



**Chabot-Las Positas Community College District  
Chancellor's Council**

Tuesday, October 13, 2015

3:00-4:30 pm

District Office, Conference Room 1

cccConfer available

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*V.C. Fong to chair meeting while Chancellor Jackson attends ACCT Conference.*

**G**

1. Contract Briefing - (WFong)
2. Classified Study - (WFong)
3. Faculty Evaluation/SLO Form - (WFong)
4. Technology Update - (JMethe)
5. Other

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Next Meeting: November 10, 2015  
3:00-4:30pm  
District Office Conference Room 1

**D**

Future Agenda Items:

- 1.

**A**

# CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

## CHANCELLOR'S COUNCIL

### MINUTES

Meeting of October 13, 2015

**Attendance:** Noell Adams  
Wyman Fong (Chair)  
Charlotte Lofft  
Jeannine Methe  
Celia Esposito-Noy  
Guisselle Nunez  
Barry Russell  
Susan Sperling

#### I. Introductions

Vice Chancellor Fong introduced new Human Resources Staff Members Ms. Gwen Murphy and Ms. Leilani Keone.

#### II. Contract Briefing

Vice Chancellor Fong reported that the Classified Contract was ratified earlier this year; and the Faculty Association Contract was ratified in September 2015. He reported that an Orientation and Training on the Faculty contract changes will be held with Administrators on November 13, 2-4 pm. He highlighted some of the changes, including the inclusion of SLOs in the agreement.

#### III. Classified Study

Vice Chancellor Fong reported that a Tentative Agreement has been reached with SEIU on a Classification/Compensation Study, which was initiated in 2005. He reported that increases are funded and will be implemented over a 3-year period. Vice Chancellor Fong indicated no regular employee would have his/her salary reduced.

#### IV. Faculty Evaluations/SLO Form

Vice Chancellor Fong briefly discussed the inclusion of new requirements as specified in the new Faculty Contract Bargaining Agreement.

V. **Technology Update**

Ms. Jeannine Methe reported that there will be three initiatives that IT will be reaching out on to faculty, classified, and administrator staff.

The Chabot and Las Positas Technology Committees and the district-wide Technology Coordinating Committee made a recommendation to Chancellor Jackson which was approved to form a task force comprised of representatives from both colleges and the district in order to review all the information released by the State Chancellor's Office on the Online Education Initiative (OEI). The OEI project has also been discussed at the Chabot COOL Committee and the Las Positas Distance Education Committee who are both supportive of the task force activities. The task force will explore and research the OEI offering with the "Canvas" learning management system and the progress made by the pilot colleges on their implementations to-date. In addition, the task force will also review a second component of the OEI which is the Course Exchange that is separate from the first component.

A second technology initiative is to create a task force with volunteers from all three of the Technology Committees to evaluate and select a "forms generation" tool that would automate the creation of forms, provide workflow features for routing of documents, and require online approval of the forms, thus eliminating manual forms throughout the colleges and district.

The third initiative is to review and recommend a Web Content Management System that can be utilized at all locations and enhance the website design process, facilitate content updates to web pages, and improve responsiveness to needed changes to various websites. The task force was identified through the Technology Committees and includes the webmasters from all three locations and the district's Director Public Relations, Marketing, and Governmental Affairs.

VI. **Other**

Ms. Adams reported that the Chancellor is working with the Classified Senates on Classified Leadership Program. She reported that Chabot has sent out a survey on this issue. She noted that there is much excitement about this program.

VII. **Adjournment**

Vice Chancellor Fong adjourned the meeting.

VIII. **Next Meeting**

November 10, 2015, 3:00 – 4:30 p.m., District Office Conference Room 1.

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Approved: November 10, 2015