



Chabot-Las Positas Community College District

Chancellor’s Council

Tuesday, December 10, 2024

3:00 p.m. to 4:30 p.m.

ConferZoom

Attendees:

<input checked="" type="checkbox"/> Ron Gerhard	<input checked="" type="checkbox"/> Dyrell Foster	<input checked="" type="checkbox"/> Aubrie Ross
<input checked="" type="checkbox"/> Mona Abdoun	<input checked="" type="checkbox"/> Joel Gagnon	<input checked="" type="checkbox"/> Chasity Whiteside
<input checked="" type="checkbox"/> Joanne Bishop-Wilbur	<input checked="" type="checkbox"/> Heike Gecox	<input checked="" type="checkbox"/> Ashley Young
<input checked="" type="checkbox"/> Jamal Cooks	<input checked="" type="checkbox"/> Angelo Mercado	
<input checked="" type="checkbox"/> Virginia Criswell	<input checked="" type="checkbox"/> Theresa Pedrosa	

Guests: Jennifer Druley, Theresa Fleischer Rowland, Wyman Fong, Cathy Gould, Bruce Griffin, Terra Lee, Jonah Nicholas, Kirti Reddy, Melinda Trammell, Rachael Tupper-Eoff, Rachel Ugale

DRAFT MINUTES

Chancellor Gerhard started the meeting at 3:00 p.m.

1. Review and Approval of the December 10, 2024 Agenda

The agenda was approved as presented. **(Young/Pedrosa) All in favor.**

2. Review and Approval of the November 12, 2024 Meeting Minutes

The minutes from the November 12, 2024 meeting were approved as presented.

(Gecox/Pedrosa) All in favor.

3. Information and Discussion Items

3.1. Compressed Calendar

RGerhard mentioned that this has been a standing item. The Senate leaders were thanked for giving him the opportunity to attend their meetings to discuss compressed calendar and answer any questions. Later this week, he will attend LPC’s Academic Senate Meeting and Chabot’s Faculty Senate Meeting.

Ashley Young gave feedback regarding the acknowledgement that there will need to be a lot of preparation work done with retaping lectures for asynchronous classes and redoing lecture and labs. It is hoped that flex day hours/time can be used to work on preparing for the fall.

Aubrie Ross mentioned that depending on the outcome, LPC’s Professional Development Committee will pivot their flex day to a working flex day which will include the development and how to move forward with the calendar. It is believed that Chabot’s professional development committee is meeting today.

4. Board Policies and Administrative Procedures

4.1. First Reading of Board Policies

RGerhard presented the following board policy. This is the first reading of this policy.

4.1.1. [BP 2340](#) Agendas

The change is necessitated by a legal update. It states now that the agenda shall be posted in a location physically accessible 24 hours a day as opposed to adjacent to the place of the meeting.

Mona Abdoun asked if this is for the Board of Trustees or is this for Faculty Senates? RGerhard stated that this policy is for the Board of Trustees, but it is strongly encouraged that the Senate adopt a similar practice.

4.2. Second Reading of Board Policies

The following board policies were presented for a second reading.

4.2.1. [BP 2015](#) Student Members

Angelo Mercado mentioned that they have feedback and approved recommendations from the Las Positas College Student Government but are awaiting their counterpart at Chabot College. How is this handled? RGerhard stated that this can be tabled for feedback from the Chabot College Student Government and bring it back to the February 2025 meeting.

4.2.2. [BP 3250](#) Institutional Planning

4.2.3. [BP 3420](#) Equal Employment Opportunity

4.2.4. [BP 3433](#) Prohibition of Sexual Harassment Under Title IX

4.2.5. [BP 6700](#) Civic Center and Other Facilities Use

4.2.6. [BP 6800](#) Occupational Safety

Tabling BP 2015, there was a motion to approve the board policies. **(Gecox/Pedrosa)**
All in favor.

4.3. Second Reading of Administrative Procedures

The following administrative procedures were presented for a second reading.

4.3.1. [AP 2110](#) Vacancies on the Board

4.3.2. [AP 3433](#) Prohibition of Sexual Harassment Under Title IX

4.3.3. [AP 3434](#) Responding to Harassment Based on Sex Under Title IX

4.3.4. [AP 3435](#) Discrimination and Harassment Complaint Procedures

4.3.5. [AP 3540](#) Sexual and Other Assaults on Campus

4.3.6. [AP 6340](#) Formal Bids and Contracts

4.3.7. [AP 6700](#) Civic Center and Other Facilities Use

4.3.8. [AP 7400](#) Travel

ARoss requested to change the mileage from 45 to 30. The reasoning is that people do not make much money in some areas, and that is a deterrent for folks to attend conferences. There are also long commute times in the Bay Area. It can be hard for classified professionals to want to participate.

Jonah Nicholas said this is a federal standard and tied to the per diem meal allowance. If you were to change one, you would have to change the other. There is a caveat added in the procedure that exceptions can be made. ARoss asked about the exceptions getting tied up at the college business offices. Several folks want to go to conferences but cannot afford to go back and forth. JNicholas stated that the district reimburses for mileage. ARoss stated that it is a money and time burden. JNicholas stated that if it is changed to 30 miles, it is no longer the federal standard, which is what most of this is based on. There will still be exceptions asked for. DFoster stated that the exceptions can be moved forward through the college level. JNicholas stated that the recommendation should be a district business services stamp of approval because it helps the AP staff.

There are some exceptions if the conference is statewide, and our employees may be officers within that organization. It is not uncommon for those officers to have to stay late.

ARoss gave the rationale for change within the chat: *“Many employees have long commute times, as it is. During peak rush hour times or inclement weather, 45 miles can go from 40 minutes of travel time to 1.5+ hours or more of travel time. This would impact individuals' ability to take full advantage of the multi-day conferences that are within that radius. This is even more impactful on individuals who already have to commute long hours to campus due to a lack of affordable housing in the area. The additional hours of commute not considered would create unreasonable expectations for some to shoulder the burden to attend the conference (in terms of time and money).*

Adjusting this policy to 30 miles creates a more reasonable distance that could mitigate unintended barriers for attendees. Additionally, given the various life responsibilities, significant traffic congestion, and exorbitant parking fees in certain parts of the Bay Area, this could end up costing the district more or create barriers for many to stay kept up to date on best practices that would help support the district and students.”

JNicholas stated that it becomes harder to justify any exceptions if it is artificially lowered to 30 miles.

ARoss understands that there is mileage reimbursement, and we can do advanced checks, but there are a lot of other things that come into play with conferences. This is a huge deterrent for classified professionals.

JNicholas stated that for multi-day conferences, it is considered that the time for the second day of the conference can be early, and exceptions can be made for accommodation. This procedure is not meant to be overly picky, but solely trying to peg it to a known metric and that known metric is what the Federal Government uses, and is what we use in all other per diem, mileage, reimbursement, etc.

There was a motion to approve the second reading administrative procedures. **(Pedrosa/Young) Ross objected to approving AP 7400 but was in favor of approving the other procedures.**

5. Report out from the College Senates/Unions

AMercado gave a thank you to RGerhard and ARoss for coming to the Senate meeting to help, present, and inform the student body of the compressed calendar, and help address any questions. Any more questions or feedback will be forwarded.

Theresa Pedrosa stated that the Chabot Student Senate is still working on the easy pass and getting a meeting with A/C Transit.

RGerhard stated that the last board meeting of the year is next week. There will be two new board members. The December Board Meeting is the longest one of the year. The 2025 meeting calendar will also be approved.

6. Future Agenda Items

- Compressed Calendar
- Budget Update
- AI statement/resolution from CC Faculty Senate

7. Adjourn

The meeting was adjourned at 3:36 p.m.

The next meeting is February 11, 2024, at the district office in Dublin.