



Chabot-Las Positas Community College District

Chancellor's Council

Tuesday, October 14, 2025

3:00 p.m. to 4:30 p.m.

ConferZoom

Attendees:

☒ Ron Gerhard	☒ Heike Gecox	☒ Aubrie Ross
☒ Mona Abdoun	☒ Naomi Mangini	☒ Chasity Whiteside
☒ Jamal Cooks	☒ Ashley Young	☒ Jeanne Wilson
☒ Thomas Dowrie	☒ Theresa Pedrosa	
☒ Dyrell Foster	☒ Osibisa Roseby	

Guests: Daniela Ballif, Sean Brooks, Jamal Cooks, Billy Delos Santos, Erika Dishman, Jennifer Druley, Bruce Griffin, Craig Kutil, Terra Lee, Owen Letcher, Andrew Leung, Carra Moore, Jonah Nicholas, Dionicia Ramos, Kirti Reddy, Lavonna Routt, Rachael Tupper-Eoff, Elsa Saenz, Dimitri Wentworth, Charlene Wieser

MINUTES

Chancellor Ron Gerhard started the meeting at 3:02 p.m.

1. Review and Approval of the October 14, 2025 Agenda

The agenda was approved as presented. **(Young/Ross) All in Favor**

2. Review and Approval of the September 9, 2025 Meeting Minutes

The minutes from the September 9, 2025 meeting were approved as presented.
(Foster/Cooks) Ross abstained.

3. Information and Discussion Items

3.1. Enrollment Update

RGerhard presented an enrollment update. We are no longer funded on FTES and enrollment alone, but a combination of enrollment, financial aid (Pell and Promise Grants), and success/completion. The enrollment picture now funds us under the SCFF, 3-year rolling average. A spreadsheet was presented to show 2023-24, 2024-25, and 2025-26. The actual enrollments for the last few years was shown. There is a significant amount of enrollment that has been restored. In 2022-23, we served 12,846.29 FTES, which is the lowest enrollment that our district has generated in over 20 years. Since that time, 2023-24 was at 14415 FTES, which marks over a 12% increase year-over-year. This last year, 2024-25, on July 15, we reported 15,666.71 FTES, which marks another year-over-year increase of over 8.5%. So, over the last two years alone, we're almost at a 22% increase in enrollment.

Our DEMC targets set our institutional planning targets for enrollment, FTES, as well as FTEF to support that. Our target for enrollment is 16,975, Chabot College at 9,975 and Las Positas College at 7,000. As of this last Monday, David Powers and Theresa Fleischer Rowland sent out dashboards in terms of weekly updates of our enrollment.

Las Positas had a 21% increase summer over summer, with about a 150 FTES increase. Chabot had a slight decrease of about 60 FTES. For fall, LPC is up about another 150 FTES and Chabot is up about 45 FTES. With that being said, we know that Chabot's positive attendance is not all in yet. The Sheriff's Academy typically generates about 250 to 300 FTES per year.

Registration has not opened up yet for our first ever winter intersession or our spring 2026. If we imagine that spring of 2025 may be a good proxy or indicator of what spring 2026 looks like, without a winter intersession, then LPC will end around 6800 FTES, or closer to 6900 FTES. Chabot would hit somewhere around 9500 FTES. Our actual reported for last academic year was 15,666.71. If we ended somewhere around 6500, that is another 1000 FTES increase year over year on top of the increases in the previous years.

This is critically important in terms of looking at the Student-Centered Funding Formula and getting out of hold-harmless. The momentum continues as it relates to hitting our DEMC target. It looks like we may be a little light but that is without our winter intersession.

Ashley Young asked what three years will be used for funding. Our 2026-27 will be funded off of actuals for 2026-27, 2025-26, and 2025-25.

A spreadsheet was shared to show success matrix. We have been working with the Faculty Association, to put together a dashboard that represents our active tracking of real time data about the number of students that have completed a student education plan or have one on file. 27.61% of students have an abbreviated student ed plan on file as of October 6. 32.5% of students have both an abbreviated and a comprehensive student ed plan on file, and another 12.05% of our students have a comprehensive ed plan on file. Essentially, over 72% of our students this fall who are actually enrolled have some form of SEP on file. From an institutional planning perspective, our year-over-year goal was to increase that by 5% and we have. This isn't immediate money within the student-centered funding formula, but it is the best predictive indicator that we have that students will successfully complete.

The other category of holistic enrollment management that we are looking at is the number of students applying for financial aid. The preliminary look at this is positive. Last year, going from 2022-23 to 2023-24, we saw an over 30% increase in the number of students receiving a Pell Grant and a 22% increase in the number of students receiving a Promise Grant.

3.2. Winter Intersession Update

An update on winter intersession is all systems are moving forward. Bruce Griffin mentioned that there is some testing being done and it is going well. We have the new SSB9 registration in place for students at that point as well. It was mentioned that we are on track for CBCOEI registration for winter intersession.

Mona Abdoun asked how many classes will be offered. BGriffin stated that the Academic Vice Presidents could give actual numbers of classes that they have scheduled. Dyrell Foster stated that at LPC there are a little less than 30 sections. Jamal Cooks mentioned that Chabot is around 40 or 45 sections.

3.3. Compressed Calendar Update

This is a standing item and we are focusing on winter intersession before we get to compressing fall 2026. There is nothing to report out at this time.

4. Board Policies and Administrative Procedures

4.1. First Reading of Board Policies

The following board policies are brought forward for a first reading.

4.1.1. BP 6307 Debt Issuance and Management

Jonah Nicholas stated that the defined bullets shown in the policy directly address what is required in Title V and Ed Code.

4.1.2. BP 7216 Academic Employees: Grievance Procedure for Contract Decisions

This policy does not have any changes.

4.1.3. BP 7700 Whistleblower Protection

Jennifer Druley stated this policy has an update to incorporate another protection for a whistleblower with the addition of an employee, applicant or family member.

4.2. First Reading of Administrative Procedures

The following administrative procedures are brought forward to council for a first reading. Ashley Young asked to view AP 3560 on the screen.

4.2.1. AP 3501 Campus Security and Access

4.2.2. AP 3516 Registered Sex Offender Information

4.2.3. AP 3540 Sexual and Other Assaults on Campus

4.2.4. AP 3560 Alcoholic Beverages

There was a question in terms of the viticulture program. It is covered under the fourth bullet point. *"The alcoholic beverage is wine or beer produced by a bonded winery owned or brewery or operated as part of an instructional program in viticulture and enology or brewing."*

4.2.5. AP 3600 Auxiliary Organizations

4.2.6. AP 6150 Designation of Authorized Signatures

4.2.7. AP 6200 Budget Preparation

4.2.8. AP 6250 Budget Management

4.2.9. AP 6307 Debt Issuance and Management

4.2.10. AP 6370 Contracts - Personal Services

4.2.11. AP 6540 Insurance

4.2.12. AP 7216 Academic Employees: Grievance Procedure for Contract Decisions

4.2.13. AP 7344 Notify District of Illness

4.2.14. AP 7700 Whistleblower Protection

4.3. Second Reading of Board Policies

There are five board policies up for a second reading.

4.3.1. BP 2305 Annual Organizational Meeting

4.3.2. BP 2315 Closed Sessions

4.3.3. BP 3200 Accreditation

4.3.4. BP 4100 Graduation Requirements for Degrees and Certificates

4.3.5. BP 7340 Leaves

There was a motion to approve the board policy second readings. **(Pedrosa/Young) All in favor.**

4.4. Second Reading of Administrative Procedures

4.4.1. AP 2320 Special and Emergency Meetings

4.4.2. AP 2325 Teleconferenced Meetings

4.4.3. AP 3200 Accreditation

4.4.4. AP 3580 Sustainability

Thomas Dowrie asked where the sustainability plan is located. Owen Letcher showed that plans can be found on the district website under Facilities:

<https://districtazure.clpccd.org/facilities/program-docs.php>

Mona Abdoun asked if the plans could be posted on the colleges' websites. That request would have to be made through each colleges' webmasters.

4.4.5. AP 4100 Graduation Requirements for Degrees and Certificates

4.4.6. AP 5015 Residence Determination

TDowrie asked to change "The residence can be changed only by the union of act and intent" to "The determination of a change in legal residence requires two simultaneous elements: a physical move to the new location and a demonstrable intent to remain there indefinitely." RGerhard suggested that Council table this item for further review.

4.4.7. AP 5030 Fees

4.4.8. AP 5040 Student Records, Directory Information, and Privacy

4.4.9. AP 5203 Lactation Accommodation

4.4.10. AP 7126 Applicant Background Checks

4.4.11. AP 7340 Leaves

4.4.12. AP 7348 Accommodations

There was a motion to table AP 5015 and approve the rest of the board policy second readings. (Young/Pedrosa) All in favor.

5. District and College Resolutions / Report Outs

Chabot College Faculty Senate

Mona Abdoun stated that there are no resolutions being proposed at this time. However, they are working along with their classified colleagues and student senate to pull together a task force or work group to review shared governance. It feels like faculty numbers have shrunk over the last few years. The group is tasked with reviewing the number of committees, the timing of committees with the compressed calendar blocks, and fair compensation for the chairs.

District Services Classified Senate

Chasity Whiteside mentioned that the District Services Classified Senate was recognized by 4CS at the state level as a local Senate. It is appreciated to have the opportunity to participate in the District Services Program Review this year.

Chabot College Classified Senate

Thomas Dowrie mentioned piggybacked on what MAbdoun stated about the joint recommendation for the Shared Governance Review Committee. They have also been working with the Vice President of Academic Services on an onboarding manual for

classified professionals. The latest edits are done and it is ready to roll out soon. The Senate is also looking forward to the AI training on ChatGPT.

Las Positas College Student Government

Naomi Mangini stated that the second round of senator interviews is finished. There were 73 applications this semester and there is a possibility to get some new senators on Wednesday.

Student Senate of Chabot College

Theresa Pedrosa stated that they swore in 7 new senators, so there are close to 20 right now. TPedrosa was approved to serve on the shared governance committee.

6. Future Agenda Items

- Enrollment Management Update
- AI Training

7. Adjourn

The meeting was adjourned at 3:51 p.m.

The next meeting is scheduled for November 11, 2025, in-person at the district office.