**DEMC Meeting Notes**
**October 2, 2026**

| Member Attendance | | Present |
|---|---|---|
| Monique Williams (F) | *CC* | ☒ |
| Jeff Drouin (F) | *CC* | ☒ |
| Jerome Manos (F) | *CC* | ☒ |
| David Powers (F) | *LPC* | ☒ |
| Heike Gecox (F) | *LPC* | ☒ |
| Ashley McHale (F) | *LPC* | ☒ |
| Sadie Ashraf (A) | *CC* | ☒ |
| Jamal Cooks (A) | *CC* | ☐ |
| Dyrell Foster (A) | *LPC* | ☐ |
| Joel Gagnon (A) | *LPC* | ☒ |
| Jeanne Wilson (A) | *DIST* | ☒ |
| Daniela Ballif (A) | *DIST* | ☒ |

## 1.0 Welcome and Agenda Review

Vice Chancellor Dr. Jeanne Wilson opened with an overview of the DEMC meeting agenda.

## 2.0 College FTES/FTEF Report Outs

Jeff Drouin reported Chabot College enrollment of 4106, positive attendance over 5,000.

David Powers reported for Las Positas College. Enrollment for fall is over 3,000, 2.1% down from last year, positive attendance is near 3200.

## 3.0 Financial Aid Presentations

Dr. Wilson shared Financial Aid District-level results show substantial growth in aid: 12,000 to 17,000 students receiving Pell, Promise grants, and AB 540 over three years (about 39% increase) and overall aid metrics up vs prior periods.

District application snapshot: about 50% of enrolled students applied for aid; of applicants, 82% were eligible for the Promise grant. The not applied cohort (10, 704) is a primary outreach target.

Lavonna Routt presented Las Positas College's Financial Aid indicating 1,345 students were awarded CCPG (49.2% year over year); 668 students were awarded Pell Eligible (50.3% year over year); a total of 1,148 of FAFSA applications submitted (20.5% year over year). Drivers: restored staffing, training, targeted outreach, high school cash-for-college, PRMG targeting, tracking letters and document follow-ups.

Chabot College's Philomena Franco mentioned 673 students were awarded Pell (30.5% year over year); Financial Aid Applications for summer and fall is steady at 7,012. Strategies: in-waiting room CCPG forms, weekly collection, classroom outreach, high school cash-for-college, PRNG targeting, tracking letters and document follow-ups.

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## 4.0 Counseling Presentations

Dr. Schwarz and Dr. Sidela presented on Las Positas College's Counseling and Special Programs indicating 55% of all Las Positas College students have a comprehensive Ed Plan; 30% of new students have comprehensive SEPs at week five. Las Positas College aims for 100% new-student comprehensive SEPs by end of year. In practice will be to prioritize appointments over drop-ins, counselor-crafted DegreeWorks templates, draft-SEPs for follow-up, classroom-driven SEP completion.

Chabot College's Dean Ashraf mentioned SEP growth over three years; overall SEP rate 74% as of September 28 and 70% of new students with SEPs. Special programs serve 4,000 students and as of fall 1/3 of enrollment; 98% SEPC completion within the first year for special program students and materially higher completion rates. Key tactics are: single unified special-program application, outreach to incoming HS students, pathway-first semester planning, data-driven targeting via CRM/Pathways dashboards.

## 5.0 Allocation Model Overview and Discussion

Chancellor Gerhard explained the purpose of the allocation model is to create a district-level, growth-based additive model focused on access FTES/FTEF consistent with DEMC charge; separate from BAM/PBC funding that covers supplemental/success allocations.

The core mechanics:

- Use 2025-26 as the historical true-up baseline, check 2026-27 current-year status, and plan for 2027-28 targets.
- Example planning inputs: district target growth 2%; blended main-group productivity baseline 15.35 (possible adjustment to 15.65); projected 20 additional FTEF from 2% growth.
- Distribution: 50% of growth FTEF allocated to colleges per normal split (Bucket A; 60/40 BAM example), the remaining 50% (Bucket B) is conditional based on whether colleges hit FTES/productivity targets; scenarios include both colleges qualifying, one qualifying, or neither with follow-up true-up conversations.

Rationale and cautions; model focuses on access (sections/FTEF) because state funding is still primarily tied to FTES/FTEF; other priorities (financial aid, SEPs, completions) remain funded/managed via PBC. DEMC members raised equity and program mix concerns such as positive attendance classes, apprenticeships, high-cost programs like nursing/dental and urged careful monitoring of unintended advantages or risks.

Reporting improvements of Argos reports previously omitted positive attendance FTES; projective approach assume 90% completion for positive attendance cohorts added roughly 350-400 FTEF to the current reports. There are also 693 FTEF tied to work experience/apprenticeships that affect productivity calculations.

Emphasis on reconciling internal reports with state 320 reporting and ensuring DEMC retains a look back/true up process so allocations align with actual funded FTES/FTEF.

## 6.0 Closing Thoughts and Future Meeting Topics

DEMC chairs proposed focusing on the allocation model and seeking a DEMC recommendation by end of November per the contract timeline.