



Chabot-Las Positas Community College District
Chancellor's Council
Tuesday, May 14, 2019
3:00 – 4:00 p.m.
District Office, Conference Room 1
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1. Review and Approval of the April 9, 2019 Meeting Minutes
2. Board Policies/Administrative Procedures (standing item)
 - a. First Reading
 - i. BP 2220 Committees of the Board
 - ii. BP 2305 Annual Organizational Meeting
 - iii. BP 2310 Regular Meetings of the Board
 - iv. BP 2315 Closed Sessions
 - b. Second Reading
 - i. BP 2015 Student Members
 - ii. AP 2015 Student Members
 - iii. BP 2105 Election of Student Members
 - iv. AP 2105 Election of Student Members
 - v. BP 2110 Vacancies on the Board
 - vi. AP 2110 Vacancies on the Board
 - vii. BP 2200 Board Duties and Responsibilities
 - viii. BP 2210 Officers
 - ix. BP 1100 Chabot-Las Positas Community College District
 - x. BP 2010 Board Membership
 - xi. BP 2100 Board Elections
 - c. Approved for Board Approval
 - i. Revision of AP 6XXX Participant Support Costs
3. Proposed Additional Meeting – June 11, 2019
4. Future Agenda Items

Next Meeting: TBD
District Office, Conference Room 1



Chabot-Las Positas Community College District

Chancellor's Council

Tuesday, May 14, 2019

3:00 – 4:30 p.m.

District Office, Conference Room 1

Meeting Minutes

Present: Ron Gerhard, Noell Adams, Roanna Bennie, Dave Fouquet, Mon Khat (phone), Melissa Korber, J.D., Lylah Schmedel, Susan Sperling, Ph.D. (phone), Rachel Ugale, Yvonne Wu-Craig (phone)

Guests: Bruce Griffin, Doug Roberts

Interim Chancellor Ronald Gerhard called the meeting to order at 3:18 p.m.

1. Review and Approval of the April 9, 2019 Meeting Minutes
The minutes of the April 9, 2019 meeting were approved as presented. **(Adams/Korber) Ugale and Fouquet abstained.**
2. Board Policies/Administrative Procedures (standing item)
 - a. First Reading
 - i. BP 2220 Committees of the Board
 - ii. BP 2305 Annual Organization Meeting
 - iii. BP 2310 Regular Meetings of the Board
 - iv. BP 2315 Closed Sessions

Interim Chancellor Gerhard presented the Board Policies for their first reading. There are no recommended changes. Ms. Adams mentioned there may be some discussion from the Chabot Classified Senate on BP 2310. There was some want to record the board meetings as well as a want for the meetings to take place at the campuses more than just once per semester. Ms. Bennie stated that there may not be the same want from Las Positas because the space the meetings are held has to be blocked off and completely set up. Mr. Gerhard asked that any suggestions be sent to him or Ms. Abad.

- b. Second Reading
 - i. BP 2015 Student Members

- ii. AP 2015 Student Members
- iii. BP 2105 Election of Student Members
- iv. AP 2105 Election of Student Members
 - v. BP 2110 Vacancies on the Board
 - vi. AP 2110 Vacancies on the Board
- vii. BP 2200 Board Duties and Responsibilities
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 - x. BP 2010 Board Membership
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These Board Policies and Administrative Procedures were reviewed for a first reading at the April Council Meeting. The Chancellor's Office has not received any recommended changes and are on the agenda for a second reading. Ms. Lylah Schmedel asked for clarification on the BP and AP regarding the student trustee. It was mentioned that the student trustee represents students and is voted in the same way, but does not represent the student government. AP 2105 mentions special and recall elections. It was questioned how the student trustee could be recalled. The AP mentions, "A recall election will be called upon presentation to the Chancellor of a petition signed by at least 20% of the students enrolled at the time of filing the petition. No recall election will be held if the petition is received within ninety (90) days of a regularly scheduled election for student members."

Mr. Dave Fouquet mentioned that it states that Trustee Tim Sbranti was elected in 2019. It should instead state that he was appointed. Mr. Gerhard agreed that it should be changed.

There was a motion to recommend the policies and procedures as presented.

(Korber/Khat)

Mr. Gerhard mentioned that the BPs and APs that are recommended to move forward will be added to the June Board of Trustees meeting. The administrative procedures will go forward as an information item.

c. Revision of AP 6XXX Participant Support Costs

This AP has moved forward again because we will not be including the cost of the participants in the indirect cost recovery. This administrative procedure is needed to be approved for some NSF grants. The revisions shown came from NSF. The previous version has been tweaked, but it was questioned if the change is substantive enough to

take another vote on it or if Council is ok with moving forward. There were no objections to moving forward.

3. Proposed Additional Meeting – June 11, 2019

The meeting date for the fall is scheduled for September 10th. The pressing issues include policies and procedures and the revision of the shared governance policy. Ms. Adams mentioned that the board policy regarding the awarding of associate degrees is another one to review. Ms. Korber was supposed to bring forward FFC membership due to barely having a quorum at the last meeting and the previous one.

A poll was taken to see if a quorum could be reached if a meeting were scheduled in June. It is anticipated that there will be a quorum. The agenda will include: first readings and second readings of board policies and administrative procedures. Shared governance will also be added to the agenda. Feedback would be shared at the September meeting. The funding formula committee composition would also be included.

Ms. Adams asked if it is realistic to see something in June regarding the shared governance policy. Mr. Gerhard mentioned that something will be available to review, but it may take some time to refine.

Ms. Bennie asked if the FFC is sending a recommendation on the committee composition. Ms. Korber mentioned that the FFC is looking to have a composition more in line with the ESS Committee. The goal is not to exclude but to act on agenda items. There could be non-voting members. The primary concern is reaching quorum.

4. Future Agenda Items

Mr. Gerhard stated that the proposed shared governance board policy and administrative procedure are a consolidation of four or five. It will take some time to make refinements. It will come back to the June meeting. Ms. Adams asked if it will be ready and have everyone's agreement. The realistic expectation is that it will probably not be final.

Mr. Dave Fouquet asked if there were any updates on the funding formula. VC Doug Roberts mentioned that it is being suggested that non-resident students that take noncredit courses should no longer be included. We currently have about 400 FTES non-resident but not sure how many of those take noncredit courses. Mr. Fouquet mentioned that the cost to cover those students is still the same. It was also mentioned that there is a vote of no confidence for the State Chancellor's Office. This is not just for the funding formula, but for transparency and imposition of such things as vision for success guided pathways that are without shared governance, shared oversight, or any kind of accountability. Mr. Gerhard discussed that there are two committees: the governors oversight committee and the advisory workgroup, which is more technical. Some of the 11 recommendations that were put forward by the advisory group include: 1. Two-year average on supplemental grants, using a simple average factor in

the prior year and the prior, prior year, 2. Two-year average on the student success grants, 3. Highest award in student success, which counts the highest prioritized award for each student in a given year, rather than getting two awards and funding for that in a single year. This will get on the agenda for the Funding Formula Committee. It was also mentioned, as a suggestion, that if someone transfers and does not take a degree, points should be given because it is still a viable outcome.

The meeting adjourned at 4:25 p.m.

Next Meeting: *Tuesday, June 11, 2019*