



**CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
CITIZENS' BOND OVERSIGHT COMMITTEE**

Location: District Office
7600 Dublin Blvd, Third Floor
Dublin, CA 94568
Conference Room #1

Meeting Minutes No: 59

Recorded by: Donna Alaoen

Date: January 23, 2019

Persons Present:

Committee Members:

Mr. Kris Adhikari, Community-At-Large
Mr. Jacques Gautreaux, Business Community
Mr. Patrick Lofft, Taxpayers' Association
Mr. Will Macedo, Community At-Large
Mr. Lynn Seppala, College Foundation

Term	Term Expires	Present	Not Present
Two-(2) yrs.	03/2021	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Two-(2) yrs.	03/2021	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Two-(2) yrs.	06/2021	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Two-(2) yrs.	03/2021	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Two-(2) yrs.	12/2021	<input type="checkbox"/>	<input checked="" type="checkbox"/>

District/College Representatives:

Mr. Owen Letcher, Vice Chancellor of Facilities & Bond Program
Ms. Donna Alaoen, Executive Assistant, Facilities & Bond Program
Ms. Ann Kroll, Project Planner/Manger, Las Positas College
Mr. Michael Garr, Project Planner/Manger, Chabot College
Ms. Roanna Bennie, Interim President, Las Positas College
Ms. Wendy Pinos, Bond ITS Program Manager, Facilities & Bond Program
Mr. Bruce Griffin, Chief Technology Officer, Chabot-Las Positas Community College District
Barbara Yesnosky, Director of Business Services
Jeff Jensen, Crowe, LLP

Public:

None

1.0 CALL TO ORDER

Chair William Macedo called the meeting to order at 6:00 p.m.

2.0 ROLL CALL

A quorum was not met with only three (3) committee members present.

3.0 PUBLIC COMMENTS

Will Macedo reports to the committee that his presentation for the Measure A/B Annual Report to the Board of Trustees has been postponed to the Tuesday, February 19th, 2019

4.0 INTRODUCTIONS – Donna Alaoen

Vice Chancellor Owen Letcher formally introduces Michael Garr, Project Manager/Planner for the Chabot College campus to the committee.

5.0 APPROVAL OF MEETING MINUTES

Approval of the meeting minutes for October 24, 2018 were tabled for the next meeting since quorum was not met.

6.0 ANNUAL AUDIT REPORT – Barb Yesnosky/Jeff Jensen

Ms. Barb Yesnosky, Director of Business Services, welcomes and introduces Jeff Jensen of Crowe, LLP. Mr. Jeff Jensen presented the Performance Audit and Financial Statements for Measure A & B to the committee. Various components of the report were presented to inform the committee the purpose of the report, the scope of the report as well as the methodology and the conclusion of its findings. A complete set of the audited financial statements are available by request.

7.0 MEASURE B/A PROGRESS REPORT – Owen Letcher

Vice Chancellor Letcher briefly updates the committee regarding District-wide Energy Improvement Projects. Work is anticipated to be completed with all Prop 39 projects with required closeout paperwork to be submitted to the State Chancellors Office by June 1, 2019. For the California Energy Commission Grant, final PG&E approval to operate was finalized in August after final system testing. The battery systems are performing and the new Demand Charge Management Application is operational. Simple payback on the District's investment is expected to be five years. The final report to the Energy Commission is due March 2019.

8.0 MEASURE A/B CHABOT COLLEGE REPORT – Michael Garr

Mr. Michael Garr updates the committee regarding all current projects occurring at Chabot College. First, the current status of B2100 Biology Building Phase One includes 1st floor concrete columns and shear walls are complete. Concrete placement for Slab on Grad Completed. Underground utilities are complete. Main fire water line has been completed. In slab plumbing, electrical, telecommunications and radiant tubing is complete. Fire sprinkler installation in existing building has started. Next, the current status of the New Baseball Field Project includes College Staff, Faculty, Construction Management with Architectural team touring Skyline City College baseball field and facility for inspiration in mid-October. Bridging Architect is developing the Bridging Documents for issuance of a Request For Qualifications/Proposal in late February 2019. Next, the project update on the Campus Wide Fire Alarm Upgrade includes construction documents were DSA approved in September 2018. Board Approval and award of contract was issued in December 2018. Construction work to start in January 2019 with completion winter 2019. Last, the project update for MPOE Renovation & Relocation Project includes board approval to award contract to ATI architects + Engineers at January 2019 meeting. Design services will start in February 2019. Ms. Ann Kroll mentions to committee members that the team is put together an RFP for the New Library for Architectural and Engineering Services to a shortlisted group of firms. They received 4 proposals from the shortlisted group of firms and they are currently being reviewed with the end users. The interviews and selection process will be completed in February.

9.0 MEASURE A/B LAS POSITAS COLLEGE REPORT – Ann Kroll

Ms. Ann Kroll updates the committee regarding all current projects occurring at Las Positas College. Next, the current status of B2100 New Academic Support and Office includes negotiations with the selected Architectural firm and will present the contract for approval by the Governing Board at the February 2019 meeting. The building will consist of the following programs: English, Computer Labs, Tutoring, Study Areas, Math Center, faculty offices, etc.

Just as a note, temporary faculty offices will be relocated to parking lot g which directly behind the amphitheater during the construction phase. The modular buildings will continue to be used for classrooms during this phase as well. Last, the current status of New Academic Building 1000 is complete and the building opened for Fall 2018 classes as scheduled.

10.0 COMMITTEE MEMBER COMMENTS

11.0 NEXT CITIZENS' BOND OVERSIGHT COMMITTEE MEETING

The next Citizens' Bond Oversight Committee Meeting will be on Wednesday, April 24, 2019 at 6 pm at the Chabot College.

12.0 ADJOURNMENT

Mr. Will Macedo called for a motion to adjourn. The meeting adjourned at 6.37 p.m.