



Chabot-Las Positas Community College District Citizens' Bond Oversight Committee

Meeting Minutes No. 66

Location: Zoom Conference Call

<https://cccconfer.zoom.us/j/96332700183>

Dial: 669-990-6833, Mtg ID: 963 3270 0183

Recorded by: Donna Alaoen

Date: October 28, 2020

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Committee Members:

	Term	Term Expires	Present
Mr. Will Macedo, Senior Citizen Organization (Chair)	Two-(2) yrs.	03/2021	<input checked="" type="checkbox"/>
Mr. Jacques Gautreaux, Business Community	Two-(2) yrs.	03/2021	<input checked="" type="checkbox"/>
Mr. Patrick Lofft, Taxpayers' Association	Two-(2) yrs.	06/2021	<input checked="" type="checkbox"/>
Mr. Lynn Seppala, College Foundation	Two-(2) yrs.	12/2021	<input checked="" type="checkbox"/>
Ms. Sarah Hosterman, Community At Large	One-(2) yrs.	12/2022	<input checked="" type="checkbox"/>

District/College Representatives:

- Mr. Owen Letcher, Vice Chancellor of Facilities & Bond Program
- Ms. Donna Alaoen, Executive Assistant, Facilities & Bond Program
- Mr. Michael Garr, Project Planner/Manger, Chabot College
- Ms. Ann Kroll, Project Planner/Manger, Las Positas College
- Ms. Wendy Pinos, ITS Bond Project Manager

Public:

None

1.0 CALL TO ORDER

Chair Will Macedo called the meeting to order at 6:01 p.m.

2.0 ROLL CALL

A quorum was met with five (5) committee members responding to roll call.

3.0 PUBLIC COMMENTS

There were no public comments presented at this meeting.

4.0 APPROVAL OF MEETING MINUTES

The meeting minutes for July 22, 2020 were presented to the committee for approval. The meeting minutes were approved and moved by (Mr. Lynn Seppala), seconded (Mr. Patrick Lofft). All in favor.

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5.0 16th ANNUAL REPORT SCHEDULE – Donna Alaoen

Ms. Donna Alaoen shared with the committee the proposed 16th Annual Report schedule. She informs the committee that the same format will be used to draft the annual report, however, the content will focus ongoing and upcoming Measure A projects and include updates on Measure B projects. The final draft report will be sent to the CBOC Chair and Committee for review on December 12th, 2020. The committee will need to respond with receipt and comments no later than December 17, 2020.

For this year's annual report, the printing will be done in digital format and no copies will be printed. Vice Chancellor Letcher proposed that the 16th Annual Report be presented by the Chair at the January 19, 2021 Board of Trustees meeting. Distribution of the report will be available to all groups by providing a link to the annual report for viewing.

6.0 2021 CITIZENS' BOND OVERSIGHT COMMITTEE MEETING CALENDAR DRAFT – Donna Alaoen

Ms. Donna Alaoen presented the 2021 meeting calendar for the Citizens' Bond Oversight Committee to review and approve the dates. The CBOC meetings will take place as follows: Wednesdays at 6pm on January 27th (Zoom Conference Call), April 28th (Zoom Conference Call), July 28th (TBD), and October 27th (District Office).

ACTION: The committee approved the meeting calendar for 2021 as presented to the committee.

7.0 MEASURE B/A PROGRESS REPORT – Owen Letcher

Vice Chancellor Letcher reports that spending is currently underway on Measure B and expenditure will continue as the Biology Phase I project at Chabot College continues to progress through completion.

ACTION: None

8.0 MEASURE A/B – CHABOT COLLEGE REPORT – Michael Garr

Mr. Michael Garr provided the committee an update on all projects at Chabot College which include: Biology Building 2100 Phase I, Fire Alarm System Voice Evacuation Upgrade, New Library and Learning Connection Building 100, District-Wide Campus Security Exterior Lighting, District Wide Emergency Call Station Project, Hayward Fire Department/Chabot Fire Training Facility, Athletic Field Improvement, MPOE Renovation and Relocation, and Pool Renovation Project.

ACTION: None

9.0 MEASURE A/B – LAS POSITAS COLLEGE REPORT – Ann Kroll

Ms. Ann Kroll provided the committee an update on all projects at Las Positas College which include: New Academic Support and Office Building 2100, Public Safety Complex/Advanced Manufacturing and Transportation Facilities (PSC/AMT), Temporary Office Complex – Faculty Office Relocation Village, AG Science: Horticulture, AG Science: Viticulture Project, B2400 AV Wall Upgrade Room 2420, B1690 Academic Services Renovation, and Architecture Barrier Project.

ACTION: None

10.0 INFORMATION TECHNOLOGY SERVICES REPORT – Wendy Pinos

Ms. Wendy Pinos provided the committee with an update on all IT projects across both campuses which include: implementation of latest industry standard 802.11 AC data wireless equipment; distributed antennae system (DAS) for improved cellular coverage inside buildings; email upgrade; firepower deployment; Chabot College MPOE replacement; Facilities Management Office project support at both campuses and ECS Replacement Project.

ACTION: None

11.0 COMMITTEE MEMBER COMMENTS

Vice Chancellor Letcher reviews the committee membership with the group asks committee members if they would like to extend their participation for another term. The following committee members will be presented at the November 17th, 2020 Board of Trustees meeting to extended their participation for another term:

Renewal of Members

Will Macedo – Retiree (Renewed until Spring 2023)

Jacques Gautreaux – Business Organization (Renewed until Spring 2023)

Patrick Lofft – Taxpayers’ Association (Renewed until Spring 2023)

Vice Chancellor Letcher also asked if there were other committee members who would like to serve as a chair for the upcoming year. No volunteers were presented and the committee suggested that Mr. Will Macedo continue to serve as Chair for the upcoming year.

ACTION: The list of renewal of members as presented above will be sent forward for approval at the next Board of Trustees Meeting on November 17th, 2020. The committee motioned to approve Mr. Will Macedo to serve as Chair for another year term for the Citizens’ Bond Oversight Committee.

12.0 NEXT CITIZENS' BOND OVERSIGHT COMMITTEE MEETING

The next Citizens' Bond Oversight Committee Meeting will be on Wednesday, January 27, 2021 at 6 pm via Zoom Conference Call.

13.0 ADJOURNMENT

Mr. Will Macedo called for a motion to adjourn the meeting at 6:55 p.m.