



Chabot-Las Positas Community College District Citizens' Bond Oversight Committee

Meeting Minutes No. 75

Location: District Office
7600 Dublin Blvd., 3rd Floor, Dublin, CA 94568
Conference Room 1

Recorded by: Donna Alaoen

Date: October 26, 2022

M I N U T E S

Committee Members:	Term	Term Expires	Present
Mr. Lynn Seppala, College Foundation (Chair)	Two-(2) yrs	Spring 2023	<input checked="" type="checkbox"/>
Mr. Will Macedo, Retiree	Two-(2) yrs.	Spring 2023	<input checked="" type="checkbox"/>
Mr. Jacques Gautreaux, Business Community	Two-(2) yrs.	Spring 2023	<input checked="" type="checkbox"/>
Ms. Jo A. S. Loss, Taxpayers' Association	Two-(2) yrs.	Fall 2023	<input checked="" type="checkbox"/>
Ms. Margret Smith-McCollum – Community At Large	Two-(2) yrs.	Fall 2023	<input checked="" type="checkbox"/>
Ms. Sarah Hosterman, Community At Large	One-(2) yrs.	Fall 2022	<input type="checkbox"/>
Ms. Lara Wiedermeier, Student Representative	Two-(2) yrs.	Fall 2023	<input type="checkbox"/>

District/College Representatives:

- Mr. Owen Letcher, Vice Chancellor of Facilities & Bond Program
- Mr. Michael Garr, Project Planner/Manger, Chabot College
- Ms. Ann Kroll, Project Planner/Manger, Las Positas College
- Ms. Wendy Pinos, Bond IT Project Manager

1.0 CALL TO ORDER

Chair Lynn Seppala called the meeting to order at 6:04 p.m.

2.0 ROLL CALL

A quorum was met with five (5) committee members responding to roll call.

3.0 PUBLIC COMMENTS

There were no public comments presented at this meeting.

4.0 APPROVAL OF MEETING MINUTES

The meeting minutes for July 27, 2022 were presented to the committee for approval. The meeting minutes were approved and moved by (Mr. Jacques Gautreaux), seconded (Ms. Margret Smith-McCollum).

5.0 18th ANNUAL REPORT SCHEDULE – Donna Alaoen

Ms. Donna Alaoen presented the proposed 18th Annual Report Schedule to the committee members. The final draft report will be sent to the CBOC Chair and Committee for review only on December 12th, 2022. The anticipated final copy will be provided by the design team no later than the week of January 9, 2023. The 18th Annual Report for Measure A is expected to be presented to the Board of Trustees at the board meeting on Tuesday, February 21, 2023.

ACTION: None

6.0 2023 CITIZENS' BOND OVERSIGHT COMMITTEE MEETING CALENDAR DRAFT – Donna Alaoen

Ms. Donna Alaoen presented the 2023 meeting calendar for the Citizens' Bond Oversight Committee to review and approve the dates. The CBOC meetings will take place as follows: Wednesdays at 6pm on January 25th (District Office), April 26th (Chabot College), July 26th (Las Positas College), and October 25th (District Office).

ACTION: The committee approved the meeting calendar for 2023 as presented to the committee. They were approved and moved by (Ms. Jo A. Loss), and seconded by (Mr. Jacques Gautreaux).

7.0 MEASURE A/B – CHABOT COLLEGE REPORT – Michael Garr

Mr. Michael Garr provided the committee an update on all projects at Chabot College which include: Biology Building 2100 Phase I, Biological Sciences Phase II, Campus Infrastructure – Electrical Power, New Library and Learning Connection Building 100, Hayward Fire Department/Chabot Fire Training Facility, Pathways and Parking Lot Improvement Project, Fire Water System Upgrades, B3000 Maintenance, Operations, Warehouse & Garage and District-Wide Security Management System Refresh Project.

ACTION: None

8.0 MEASURE A/B – LAS POSITAS COLLEGE REPORT – Ann Kroll

Ms. Ann Kroll provided the committee an update on all projects at Las Positas College which include: New Academic Support and Office Building 2100, Public Safety Complex/Advanced Manufacturing and Transportation Facilities (PSC/AMT), AG Science: Horticulture Facility Project, B100 Temporary Classroom Removal & Restoration of Site, and AG Science: Viticulture Facility Project.

ACTION: None

9.0 INFORMATION TECHNOLOGY SERVICES REPORT – Wendy Pinos

Vice Chancellor Letcher provided the committee with an update on all IT projects across both campuses which included: distributed antennae system (DAS) for improved cellular coverage inside buildings; Chabot College Voice Systems Replacement, Network Upgrades, Technology Upgrades, Computer Refresh, Security Management System Refresh at both Chabot and Las Positas College, Emergency Call Station Project, and Facilities Management Office project support at both campuses.

ACTION: None

10.0 COMMITTEE MEMBER COMMENTS

Committee member Will Macedo briefly discussed how California Association of Bond Oversight Committees (CABOC) has been reaching out to CBOC members throughout the state to gather information on performance of the committees. He advised committee members to be aware and attentive when and if they reached out to any members.

Action: None.

11.0 NEXT CITIZENS' BOND OVERSIGHT COMMITTEE MEETING

The next Citizens' Bond Oversight Committee Meeting will be on Wednesday, January 25, 2023 at 6 pm at the District.

12.0 ADJOURNMENT

Mr. Lynn Seppala called for a motion to adjourn the meeting at 7:24 p.m. All in favor.