



**Chabot-Las Positas Community College District
Chancellor's Council**

Tuesday, February 11, 2020

3:00 – 4:30 p.m.

District Office, Conference Room 1

Meeting Minutes

Present: Susan Sperling, Ph.D. (facilitating for Interim Chancellor Gerhard), Noell Adams, Miguel Colon (phone), Dyrell Foster, Ed.D., Dave Fouquet (phone), Blessing Nkrumah, David Rodriguez, Sarah Thompson, Rachel Ugale, Yvonne Wu Craig (phone)

Guests: Wyman Fong, Theresa Fleischer Rowland, Owen Letcher, Guisselle Nunez

President Susan Sperling called the meeting to order at 3:03 p.m.

1. Review and Approval of the January 21, 2020 minutes

The minutes were reviewed and approved with the notation of Theresa Fleischer Rowland as a guest. **(Rodriguez/Adams). Foster abstained.**

2. Board Policies/Administrative Procedures (standing item)

• First Reading

This is the first reading on a number of board policies and administrative procedures. These should be brought back to council's respective constituencies and would then come back to the next council meeting for a second reading. Any feedback should be sent to the Chancellor's Office.

i. BP 2735 Board Member Travel

A recommendation was given to delete the limit of funding paid for Student Trustee travel. It was questioned why student trustees would not be the same as other elected trustees. The suggested change would be: "Members of the Board and Student Trustees shall have conference expenses paid for when they travel."

ii. BP 2740 Board Education

It was questioned how well this is working and suggested to have further discussion at the next Chancellor's Council meeting.

- iii. AP 2740 Board Education
On the third page, under D.1., it was suggested where it states the Director of Student Activities to make that broader.
 - iv. BP 2745 Board Self-Evaluation
The requirements of these self-evaluations was questioned. It was also stated that it should stay flexible and that information should not be added into the board policy. An administrative procedure could be used to show how the self-evaluations are conducted.
 - v. BP 2750 Board Member Absence from the State
- Second Reading
 - i. BP 2717 Personal Use of Public Resources
 - ii. BP 2720 Communication Among Board Members
 - iii. BP 2725 Board Member Compensation
The LPC Classified Senate suggested that the Student Trustees should receive an increase of \$100 per month, total of \$200 per month.
 - iv. BP 2730 Board Member Health Benefits

Dr. Sperling asked if Council feels confident approving the extra compensation for student trustees. Ms. Sarah Thompson stated that it is recommended to amend the stipend for a student trustee, with the understanding that it comes out of the board's budget. It is not being voted to increase the board's budget to pay the student more. It was motioned to move forward BP 2717, BP 2720, BP 2725, and BP 2730. **(Thompson/Ugale) All in favor.**

- 3. Update on the Educational Master Plans and District Strategic Plan (TFRowland)
VC Theresa Fleischer Rowland mentioned that the Educational Master Plans and District Strategic Plan will be standing items. The district is going to honor the processes and planning work that will guide the district over the next six years. Signature Solutions is the consultant group. Currently, webpages are going up and a districtwide coordinating committee is being established under Interim Chancellor Gerhard's Office. The topic of compensation for full participation in the EMP process continues. The College Presidents, Interim Chancellor and VC ESSS are working on that and will come forward

with a solution. It was asked how should meeting attendees come prepared to the DGCC meeting. VC Fleischer Rowland will get everything to the attendees 24 hours in advance, but showing up is what is needed right now. Moving forward together takes a lot of coordination. Mr. Miguel Colon mentioned that Chabot has a faculty coordinator that have been assigned, but they are a little hesitant to jump in. President Sperling discussed that Chabot has a task force/workgroup that has been envisioned to organize the paperwork and meetings, etc. Additional faculty and classified have been added to the group to involve the unions and those appointments came from the bargaining unit leads. Ms. Sarah Thompson mentioned that no one on the committee will be at the meeting on Thursday, which clearly seems to be a gap. VC Fleischer Rowland mentioned that information was gathered on how unsatisfactory the process was. This project is something that will unite us. There has not been a meeting with the Presidents to discuss yet. Going slower and smoother will be a benefit. The role of the VC ESSS is to figure out how to move together to make this meaningful and authentic. VC Fleischer Rowland mentioned that not having formally sat down with the College Presidents, she has no business in leading a master planning or strategic process. President Dyrell Foster's arrival was being honored. Dr. Foster mentioned that maybe a recommendation of a timeline comes out of the meeting. Dr. Sperling mentioned that this meeting was not to exclude anyone, but to get leadership around the table to get on the same page. Mr. David Rodriguez stated a concern that he may not be able to attend the whole meeting due to a meeting he needs to attend at the college, but he will serve a role. VC Fleischer Rowland mentioned that we all face choices regarding which meetings to attend. Dr. Sperling recommended that the task force member themselves be very involved in the next set of meetings. Ms. Noell Adams stated that the invited are not the people that need to be in those discussions.

4. Accreditation (TFRowland)

VC Theresa Fleischer Rowland handed out an accreditation timeline. It will be sent to Ms. Kelly Costello to be sent out to the full council. There are a number of spring event. The Board of Trustees will have a board retreat on March 22nd with Ms. Gohar Momjiam from ACCJC. On March 30th, the Academic Senate Presidents and the ALOs will be included in the discussion. Dates are set at each of the colleges for institutional self-evaluation report workshops. Ms. Adams asked to be in attendance at the March 30th meeting. As a whole, the classified senates would like to be included in the meeting. Mr. Colon asked that it would be helpful if meeting invitations go out as soon as dates are set. VC Fleischer Rowland stated that her office will send out the invite this week.

5. Free Tuition (DFouquet)

Mr. Dave Fouquet discussed that this topic came up at Chabot's CEMC meeting. VP Matt Kritscher presented some plans. We would like to advertise on the cover of the schedule as free once there is a sense of how many students would get funding through this program. They would have to go through Financial Aid. How much will it cost? A

district level policy on this topic should be created. There is a sense that free tuition could be a really strong way to increase financial aid utilization. Every bit of financial aid would be helpful with the funding under SCFF. Ms. Sarah Thompson stated that we have to have more questions answered than have been posed. DVC is really struggling through enrollments. It is suggested to see if the neighboring colleges have seen an enrollment bump and find if there is an actual positive outcome. Our numbers from Tracy are down, but we have not ascertained that it is a causal relationship. Mr. Fouquet mentioned that one thing not known is regarding Contra Costa CCD. They may have suffered an even greater decline if they did not offer free tuition. One thing to consider is the question of having a student apply for financial aid and the promise grant and if they are ineligible, maybe tuition assistance can be offered. That could be a strong way to draw students down the pipeline. If they apply for financial aid, we get the supplemental points. Dr. Sperling stated that this does not really address our equity goals. How would a meeting best be facilitated around these district issues? Dr. Foster asked if there is a specific conversation that has taken place. Student Services outlines why we did what we did and there is growing concern. This is a limited targeted approach. One of the challenges is that cost is not necessarily the barrier. Mr. Colon stated that it is not known if offering free tuition will attract more. Our infrastructure and services are already tapped. Will we really be able to serve? Putting together a group to explore this is the right answer. Mr. Colon would like to be invited. Mr. Fouquet mentioned that we do not know why students have dropped out because we do not conduct an exit survey. Council is requesting a meeting be scheduled with the right people around the table to discuss. Ms. Costello will discuss with Mr. Gerhard.

6. Safety Training for Staff (NAdams)

Ms. Noell Adams discussed that at the last couple of senate meetings, there is a feeling among staff that there would be safety training and want to know what safety trainings will be offered. There was a presentation from Mr. Jim Yoke and on one of the slides, there is a focus on training for administrators and classified. Mr. David Rodriguez mentioned that the LPC Classified Senate has done a survey on emergency preparedness. LPC's Campus Safety has really been doing things at the campus, but would also be interested in training. President Sperling mentioned that there are elements at the college that Chabot could do better and elements that the District could provide. Chabot is currently recruiting for a Safety and Security Director. The two colleges have really different strategies for their safety and security lead. Chabot had a contractual relationship with the Hayward Police Department. It had its great strengths and there were some weaknesses.

VC Owen Letcher mentioned that finding a time for scheduled trainings has been a significant challenge. Mr. Yoke has focused on flex day offerings since there were virtually no other days that classified and faculty were available and they were not well attended. Currently, alternative offerings are being looked at. Mr. Dave Fouquet

discussed that there is language in the contract that has changed and there should be mandatory safety training. Ms. Adams stated that it is hard to attend on flex day because there are so many sessions. The discussion will be brought back to classified senate. Dr. Sperling stated that it is recommended that the Chancellor convene some formal meeting to discuss how this issue can be best moved forward. Ms. Costello will discuss with Interim Chancellor Gerhard. He may be willing to initiate this on the SLT agenda.

7. Future Agenda Items

The meeting adjourned at 4:31 p.m.

Next Meeting: *Tuesday, March 10, 2020*