month (July, June off) duty days: 217 11-month (July off) duty days:

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#### 2022

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JUNE						
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# **NOTES:**

- HOLIDAY: A holiday which falls on a Saturday is taken the preceding Friday. A holiday which falls on a Sunday is taken the following Monday.
- 2. Regular classified, confidential, and supervisory employees with permanent status shall be entitled to two (2) floating holidays, with prior request/approval of their supervisor.
- 3. Members of the Classified Service who work less than 12 months a year shall take their vacation during recess periods between semesters, Spring Break, and during the period August through May.
- 4. No instruction this Saturday.