

NOTICE IS HEREBY GIVEN that the Board of Trustees of the Chabot-Las Positas Community College District, State of California, hereby calls for **Request for Proposals (RFP) No.: B25/26-11_Inspector of Records for 1500 Steam Building and 1800 Renovation at Las Positas College.**

Proposals are to be delivered to Ms. Marie Hampton, Manager of Purchasing and Warehouse Services, at 7600 Dublin Blvd., 3rd Floor, Dublin, California 94568 until **Tuesday, May 19, 2026 by 2:00 P.M.** Faxed or emailed proposals will not be accepted.

All proposals shall be submitted in sealed envelopes clearly marked on the outside “RFP No.: B25/26-11_Inspector of Records for 1500 Steam Building and 1800 Renovation at Las Positas College”.

Proposals delivered by USPS, Fed Ex, or UPS are not guaranteed to be received by the Chabot-Las Positas Community College District prior to submittal cut time. For questions concerning RFP package delivery, please contact Ms. Marie Hampton, Manager of Purchasing and Warehouse Services, at 925-485-5233.

It is the submitting vendor’s responsibility to ensure delivery to Ms. Hampton prior to 2:00 PM Request for Proposal submission time on **Tuesday May 19, 2026, by 2:00 P.M.** Please plan for time accordingly.

Request for Proposal Documents will be available by **Friday, April 24, 2026**, at the Purchasing website at <https://www.clpccd.org/business/rfp.php> (Adobe Reader is required for downloading document).

Inquiries regarding this Request for Proposal should be directed to the Purchasing Department, Marie Hampton, Purchasing Manager, e-mail at mhampton@clpccd.org . Reference. **RFP No.: B25/26-11_Inspector of Records for 1500 Steam Building and 1800 Renovation at Las Positas College** on all inquiries.

For public information or public record request, regarding this project. Please refer to this link: <https://www.clpccd.org/prmg/public-records-request.php>

No contractor or subcontractor may be awarded a contract for public work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.

The Board of Trustees reserves the right to reject any and all proposal and any and all items of such proposal. This Request for Proposal shall also be subject to any and all applicable laws, regulations and standards. This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

For more information, please refer to the Purchasing Website at <https://www.clpccd.org/business/purchasing.php>

Run Dates: April 24, 2026 and May 1, 2026