



**Food Services at Chabot College  
Pre-Conference Meeting  
RFP No. B-16  
March 30<sup>th</sup> at 10:00 AM**

# AGENDA

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- I. Welcome & Introduction**
- II. Overview**
- III. Site Constraints & Challenges**
- IV. Bid Document Summary**
- V. Schedule**



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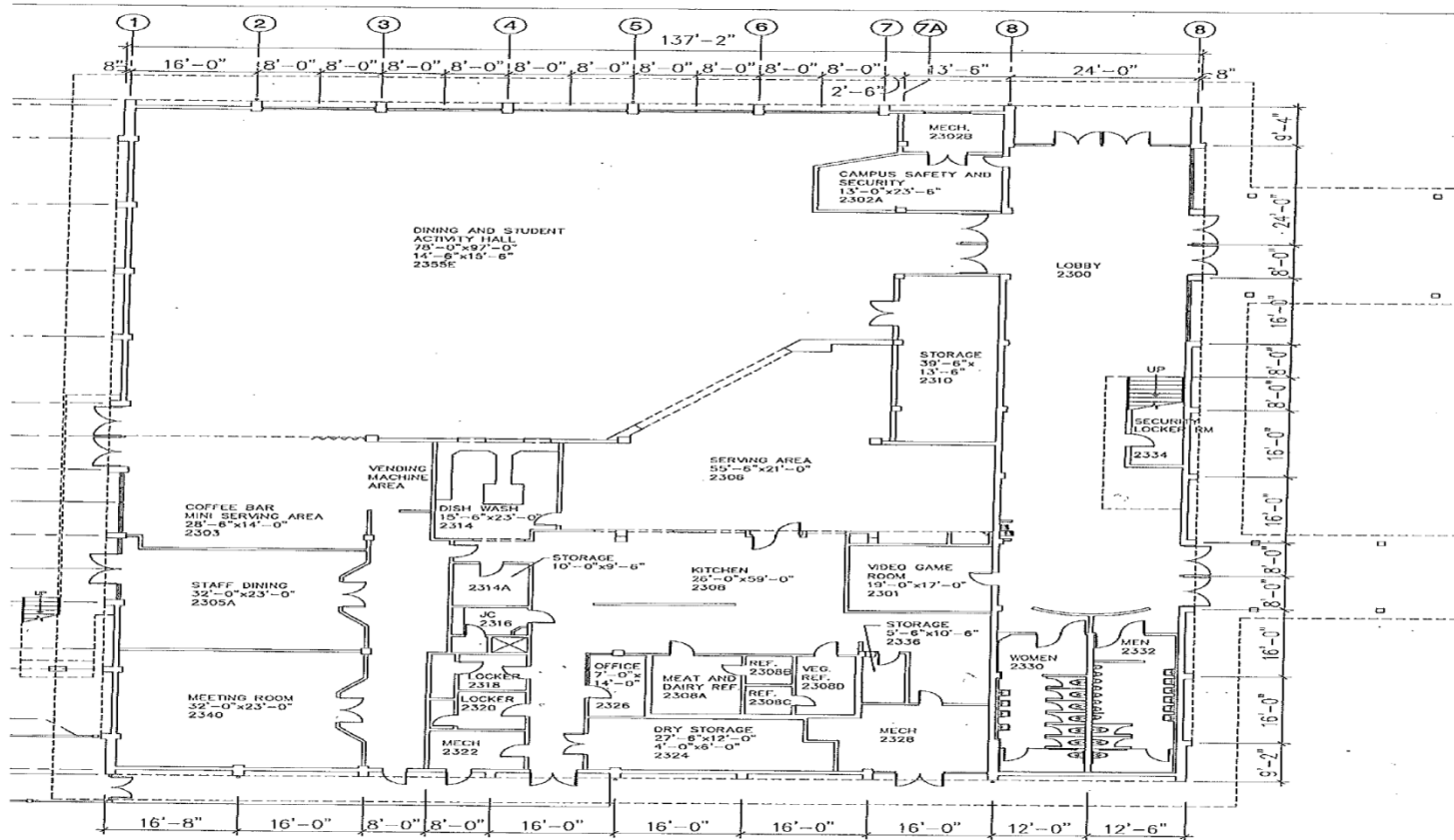
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## II. Overview

- Objectives
- Formal Proposal Process
- Site Location
- Campus Considerations
  - » Site Access
  - » Pedestrian Pathways
  - » Safety and Security

# Food Services at Chabot College

## Pre-Conference Meeting for RFP No.: B-16



**CHABOT COLLEGE**  
1ST FLOOR PLAN STUDENT CENTER BUILDING 2300

SCALE: 1/8" = 1'-0"

Total SQFT: 22,262



DATE: 11/11/11

### **III Site, Constraints & Challenges**

- **Site**
  - **Parking**
  - **Access to Building Site**
- **Safety and Security**
- **School Schedule**



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### IV. Bid Document Summary

- **Bid Question Form (RFI) – Wednesday, April 6<sup>th</sup>**
- **Proposal**
  - A. Submission – mailed or electronic submittal
  - B. Proposals
    1. Include firm name, address, contact info and letter of interest
    2. Submitted Sections 1 through 7 per document
    3. Section 5. Investment Proposal
    4. Section 6. RFP Acceptance Form
    5. Section 7. Other: Non-Collusion Affidavit



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## IV. Bid Document Summary Continuation:

- C. Point of Contact during Proposal Period:  
Victoria Lamica, Purchasing and Contract Manager  
Email: [vlamica@clpccd.org](mailto:vlamica@clpccd.org)  
FAX: 925.424-5253
- D. Board of Trustees Meeting: May 17, 2016
- E. Contract Period: 5 years



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### V. **Schedule**

- Pre-Conference – March 30, 2016
- Bid Question Form – Handout & Website
- **LAST DAY FOR RFI (Question Form) – Wednesday, April 6, 2016 by 2:00 PM**
  
- **PROPOSALS DUE: Thursday, April 14, 2016 at 2:00 PM** at District Office 7600 Dublin Blvd., 3<sup>rd</sup> Floor, Dublin
  
- Shortlist Panel Interview (Option: May 2 -13, 2016)
- Board of Trustees Meeting – May 17, 2016
- Contract Period – May 18, 2016 – May 31, 2016
- **Start Services: June 1, 2016**