



Chabot-Las Positas Community College District

Chancellor's Council

Tuesday, May 13, 2025

3:00 p.m. to 4:30 p.m.

ConferZoom

Attendees:

<input checked="" type="checkbox"/> Ron Gerhard	<input checked="" type="checkbox"/> Joel Gagnon	<input checked="" type="checkbox"/> Osibisa Roseby
<input checked="" type="checkbox"/> Mona Abdoun	<input checked="" type="checkbox"/> Heike Gecox	<input type="checkbox"/> Aubrie Ross
<input checked="" type="checkbox"/> Jamal Cooks	<input checked="" type="checkbox"/> Ashley McHale	<input checked="" type="checkbox"/> Chasity Whiteside
<input checked="" type="checkbox"/> Virginia Criswell	<input type="checkbox"/> Angelo Mercado	
<input checked="" type="checkbox"/> Dyrell Foster	<input checked="" type="checkbox"/> Theresa Pedrosa	

Guests: Angela Castellanos, Jennifer Druley, Bruce Griffin, Terra Lee, Owen Letcher, Jonah Nicholas, Dionicia Ramos, Kirti Reddy, Theresa Fleischer Rowland, Aurora Sweet, Melinda Trammell

DRAFT MINUTES

Chancellor Ron Gerhard started the meeting at 3:01 p.m.

1. Review and Approval of the May 13, 2025 Agenda

The agenda was approved as presented. (Pedrosa/McHale)

2. Review and Approval of the April 1, 2025 Meeting Minutes

The minutes from the April 1, 2025 meeting were approved as presented. (McHale/Pedrosa)
All in favor.

3. Information and Discussion Items

3.1 Review/Update of 2025-2026 Council Members

This item is to confirm members for the 2025-2026 Chancellor's Council. Confirmations confirmed include:

- Theresa Pedrosa will return for the Chabot College Student Senate.
- Naomi Mangini will serve for Las Positas College Student Government.
- Mona Abdoun is 95% sure she will return for Chabot College Faculty Senate.
- Ashley Young will return for Las Positas College Academic Senate.
- Aubrie Ross will return for Las Positas College Classified Senate.
- Virginia Criswell will not be returning. Chabot College Classified Senate elections opened today and once they have concluded; the Chancellor's Office will be notified.
- Chasity Whiteside will be continuing for District Services Classified Senate President.
- Joel Gagnon will not return but elections have not been completed yet. He will let the Chancellor's Office know of the new representative.

3.2 2024-2025 IPBM Committee Survey

This is an information item. This survey has been completed over the last three years and is done in the vein of continuous quality improvement. It is a self-assessment of our shared governance structure in accordance with policies and accreditation standards.

Council was reminded to complete the survey. The survey will close on May 30. Results will be reported out at the IPBM Committees' first meetings in the fall.

3.3 CLPCCD District Services Program Review

The district services program reviews were shared and will be posted on the district website.

4. Action Items

4.1. Approval of 2025-2026 Council Meeting Dates

The suggested meeting dates follow the normal meeting pattern. It was asked if the meetings will continue to rotate via Zoom and in-person. RGerhard suggested meeting in person for the first meeting in September and rotating thereafter.

CWhiteside asked if there are rules around voting or participating if they cannot attend the meeting in person. RGerhard stated that if you are a council member and the meeting is in person, the member would have to be there in person to vote.

The 2025-2026 Council meeting dates were approved. **(Pedrosa/Whiteside) All in favor.**

5. Board Policies and Administrative Procedures

5.1. Policies and Procedures Reference Update(s) Only

5.1.1. AP 5203 Lactation Accommodation

This policy is a reference citation only. The update has been posted on the website and this is information only because there is no substantive change.

MAbdoun asked about lactation accommodations having a requirement of a water source or sink and if that requirement be included in the procedure. Owen Letcher stated that it is a requirement. This will be brought back to council to address the need.

5.2. First Reading of Board Policies

The following board policies are brought forward to council for a first reading. It is asked that council take these back to their constituencies for review and discussion.

5.2.1. BP 3810 Claims Against the District

This is a new policy for our district. It is very similar to the administrative procedure. There will be a claim form included.

This is legally required board policy according to the league, so this one is moving forward today as a first reading.

5.3. Second Reading of Board Policies

5.3.1. BP 5410 Associated Students Elections

5.3.2. BP 7100 Commitment to Diversity

5.3.3. BP 7110 Delegation of Authority

5.3.4. BP 7120 Recruitment and Selection

5.3.5. BP 7150 Evaluation

5.3.6. BP 7160 Professional Development

5.3.7. BP 7360 Discipline and Dismissal - Academic Employees

There was a motion to approve the board policy second readings. (McHale/Pedrosa)
All in favor.

5.4. Second Reading of Administrative Procedures

5.4.1. AP 3415 Immigration Enforcement Activities

5.4.2. AP 3810 Claims Against the District

5.4.3. AP 4027 Travel Study Programs

AMcHale provided feedback received from LPC faculty. The concern is with regard to the following paragraph, "All participating students shall be required by the contractor to secure medical and accident insurance for their own protection in amounts specified by the district. In addition, the contractor shall arrange for all medical and hospital arrangements that may be required. The contractor shall make available to participating students trip cancellation and baggage loss insurance." The question that came up is as follows. If an instructor ran a community education trip with other professors, so there is no contractor, language was suggested that would cover the situation, pending the districts approval. Could their insurance provider arrange for medical and hospital needs? For example, insurers typically provide a phone number to call.

RGerhard asked Theresa Fleischer Rowland and Jonah Nicholas about the discussions that were had with faculty. TFRowland stated that this was revisited, but JNicholas had the most recent conversations with faculty. Insurance and liability are not her area as it is more of a risk assessment for JNicholas and will leave it to him to talk about. JNicholas stated that he was open to adding. He

believes these are specific to credit programs and community education it is not so this was not really covered under this. When discussed with Katie Eagan, it was not going to be covered under this procedure, simply because those are not for credit programs.

5.4.4. AP 4225 Course Repetition

5.4.5. AP 5410 Associated Students Elections

5.4.6. AP 5520 Student Discipline Procedures

5.4.7. AP 7110 Delegation of Authority

5.4.8. AP 7120 Recruitment and Selection

5.4.9. AP 7145 Personnel Files

5.4.10. AP 7150 Evaluation

5.4.11. AP 7160 Professional Development

There was a motion to approve the second readings of the administrative procedures. (Pedrosa/Abdoun) All in favor.

6. District and College Resolutions / Report Outs

6.1. Joint Resolution Reaffirming Las Positas College as a Sanctuary Campus

AMcHale mentioned that this is a reaffirmation of the sanctuary campus from 2017. There is a lot of information in it with updates with the data, updating language, and the terms have changed. There is feedback from our UndocuAlly Task Force, LGBTQ+ Task Force, Academic Senate, Classified Senate, and LPC Student Government. Everyone has been working through this since last semester and all three governing bodies are affirming that we want to ensure that not only our students, but our employees, feel supported and protected under this sanctuary campus resolution.

RGerhard mentioned that MAbdoun had forwarded to the chancellor's office a similar resolution for Chabot's Faculty Senate. MAbdoun mentioned that Chabot's resolution is not as long, but it is also to reaffirm their sanctuary status. At this time, it is just a faculty resolution. RGerhard mentioned that Chabot's Classified Senate had sent out something similar to Chabot's campus. It was asked if the Student Senate at Chabot was doing something similar. TPedrosa mentioned that they will be working on one.

RGerhard mentioned that the board approved in 2017-2018 a resolution designating our district and two colleges as sanctuary campuses. The thought is to unify our voice as a district by taking a modified version of the 2017-18 district resolution as well as the individual senate resolutions to the board as one so the board can adopt all at once.

Council has no objections. It is anticipated to have the district resolution done by the June Board Meeting.

6.2. LPC Academic Senate AB 1705 Resolution

AMcHale presented this resolution that came from the Faculty Association of California Community Colleges. AB705 was signed into law in 2017 and eliminated prerequisite courses in Math and English primarily. The state doubled down with AB1705 in 2022 essentially was written because not enough students were getting through the higher-level math classes fast enough. Essentially, the lobbyists were comparing success rates in Business Calculus, which has a prerequisite of Intermediate Algebra, to Engineering Calculus, which has a prerequisite of either Precalculus or Trigonometry. The resolution presented states the people that should be determining what classes to take are students and that faculty as partners to those students, help them decide. Students and faculty experts should be the ones helping with student enrollment.

RGerhard stated that MAbdoun sent a similar resolution to the chancellor's office. FACCC sent the resolution and asked the senate to support it in order to show the state that there is widespread support for students and faculty to determine what is best for the students.

TPedrosa stated that the Student Senate also passed a 1705 resolution as well.

6.3. Report out from the Senates and Unions

LPC Academic Senate

AMcHale mentioned that Matt Kritscher share the Zero Waste Initiative Project with the Senate.

Nominations for Vice President, Treasurer, and Secretary have closed and there will be a vote in the next few weeks.

It is LPC's turn for the Reed Buffington Award nomination and the application will go out tomorrow.

There is another resolution coming to encourage the district and the Board of Trustees to pledge collaboration with faculty leaders to uphold academic freedom, shared governance, and institutional integrity. It has not been reviewed by the Senate yet.

The Senate is also looking into possibly approving an honors program subcommittee to Academic Senate. This is something that the honors program coordinator really wants.

With all the other celebrations going on in May, there will also be an event to show appreciation of our classified professionals.

Chabot College Faculty Senate

MABdoun mentioned that there are some concerns from faculty members regarding fraudulent enrollments. The faculty expressed that for their summer classes, they would clear or report who they think are fraudulent enrollments, and those would get cleared from their rosters. Soon afterwards, the waitlists would fill back up with mostly fraudulent enrollments.

Another concern shared with faculty senate is that if this continues to be a problem, faculty should not bear the consequences in terms of getting a class cancelled which then affects their workload and they would then have to work more in a future semester or over the summer. There was one part time faculty member whose class got cancelled because of fraudulent enrollments a week into the semester and for that reason owed the money they were paid back to the district. This would be very difficult for a part time instructor who might already be struggling to make ends meet. It is hoped that the new pilot program will eliminate these issues.

Bruce Griffin gave an update about an AI product that is coming in. There is a bit of a rewrite that has to happen on some of the internal processing applications when they get approved. The AI partner being used is swamped with bringing other clients on board. That said, it will not be piloted, but is being tested right now. We are providing some test data and did some things internally for that and it will go into production all at once. We will start by turning off the flow of fraudulent applications into Banner. They will never get to Banner at all unless someone goes in and manually pushes them through. We will also be scanning for applications that have not applied but have gone in before we started filtering for fraud and those are the ones that we think are filling up the classes as soon as they are dumped. The third step is we have queries from the vendor that will run to take students in existing classes who are registered, run them back through the filter and say we should have caught you, and then work on a process to get them automatically or in bulk dropped and put on hold. These people are good at what they do, they are persistent and this won't make fraud go away completely, but it should minimize its effects. We are moving on that as quickly as we can for summer classes.

BGriffin also gave an update on MyPortal. Sometimes people think that ClassWeb and MyPortal are the same thing and they are not. July 1 is the day that we no longer log into the old ClassWeb page with your pin. The student registration pages will not change until August. The new version of the ClassWeb registration and student pages will not go away until October 13 now. There is a MyPortal Summit taking place this Friday and all are invited. The point is to lay things out visually.

7. Future Agenda Items

It was asked to email any items that Council wishes to add to the next agenda.

8. Adjourn

The meeting was adjourned at 3:58 p.m.

The next meeting is scheduled for September 9, 2025 via Zoom.