

SCFF Seeded Project Reporting

Status Report Deadline May 8, 2020

1. Has your project started? Yes/no *

Yes

No

1a. Your Name *

Noell Adams

1b. Name of Project *

Adding Course Attributes to Chabot Courses in Banner

1c. Please address any adjustments in timeline and how the pandemic is affecting your timeline (fill in the blank, short answer requested). *

All project work is expected to be completed by July 2, 2020. Due to the campus closure, there was a delay in hiring the professional expert. Given that the project completion date has been extended, increases in the applicable SCFF metrics are anticipated in Year 2 as opposed to Year 1.

2. Given the pandemic may have changed your planned goals and objectives, please confirm/update your project goals and objectives. *

The goal of this project is to add attributes to Chabot courses in Banner in order to increase degree and certificate completions, FTES, and the number of students transferring to CSUs or UCs.

This will be achieved by engaging a professional expert to research course attribute data and enter into a spreadsheet. ITS will then remove existing course attribute data from Banner and upload the newly compiled course attribute data from the spreadsheet into Banner. This will entail adding the attributes to course records then applying them to students' academic history and electronic transcript files. Finally, ITS will configure CLASS-Web so that courses are searchable by attribute.

3. What goals/objectives do you anticipate completing in Spring 2020? Include any plans for Summer 2020. *

All project work is expected to be completed by July 2, 2020.

4. What goals/objectives will you take on in Fall 2020? *

NA

5. What data metrics will you use to measure project success and outcomes? (for example, address FTES, certificates, degrees, etc. according to your initial proposal).

*

- 1) 1% increase in degrees and certificates awarded each year
- 2) 3 additional transfers each year
- 3) 1.5 FTES each year

6. Please remark on impact the COVID-19 crisis made to your budget and expenditure expectations. *

Due to the campus closure, there was a delay in hiring the professional expert. The professional expert has now been hired and has started working.

6a. Please report on what you have spent to date. *

\$0

6b. Please report on what you expect to carryover July 1. *

\$6,150

7. Is there anything you would like support on? Feel free to make suggestions that would help with better workflow or outcomes. *

I would like some support regarding how to effectively measure this project's impact on the SCFF metrics.

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