

REQUEST FOR PROPOSAL
Bid B22/23-15
DSA Approved Testing and Inspection Lab
For
Biology Phase 2 Building
at Chabot College

INTRODUCTION

The Chabot-Las Positas Community College District is soliciting proposals from interested and qualified firms to provide Materials Testing and Special Inspection Services during the construction of Chabot College Biology Phase 2 Building. To be qualified the firm must have a laboratory accepted by DSA with a DSA issued "LEA" number.

The new Biology Facility Phase 2 Building will be developed adjacent to the new Biology Phase 1 building at the west side of the Chabot Campus. The existing Building 2100 will be demolished for the new Biology Phase 2 building. The new Biology Phase 2 project will be the home to a broad array of science programs with laboratories and preparation areas for Microbiology, Geology, and Engineering. There will be meeting rooms, and offices for the Math and Science faculty and adjunct faculty. The building will have open student study spaces that allow for both quiet and dynamic activity. The project is targeted for LEED NC v4.2 Silver Certification. The scope of work includes construction of said structures above, site and building demolition, soil stabilization, site paving, site grading, construction of site elements.

The timeline for construction is estimated to start September of 2023. The project is anticipated to take approximately 600 (600) calendar days from Notice to Proceed.

The DSA Approved Testing and Inspection Lab (T&I) will act provide documentation to the Division of State Architects for the project and report to the District's Project Planner/Manager and Construction Management consultant. The T&I will work with the DSA IOR to ensure the project is constructed according to the approved DSA plans and specifications. The District's Project Planner Manager and/or Construction Manager through the DSA IOR will provide direction to the T&I Lab.

If you are interested and qualified, please submit (2) two bound copies and (1) one unbound copy of your proposal in sealed envelopes clearly marked on the outside "**Proposal B22/23-15 DSA Approved Testing and Inspection Lab for Biology Phase 2 Building at Chabot College**" to the below address by **Tuesday, July 18th, 2023 at 2:00 P.M.**

Attn: Marie Hampton, Purchasing Manager
Chabot-Las Positas Community College
7600 Dublin Blvd, 3rd Floor
Dublin, CA 94568

Proposal questions must be submitted to Marie Hampton, Manager of Purchasing and Warehouse Services (mhampton@clpccd.org) and copied to Michael McClung, Buyer (mmcclung@clpccd.org) via email before Thursday, July 6, 2023 at 2:00 P.M.

Proposals will be prioritized based upon experience with comparable projects in environments similar to the Chabot College Campus.

Proposal Due Date: Tuesday, July 18, 2023 at 2:00p.m.

Proposal Questions Due: Thursday, July 6, 2023 by 2:00p.m.

Proposal Question Response Issuance: Wednesday, July 12, 2023 by 2:00p.m.

Proposal Interviews (If Needed): TBD.

Notice of Intent to Award: Thursday, July 20, 2023.

Board Approval: Tuesday, August 15, 2023

Anticipated Notice of Contract Award: Wednesday, August 16, 2023

Anticipated Notice to Proceed: Wednesday, August 23, 2023

SCOPE OF SERVICES

Refer to Attached Exhibit B and C, which will become an exhibit to the Contract.

SUBMITTAL AND SELECTION PROCEDURE

A. SUBMITTAL REQUIREMENTS

Applicants must follow the required Proposal Format. List all proposed deliverable items, required meetings and/or critical milestones project schedule.

B. SELECTION PROCESS

The District shall review the qualifications of the Material Testing and Special Inspection Services firm to determine their competency to perform the material testing and special inspection required. The qualification review shall include a review of resumes with an appraisal of the candidates' project experience and project successes.

C. PROPOSAL FORMAT

The purpose of this proposal is to demonstrate your firm's ability and capacity to provide the required Material Testing and Special Inspection Services. Proposal should be no more than (25) twenty-five 8 1/2 X 11 single sided pages. Cover letter, tabs and resumes are not considered part of the (25) twenty-five pages.

A major consideration will be expertise in Public Works Inspection. Firms are urged to submit concise proposals, appropriate to the scale and duration of the Program and only include items that are relevant to this specific RFP.

A qualifying proposal must address all of the following information in the order set forth below:

1. Cover letter to be no more than (1) one 8 1/2 X 11 single sided page. Identify the name, telephone number and address of the firm and signed by an authorized person capable of contracting with the District.
2. Project team and availability of resources, including qualifications and specific project role of proposed personnel. Show when and to what extent the necessary resources would be available. Include resumes of key personnel.
3. Related project experience, including references and telephone numbers of

contacts. Number of years in business.
 Size and location of firm.
 Description of firm’s facilities and equipment available to perform testing and sampling as required by the project.
 Describe your firm’s five (5) most recent projects similar in size and scope to this project.

4. Philosophy and Approach to Testing & Inspections

Summary of philosophy and approach.
 Identify the specific individual who will interface with the District as single point of contact.

5. Fee

Submit Estimated Total Cost of Testing Lab and Inspection Services with a Not-To-Exceed Maximum Price for this Project as indicated in **Exhibit A**. In **Exhibit B** provide a.) Estimated units for each task, b.) Rate per Test, c.) Number of Tests, d.) Line Item Total and f.) Project Total. Please note Project Total (f) should match Total Cost Submitted in Exhibit A.

Information submitted should be based on your review of the construction documents and industry knowledge of similar projects.

In addition, provide A Schedule of hourly billing rates for each personnel category and any optional testing services. Rates are to include direct salary, mandatory costs (i.e., travel time, reports, etc.), overhead and profit. Proposal should allow for a normal construction time frame not requiring the contractor to accelerate the construction period.

6. Proposed assumptions, exclusions or revisions to the Scope of Work defined in this Request for Proposal. If no assumptions, exclusions, or revisions are submitted, the District will assume respondent agrees to all terms and conditions defined in this Request for Proposal. Any exceptions to be taken to the terms and conditions of this RFP are to be delineated in your response. No exceptions or changes will be permitted after response is submitted.

D. INSURANCE & INDEMNIFICATION:

1. Selected firms will be required to execute the District’s Testing and Inspection Service Agreement.
2. At all times during the Work, the Contractor and each Subcontractor shall obtain and maintain the following insurance coverages:

Contractor:	
Workers Compensation	Per applicable law
Employer’s Liability	\$1,000,000
Commercial General Liability	
Per Occurrence	\$2,000,000
Aggregate	\$2,000,000
Builder’s Risk	Full Value of Work
Seismic Coverage	Not Required
Subcontractors:	
Workers Compensation	Per applicable law
Employer’s Liability	\$1,000,000

Commercial General Liability	
Per Occurrence	\$1,000,000
Aggregate	\$2,000,000

The Comprehensive General Liability Insurance shall include contractual liability coverage, and name Chabot-Las Positas Community College District as primary insured within the policy. It shall include broad form property damage.

- a). Name as primary insured the Chabot-Las-Positas District, its officers, agents, employees, and Board of Trustees.
- b). Policies shall be primary insurance to any other insurance available to the additional insured, with respect to any claims arising out of this contract, and insurance applies separately to each insured against whom claim is made or a suit is brought.

All policies shall be endorsed to provide thirty days (30) advance written notice to District of cancellation, non-renewal, or reduction, mailed to the address specified for notice to the District. Certificates of Insurance, in form and with insurers satisfactory to District, evidencing all coverage above shall be furnished to the District before the award of contract and before commencing any operations under this contract, with complete copies of policies promptly delivered to District's contracts manager.

Exhibit A

Testing and Inspection Proposal Form

Proposal Information:

Firm Name _____

DSA LEA Number _____

Authorized Signature _____

Printed Name _____

Date _____

Base Bid (amount shall be shown both in words and figures. In case of discrepancy the amount shown in words shall govern. Proposal amount shall include all testing, inspections, travel time, shipping charges and applicable taxes to complete the testing and inspection work as required).

_____ Dollars (\$ _____)

ACKNOWLEDGMENT

By signature below, pricing for the testing and special inspection services for the New B2100 Biology Annex. Project at Chabot College will be guaranteed to the Chabot-Las Positas Community College District effective the date accepted by the District Board of Trustees.

Signature
(Authorized Agent of Company)

Date

Exhibit B

Proposal for Materials Testing and Inspection Services

Chabot-Las Positas Community College District - **Chabot College Biology Phase 2**

Company Name Here:					
		A	B	C	D
<i>Item</i>	<i>Description</i>	<i>Units</i>	<i>Rate per Test</i>	<i>Number of Tests</i>	<i>Total</i>
1	SOILS				
	Probe Test (technician)	hr.	\$ -		\$ -
	Price per compaction test (nuclear gauge test)	ea.	\$ -		\$ -
	Sampling at site, grading of soils, compaction curves	hr.	\$ -		\$ -
	Soils Qualification Tests	ea.	\$ -		\$ -
	Moisture Curve Density	ea.	\$ -		\$ -
2	ASPHALTIC CONCRETE				
	AC Paving Placement	hr.	\$ -		\$ -
	Sub-base/ Base Compaction	hr.	\$ -		\$ -
	Equipment Fee	hr.	\$ -		\$ -
	Stabilometer Value	ea.	\$ -		\$ -
	Extraction/Gradation	ea.	\$ -		\$ -
	Maximum Density/ Specific Gravity	set	\$ -		\$ -
3	REINFORCING STEEL SAMPLING & TESTING				
	Sampling and Tagging of Reinforcing Steel (Tensile & Bend)	hr.	\$ -		\$ -
	Field Placement Inspection	hr.	\$ -		\$ -
	Testing of Reinforcing Steel (tensile) (Lab)				
	Rebar Tensile Tests	ea.	\$ -		\$ -
	Rebar Bin Tests	ea.	\$ -		\$ -
	Testing of Reinforcing Steel (bend) (Lab)	ea.	\$ -		\$ -
4	CONCRETE				
	Sampling for each concrete pour and slump test at jobsite	hr.	\$ -		\$ -
	Concrete Cylinder Compression Tests (3 Field Samples)	ea.	\$ -		\$ -
	Concrete Cylinder Compression Tests (4 Field Samples)	ea.	\$ -		\$ -
	Concrete Cylinder storage	ea.	\$ -		\$ -
	Concrete Specimen Pickup (JOB SITE)	trip	\$ -		\$ -

Exhibit B

Proposal for Materials Testing and Inspection Services

Chabot-Las Positas Community College District - Chabot College Biology Phase 2

		A	B	C	D
<i>Item</i>	<i>Description</i>	<i>Units</i>	<i>Rate per Test</i>	<i>Number of Test</i>	<i>Total</i>
	Concrete mix design review (no trial Batch)	hr.	\$ -		\$ -
	Batch Plant Inspection (full time/part time	hr.	\$ -		\$ -
	Concrete Core Samples	ea.	\$ -		\$ -
	Concrete Core Compression Tests	ea.	\$ -		\$ -
5	STRUCTURAL STEEL (Shop and Field)				
	Shop Fabrication & Welding Inspection for Structural Steel	hr.	\$ -		\$ -
	Field Erection & Welding Inspection	hr.	\$ -		\$ -
	Tensile test	ea.	\$ -		\$ -
	Bend Test	ea.	\$ -		\$ -
	Welding Procedures	hr.	\$ -		\$ -
6	GLU-LAM BEAMS (SHOP)				
	Shop Fabrication Inspection	hr.	\$ -		\$ -
7	PULL OUT TESTING				
	Expansion Anchor Pull Out Testing (JOBSITE)	ea.	\$ -		\$ -
8	Roofing				
	Pre-job Conference	hr.	\$ -		\$ -
	Continuous Inspection	hr.	\$ -		\$ -
	Roofing Test	ea.	\$ -		\$ -
9	ADDITIONAL SERVICES				
	Mileage Rate (if any)	mile	\$ -		\$ -
	List schedule of professional rates for items not listed above				
		hr.	\$ -		\$ -
		hr.	\$ -		\$ -

Exhibit B

Proposal for Materials Testing and Inspection Services

Chabot-Las Positas Community College District – **Chabot College Biology Phase 2**

		A	B	C	D
<i>Item</i>	<i>Description</i>	<i>Units</i>	<i>Rate per test</i>	<i>Number of Test</i>	<i>Total</i>
	All above unit prices to include necessary equipment, report time, supervision time, clerical time, misc. documents, and other charges necessary to support such activity.				
	Provide minimum requirements (if any).				
	Address if travel time is to be charged to job site, from job site, both to and from job site, or not at all.				
	Projected Total				

Exhibit C

**DSA form 103
(see link provided)**

ATTACHMENT A

DRUG-FREE WORKPLACE CERTIFICATION

I, _____, am the_of (Print Name)
(Title)
_____. I declare, state, and certify all of the following.
(Contractor Name)

1. I am aware of the provisions and requirements of California Government Code §§8350 et seq., the Drug Free Workplace Act of 1990.
2. I am authorized to certify, and do certify, on behalf of Contractor that a drug free workplace will be provided by Contractor by doing all of the following:
 - A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in Contractor's workplace and specifying actions which will be taken against employees for violation of the prohibition;
 - B. Establishing a drug-free awareness program to inform employees about all of the following:
 - (i) The dangers of drug abuse in the workplace;
 - (ii) Contractor's policy of maintaining a drug-free workplace;
 - (iii) The availability of drug counseling, rehabilitation, and employee-assistance programs; and
 - (iv) The penalties that may be imposed upon employees for drug abuse violations;
 - C. Requiring that each employee engaged in the performance of the Contract be given a copy of the statement required by subdivision (A), above, and that as a condition of employment by Contractor in connection with the Work of the Contract, the employee agrees to abide by the terms of the statement.
3. Contractor agrees to fulfill and discharge all of Contractor's obligations under the terms and requirements of California Government Code §8355 by, inter alia, publishing a statement notifying employees concerning: (a) the prohibition of any controlled substance in the workplace, (b) establishing a drug-free awareness program, and (c) requiring that each employee engaged in the performance of the Work of the Contract be given a copy of the statement required by California Government Code §8355(a) and requiring that the employee agree to abide by the terms of that statement.
4. Contractor and I understand that if the District determines that Contractor has either: (a) made a false certification herein, or (b) violated this certification by failing to carry out and to implement the requirements of California Government Code §§8355, the Contract awarded herein is subject to termination, suspension of payments, or both. Contractor and I further understand that, should Contractor violate the terms of the Drug- Free Workplace Act of 1990, Contractor may be subject to debarment in accordance with the provisions of California Government Code §§8350, et seq.
5. Contractor and I acknowledge that Contractor and I are aware of the provisions of California Government Code §§8350, et seq. and hereby certify that Contractor and I will adhere to, fulfill, satisfy, and discharge all provisions of and obligations under the Drug-Free Workplace Act of 1990.

I declare under penalty of perjury under the laws of the State of California that all of the foregoing is true and correct.

Executed at _____ this _____ day of _____, 2023.
(City and State)

(Signature)

(Handwritten or Typed Name)

Chabot – Las Positas Community College District

ATTACHMENT B

NON-COLLUSION AFFIDAVIT

STATE OF CALIFORNIA

COUNTY OF _____

I, _____, being first duly sworn, deposes and says that I am
(Typed or Printed Name)

The _____ of _____, the party submitting
(Title) (Bidder Name)

the foregoing Bid Proposal (“the Bidder”). In connection with the foregoing Bid Proposal, the undersigned declares, states, and certifies that:

1. The Bid Proposal is not made in the interest of or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation.
2. The Bid Proposal is genuine and not collusive or sham.
3. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any other bidder or anyone else to put in sham bid, or to refrain from bidding.
4. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price, or that of any other bidder, or to fix any overhead, profit or cost element of the bid price or that of any other bidder, or to secure any advantage against the public body awarding the contract or of anyone interested in the proposed contract.
5. All statements contained in the Bid Proposal and related documents are true.
6. The bidder has not, directly or indirectly, submitted the bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any person, corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Executed this _____ day of _____, 2023 at _____

(City, County and State)

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signature

(Address)

Name Printed or Typed

(City, County and State)

(_____)_____
(Area Code and Telephone Number)