



**Chabot-Las Positas CCD
Lease Leaseback Mandatory
Pre-Qualification Meeting
RFP No. B23/24-02
December 7, 2023 at 10:00 AM**



AGENDA

Welcome & Introduction

Proposal Overview

Project Presentation Overview

Pre-Qualification Application

RFP Schedule



Welcome and Introductions

District Staff

- Owen Letcher, Vice Chancellor Facilities/Bond Program and Operations
- Ann Kroll, Project Planner Manager, LPC
- Marie Hampton, Purchasing & Warehouse Manager
- Michael McClung, Bond Buyer Purchasing

Project Manager/Construction Managers

- Project/Construction Manager – TBD
- Asst. Construction Manager, Chase Torres, SCMI

Design Team

- Smith Group, STEAM Building
 - Laura Allen, Principal, Sr. Project Manager
 - Carey Woo, Sr. Project Architect

Proposal Overview

RFP Lease Leaseback Delivery Services STEAM Project at Las Positas College

- Presentation of Project
 - Smith Group
- Pre-Construction Services
- Districts Agreement
 - Site Lease Agreement
 - Facilities Agreement
 - Districts General Conditions

Proposal Overview Continued

- Project Labor Agreement
- Submittal Requirements
 - District Purchasing
- Districts Selection Criteria and Scoring
- Interviews
- Pre-Qualification Application
 - Firm information, Bonding & Insurance Information
 - Pass/Fail Question Section
 - Scored Questions
 - Contractor References

Pre-Qualification Process

- Pre-Qualification Application
Addendum Issuance
- Pre-Qualification Application Due Date
December 15, 2023, at 4pm
District Office: 7600 Dublin Blvd. 3rd Floor, Dublin CA
- Short List Notification & Website Posting:
December 21, 2023, by 4pm



RFP & Pre-Qualification Schedule

- RFP RFI Due Date: January 12, 2024, by 4pm
- Addenda issuance: January 18, 2024, by 4pm
- RFP responses due: January 30, 2023, by 2pm
- RPF Interview Shortlist Notification: February 13, 2024
- RFP Shortlist Interviews: February 22-23. 2024
- Board Approval(s): March 19, 2024
- Notice to Proceed: April 1, 2024