



Chabot-Las Positas Community College District

Chancellor’s Council

Tuesday, March 11, 2024

3:00 p.m. to 4:30 p.m.

ConferZoom

Attendees:

<input checked="" type="checkbox"/> Ron Gerhard	<input checked="" type="checkbox"/> Joel Gagnon	<input checked="" type="checkbox"/> Osibisa Roseby
<input type="checkbox"/> Mona Abdoun	<input checked="" type="checkbox"/> Heike Gecox	<input type="checkbox"/> Aubrie Ross
<input checked="" type="checkbox"/> Jamal Cooks	<input checked="" type="checkbox"/> Ashley McHale	<input checked="" type="checkbox"/> Chasity Whiteside
<input checked="" type="checkbox"/> Virginia Criswell	<input checked="" type="checkbox"/> Angelo Mercado	
<input checked="" type="checkbox"/> Dyrell Foster	<input checked="" type="checkbox"/> Theresa Pedrosa	

Guests: Jennifer Druley, Theresa Fleischer Rowland, Bruce Griffin, Heather Hernandez, William Kossow, Owen Letcher, Jonah Nicholas, Kirti Reddy, Melinda Trammell

DRAFT MINUTES

Chancellor Gerhard started the meeting at 3:00 p.m. and introduced Osibisa Roseby as the new SEIU President.

1. Review and Approval of the [March 11, 2025 Agenda](#)

The agenda was approved as presented. **(Pedrosa/McHale) All in favor.**

2. Review and Approval of the [February 11, 2024 Meeting Minutes](#)

The minutes from the February 11, 2025 meeting were approved with an amendment, which is the deletion of the word “Chabot” on page 5, under the second bullet. **(McHale/Pedrosa) Roseby and Whiteside abstained.**

3. Information and Discussion Items

3.1. and 3.2. Compressed Calendar / Winter Intersession Update

Ron Gerhard stated that at the Board’s February Study Session, the main agenda item was to review and hear reports and discuss the benefits and drawbacks of both compressed calendar and winter intersession. It was only an information item and no action was taken.

The work related to winter intersession continues. We are moving forward with implementing a winter intersession beginning in December 2025 and then looking to implement a compressed fall semester beginning fall of 2026 and spring semester beginning spring of 2027. We are still working through impacts bargaining with our labor partners.

A link to a working document entitled, “Winter Intersession Implementation Project,” was dropped in the chat. The document is a working document and serves as two functions, a communication tool and a planning tool. As a communication tool, it gives our constituencies and our communities an understanding of the work, effort, and timelines that are being placed into implementing a winter intersession. It is also being

used as a planning tool to ensure that as we implement a winter intersession, things do not get lost, dropped, misplaced, or forgotten. If there are any questions or any feedback regarding the document, it is advised to reach out to the Chancellor's Office. It is ok to share with your constituent groups.

Osibisa Roseby asked when there will be a calendar to review. RGerhard stated that page 3 shows proposed timelines that we are actually working under to implement a winter intersession. It began in January and the work continues. On the very last page, Exhibit A is the draft that shows, tentatively, when the winter intersession would begin, which would be Saturday, December 20, 2025 and tentatively end on January 17, 2026.

It was also asked if a service calendar would come along with that. RGerhard stated that we will attach the service calendar for added clarity.

1.1. Federal Update

RGerhard gave an update that things at the federal level continue to move. The district's communication page was shown, which is a repository of all of our ongoing federal updates and the information we are disseminating to our community related to ongoing federal activities or efforts that may impact us. The chancellor and presidents have been sending out weekly communications to summarize and encapsulate current events and activities that we need to be made aware of as we look to Washington, D.C. and try to protect our colleges, our programs and our students.

One communication was highlighted: The U.S. Department of Education FAQ and Attorney General guidance. This document gives greater clarity and insight in terms of what the federal administration is looking at as they evaluate D.E.I. programs and other types of programs that they believe is contrary to presidential executive orders that have been issued.

The intention of showing it is to bring it to your attention and encourage everyone to read it and share it broadly.

One item to highlight is they are not looking at descriptors or terms, like diversity, equity, or inclusion. The tenants, or principles, that they are looking to evaluate whether programs are "discriminatory" is a test by which the answer to the question is, regardless of age, race, gender, or ethnicity, are all students able to attend and partake in the college activity or college life? If the answer to that question is yes, which all of our programs allow for that, then we are compliant with federal executive orders, Title VI federal statutes, California Law Prop 206, and our board policies and procedures.

Another update that came across a few hours ago is that the Department of Education is laying off 50% of the Department of Educations' workforce. We will continue to monitor federal activities closely and provide updates as well.

1.2. Policies and Procedures Reference Updates Only

1.2.1. AP 3905 Speech: Time, Place and Manner

This procedure is brought forward as an information only item due to the minor correction of changing the number from AP 3905 to AP 3900.

2. Board Policies and Administrative Procedures

2.1. First Reading of Board Policies

The following board policies are brought forward to council for a first reading. It is asked that council take these back to their constituencies for review and discussion.

2.1.1. BP 2015 Student Members

Angelo Mercado asked if there could be further explanation regards to the employment status for student members. The board of trustees are to relinquish their employment duties if they were to be elected. RGerhard stated that it was discussed with legal counsel just to make sure that whatever is being recommended for revision or addition is consistent with various legal citations. On further review, there is nothing in Ed Code that places a restriction on a student employee from serving in an elected position like a student government president. The legal analysis says because there is no prohibition in the Ed Code, we cannot locally add it as an additional restriction. This would be a restriction that extends beyond what the legal code allows.

2.1.2. BP 2105 Election of Student Members

No discussion.

2.1.3. BP 3410 Nondiscrimination

Jennifer Druley mentioned the only change for BP 3410 is the reference.

2.1.4. BP 3550 Drug Free Environment and Drug Prevention

JDruley stated that this policy has a reference update as well as it adds in risks and fentanyl testing, which is already being done at both health centers on campus.

2.1.5. BP 6750 Parking

Jonah Nicholas stated that there is no change on the parking policy.

AMercado mentioned he has heard feedback that students are receiving tickets for reverse parking, but there is a lack of signage. It was asked if this restriction is outlined within a board policy or administrative procedure. AMcHale mentioned that the rules and regulations for parking is probably within the agreement when ordering a parking permit. Dyrell Foster mentioned that adding more signage can be discussed. Owen Letcher also mentioned, within the chat, that the parking procedure states "head in parking only."

2.1.6. BP 6900 Bookstore(s)

This policy is being updated to remove reference to the college bookstore being run by the college. The accompanying procedure is also being recommended for deletion.

2.2. First Reading of Administrative Procedures

The following administrative procedures were presented for a first reading. These will come back for a second reading at the April meeting.

- 2.2.1. AP 2105 Election of Student Members**
- 2.2.2. AP 3410 Nondiscrimination**
- 2.2.3. AP 3420 Equal Employment Opportunity**
- 2.2.4. AP 3430 Prohibition of Harassment**
- 2.2.5. AP 3510 Workplace Violence**
- 2.2.6. AP 3550 Drug Free Environment and Drug Prevention**
- 2.2.7. AP 6800 Occupational Safety**
- 2.2.8. AP 6850 Hazardous Materials**
- 2.2.9. AP 6900 Bookstore(s)**

2.3. Second Reading of Board Policies

2.3.1. BP 2200 Board Duties and Responsibilities

Based on feedback received, the word “citizens” was changed to “constituents.”

2.3.2. BP 5510 Off-Campus Student Organizations

Changes to this policy came largely from our subscription service.

There was a motion to approve the board policy second readings. **(Pedrosa/McHale)**
All in favor.

2.4. Second Reading of Administrative Procedures

2.4.1. AP 4300 Field Trips and Excursions

This procedure had been tabled and came back. There were recommended changes related to class 1 and class 2 field trips. AMcHale had some concerns on moving the signature process from a month to 6 weeks. It is tough to get the field trip forms signed by students and complete within a month and moving it out to 6 weeks will be hard. RGerhard stated that the point is basically to ensure the final signature has it signed two weeks prior to the field trip. Jamal Cooks stated that delays can happen with getting signatures from the coordinator or the dean to the vice president and then to the president. The six weeks is more of a safety mechanism for everyone.

2.4.2. AP 5510 Off-Campus Student Organizations

There was a motion to approve the second readings of the administrative procedures.
(Pedrosa/McHale) All in favor.

3. Report out from the College Senates/Unions

Chabot College Student Senate

Theresa Pedrosa stated that they are getting ready to advertise and work on elections that are coming up.

Las Positas College Academic Senate

Ashley McHale mentioned LPC has a resolution as a recommendation from the Faculty Association of California Community Colleges about AB1705. It is asking the state to put ultimate deciding power back in the hands of the students and the faculty experts. It is hoped that multiple districts and colleges would put that resolution through.

Faculty Association

Heike Gecox mentioned two flex days coming up at Chabot and Las Positas and it is hoped to have some kind of handout packets for faculty, so there is an opportunity to work on their compressed calendar schedules.

4. Future Agenda Items

If there are any agenda items that anyone would like to bring forward, reach out to the Chancellor's Office.

5. Adjourn

The meeting was adjourned at 3:48 p.m.

The next meeting is scheduled for April 1, 2025, in person at the district office.

DRAFT