



## Chabot-Las Positas Community College District Citizens' Bond Oversight Committee

**Meeting Minutes No. 67**

Location: Zoom Conference Call

<https://cccconfer.zoom.us/j/98267578368>

**Dial: 669-990-6833, Mtg ID: 982 6757 8368**

**Recorded by: Donna Alaoen**

Date: January 27, 2021

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**Committee Members:**

	<b>Term</b>	<b>Term Expires</b>	<b>Present</b>
Mr. Will Macedo, Senior Citizen Organization (Chair)	Two-(2) yrs.	03/2023	<input checked="" type="checkbox"/>
Mr. Jacques Gautreaux, Business Community	Two-(2) yrs.	03/2023	<input checked="" type="checkbox"/>
Mr. Patrick Lofft, Taxpayers' Association	Two-(2) yrs.	06/2023	<input checked="" type="checkbox"/>
Mr. Lynn Seppala, College Foundation	Two-(2) yrs.	12/2021	<input checked="" type="checkbox"/>
Ms. Sarah Hosterman, Community At Large	One-(2) yrs.	12/2022	<input checked="" type="checkbox"/>

**District/College Representatives:**

Mr. Owen Letcher, Vice Chancellor of Facilities & Bond Program  
 Ms. Ann Kroll, Project Planner/Manger, Las Positas College  
 Ms. Wendy Pinos, ITS Bond Project Manager

**Public:**

None

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**1.0 CALL TO ORDER**

Chair Will Macedo called the meeting to order at 6:00 p.m.

**2.0 ROLL CALL**

A quorum was met with five (5) committee members responding to roll call.

**3.0 PUBLIC COMMENTS**

There were no public comments presented at this meeting.

**4.0 APPROVAL OF MEETING MINUTES**

The meeting minutes for October 28, 2020 were presented to the committee for approval. The meeting minutes were approved and moved by (Mr. Jacques Gautreaux), seconded (Mr. Patrick Lofft). All in favor.

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**5.0 16<sup>th</sup> ANNUAL REPORT SCHEDULE – Donna Alaoen**

Vice Chancellor Owen Letcher updates the committee on the delay of the 16<sup>th</sup> Annual Report for the Measure A/B report due to delays in the auditors completing evaluations of the impact of the New Cares Act. This information did not have any impact on the Measure A/B Financial Audit Report and those reports will be presented at the next Citizens' Bond Oversight Committee meeting on April 28, 2021. The annual report will be sent out to the committee once the report has been completed and the audit report have been presented to the Board of Trustees.

**6.0 MEASURE B/A PROGRESS REPORT – Owen Letcher**

Vice Chancellor Letcher reports that projects are underway for both colleges given the circumstances of the Coronavirus and expenditure of the remaining Measure B funds are also continuing to be spent.

ACTION: None

**7.0 MEASURE A/B – CHABOT COLLEGE REPORT – Michael Garr**

Mr. Michael Garr provided the committee an update on all projects at Chabot College which include: Biology Building 2100 Phase I, Biology Phase II, New Library and Learning Connection Building 100, District Wide Emergency Call Station Project, Hayward Fire Department/Chabot Fire Training Facility, Athletic Field Improvement, MPOE Renovation and Relocation, Pool Renovation Project and B300 Maintenance, Operations, Warehouse & Garage.

ACTION: None

**8.0 MEASURE A/B – LAS POSITAS COLLEGE REPORT – Ann Kroll**

Ms. Ann Kroll provided the committee an update on all projects at Las Positas College which include: New Academic Support and Office Building 2100, Public Safety Complex/Advanced Manufacturing and Transportation Facilities (PSC/AMT), Temporary Office Complex – Faculty Office Relocation Village, AG Science: Horticulture, AG Science: Viticulture Project, B2400 AV Wall Upgrade Room 2420, B1690 Academic Services Renovation, Architecture Barrier Project and Emergency Call Station Project.

ACTION: None

**9.0 INFORMATION TECHNOLOGY SERVICES REPORT – Wendy Pinos**

Ms. Wendy Pinos provided the committee with an update on all IT projects across both campuses which include: distributed antennae system (DAS) for improved cellular coverage inside buildings; email upgrade; 10G Connectivity deployment; Chabot College MPOE replacement; and Facilities Management Office project support at both campuses.

ACTION: None

**10.0 COMMITTEE MEMBER COMMENTS**

There were no committee members comments presented at this meeting.

**11.0 NEXT CITIZENS’ BOND OVERSIGHT COMMITTEE MEETING**

The next Citizens’ Bond Oversight Committee Meeting will be on Wednesday, April 28, 2021 at 6 pm via Zoom Conference Call.

**12.0 ADJOURNMENT**

Mr. Will Macedo called for a motion to adjourn the meeting at 6:39 p.m.