

**GRANT SUB AGREEMENT AMENDMENT BETWEEN
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT AND
THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT**

This grant sub-agreement amendment (hereinafter "Agreement") is entered into on this 14th day of November, 2017 between Chabot-Las Positas Community College District – Chabot College (hereinafter "CLPCCD") and the San Francisco Community College District (hereinafter "SUBRECIPIENT") on behalf of Chabot College. CLPCCD and SUBRECIPIENT may be referred to individually as a "Party" and collectively as the "Parties" in this Agreement. This Agreement amends the original agreement which was approved by the CLPCCD Board of Trustees on the 15th of November, 2016.

WHEREAS, CLPCCD was selected to serve as the Fiscal Agent for the "Industry-Driven Regional Collaborative (IDRC)" Prime Award #15-198-001 (hereinafter "Grant"), from the California Community Colleges Chancellor's Office (hereinafter "PRIME SPONSOR"), Workforce and Economic Development Division, to enhance alternative fuel vehicles (AFV) curriculum through employer input and engagement, addressing both the technical skills and the 21st Century skills needed by students to be successful as automotive technicians. Eleven colleges statewide will collectively address the common problem of integrating automotive technician hard skills, soft skills, and work-based learning opportunities with industry partners.

WHEREAS, CLPCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees; and

WHEREAS, SUBRECIPIENT has agreed to participate in the purpose of the Grant according to the terms and conditions hereinafter set forth.

NOW, THEREFORE, the Parties hereby agree to amend as follows:

ARTICLE I

1. Statement of Work

SUBRECIPIENT agrees to perform the work as described in the Scope of Work (*Exhibit A*), which by reference is incorporated into this Agreement. SUBRECIPIENT agrees to comply with all provisions, to perform all work as set forth in this Agreement and the aforementioned Statement of Work in a professional, timely and diligent manner.

3. Total Cost

The total cost to CLPCCD for performance of this Agreement shall not exceed \$17,100.00.

This agreement represents the changes between CLPCCD and SUBRECIPIENT with respect to the Grant. No further change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of the day that both Parties have signed the Agreement.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

Lorenzo Legaspi
Vice Chancellor of Business Services

Date

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

David Martin
Interim Vice Chancellor of Finance and Administration
City College of San Francisco

Date

Exhibit A. Revised Scope of Work, September 2017

Total Contract is increased from \$13,250 to \$17,100

1. Joseph Gumina, Instructor, City College of San Francisco, Nick Rothman, Instructor, City College of San Francisco, and Augustus Barone, Instructor, City College of San Francisco agree to participate in the Industry-Driven Regional Collaborative (IDRC)—Acute Labor Needs, Industry-Recognized Credentials and 21st Century Skills grant. They will attend the four Advisory Committee Meetings and the two-day New World of Work Training in Northern California. They will also participate in the following activities:
 - a. Review CCSF's Alternative Fuel Vehicles (AFV) curriculum with automotive industry participants and their community college faculty peers
 - b. Develop recommendations with the Advisory Committee participants to improve the AFV curriculum to address current and future technical and students' hard skills
 - c. Identify and refine the 21st Century soft skills that automotive industry participants and faculty perceive to be essential for student career success in the automotive industry
 - d. Participate in the review of 21st Century skills curriculum and Automotive Internship Program's Best Practices
 - e. Embed the recommended New World of Work, 21st Century skills course modules into at least one modified AFV curriculum
 - f. Instruct at least one modified AFV course, embedded with at least one module of the New World of Work (NWoW)/21st Century Skills curriculum
 - g. Provide feedback on the modified course to the Advisory Committee and faculty and modify/improve curriculum where needed
 - h. Assist in the coordination of student internships with the automotive employers offering internships to students who have participated in the modified AFV/NWoW course
 - i. Review the interns' performance with participating auto employers and identify the beneficial New World of Work course elements. Adjust and modify curriculum, where needed
 - j. Conduct student assessments of the NWoW modules and provide feedback at the final Advisory Committee
 - k. Prepare progress reports and invoices
 - l. Prepare final recommendations, curriculum and reports with Project Director.

2. Total Cost:

Total Cost of this Activity shall not accede \$17,100.00.

- a. Participation in the 4 Advisory Committee Meetings: 6 hours of preparation time and 6 hours of meeting time for each meeting, approximately 12 hours x 4 meetings x \$60 an hour = \$2,880.00 per person. CCSF has 3 faculty participating at various meetings, estimated for a total of 84 hours = \$5,400.00.plus benefits @35% = \$1,764.00 = \$6,804.00.
- b. Participation at the two-day New World of Work Training and Certification: 16 hours at \$60 an hour, plus benefits = \$1,296.00 x 3 = \$2,880.00 + \$1008.00 benefits = \$3,888.00.

- c. Original Grant Funding was allowed for an approved pilot course: 17 weeks for 3 unit pilot course x \$144/hr = \$7,344.00 for the first pilot.

Since a new AFV/NWoW pilot course was not developed nor approved during the grant time period, participating auto faculty will use the remaining grant funds, originally allocated for a pilot course, for non-instructional time for curriculum development, including the following activities:

- i. Modifying existing AFV/EV curriculum by embedding the NWoW modules,
- ii. Familiarization with the web-based NWoW modules,
- iii. Conducting student assessments,
- iv. Conducting employer assessments (if applicable),
- v. Participating in internship activities related to the project,
- vi. Evaluating the effectiveness of the NWoW modules that are embedded, and
- vii. Recommending improvements to the NWoW curriculum where appropriate.

Embedding the NWoW modules into 3 automotive classes:

- Augustus Barone: 10 hours for the Auto 50 class
- Nick Rothman: 41 hours for the Auto 108--Work Experience class and Auto 52 and the Hybrid class. Nick is also developing the NWoW curriculum and the grant allocated Nick additional hours to embed modules and work with Dr. Leena Her of Santa Rosa Jr. College on the new web-based modules.

51 hours x \$60 = \$3060.00 + \$1071.00 benefits = \$4,131.00.

- d. Internship support: Nick Rothman: 15 hours at \$60 = \$900 + \$315 for benefits = \$1,215.00.
- e. Reporting: 12 hours for compilation of data and information for Final Reporting. 12 x \$60 = \$720.00 + \$252 benefits = \$972.00.

**GRANT SUB AGREEMENT AMENDMENT BETWEEN
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT AND
THE SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT**

This grant sub-agreement amendment (hereinafter "Agreement") is entered into on this 14th day of November, 2017 between Chabot-Las Positas Community College District – Chabot College (hereinafter "CLPCCD") and the San Mateo Community College District - Skyline College (hereinafter "SUBRECIPIENT") on behalf of Chabot College. CLPCCD and SUBRECIPIENT may be referred to individually as a "Party" and collectively as the "Parties" in this Agreement. This Agreement amends the original agreement which was approved by the CLPCCD Board of Trustees on the 15th of November, 2016.

WHEREAS, CLPCCD was selected to serve as the Fiscal Agent for the "Industry-Driven Regional Collaborative (IDRC)" Prime Award #15-198-001 (hereinafter "Grant"), from the California Community Colleges Chancellor's Office (hereinafter "PRIME SPONSOR"), Workforce and Economic Development Division, to enhance alternative fuel vehicles (AFV) curriculum through employer input and engagement, addressing both the technical skills and the 21st Century skills needed by students to be successful as automotive technicians. Eleven colleges statewide will collectively address the common problem of integrating automotive technician hard skills, soft skills, and work-based learning opportunities with industry partners.

WHEREAS, CLPCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees; and

WHEREAS, SUBRECIPIENT has agreed to participate in the purpose of the Grant according to the terms and conditions hereinafter set forth.

NOW, THEREFORE, the Parties hereby agree to amend as follows:

ARTICLE I

1. Statement of Work

SUBRECIPIENT agrees to perform the work as described in the Scope of Work (*Exhibit A*), which by reference is incorporated into this Agreement. SUBRECIPIENT agrees to comply with all provisions, to perform all work as set forth in this Agreement and the aforementioned Statement of Work in a professional, timely and diligent manner.

3. Total Cost

The total cost to CLPCCD for performance of this Agreement shall not exceed \$21,250.00.

This agreement represents the changes between CLPCCD and SUBRECIPIENT with respect to the Grant. No further change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of the day that both Parties have signed the Agreement.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

Lorenzo Legaspi
Vice Chancellor of Business Services

Date

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

Kathy Blackwood
Executive Vice Chancellor
San Mateo Community College District

Date

EXHIBIT A. Revised Scope of Work: September 2017

Total Contract is increased from \$13,250 to \$21,250

1. Tom Bruxholm, Head of Auto Program, Kalon Behraves, Auto Instructor, Skyline College and Julia Johnson, Auto Instructor, Skyline College, agree to participate in the Industry-Driven Regional Collaborative (IDRC)—Acute Labor Needs, Industry-Recognized Credentials and 21st Century Skills grant. One of the instructors will attend the four Advisory Committee Meetings and the two-day New World of Work Training in Northern California. They will also participate in the following activities:
 - a. Review Skyline's Alternative Fuel Vehicles (AFV) curriculum with automotive industry participants and their community college faculty peers
 - b. Develop recommendations with the Advisory Committee participants to improve the AFV curriculum to address current and future technical and students' hard skills
 - c. Identify and refine the 21st Century soft skills that automotive industry participants and faculty perceive to be essential for student career success in the automotive industry
 - d. Participate in the review of 21st Century skills curriculum and Automotive Internship Program's Best Practices
 - e. Embed the recommended New World of Work, 21st Century skills course modules into at least one modified AFV curriculum
 - f. Instruct at least one modified AFV course, embedded with at least one module of the New World of Work (NWoW)/21st Century Skills curriculum
 - g. Provide feedback on the modified course to the Advisory Committee and faculty and modify/improve curriculum where needed
 - h. Assist in the coordination of student internships with the automotive employers offering internships to students who have participated in the modified AFV/NWoW course
 - i. Review the interns' performance with participating auto employers and identify the beneficial New World of Work course elements. Adjust and modify curriculum, where needed
 - j. Conduct student assessments of the NWoW modules and provide feedback at the final Advisory Committee
 - k. Prepare progress reports and invoices
 - l. Prepare final recommendations, curriculum and reports with Project Director.

1. Period of Performance:

The period of performance for this Agreement shall be from June 1, 2016 through February 28, 2018.

1) Total Cost:

Total Cost of this Agreement shall not exceed \$21,250.00.

- a) Participation in the 4 Advisory Committee Meetings: 6 hours of preparation time and 6 hours of meeting time for each meeting, approximately 12 hours x 4 meetings x \$60 an hour = \$2,880.00 plus benefits @35% or \$1,008.00 = \$3,888.00 for Julia Johnson.

Subrecipient Agreement between CLPCCD and San Mateo County Community College District
Kalon Behravesh: 12 hours x 2 meetings x \$60 an hour = \$1,220.00 plus benefits @35% or \$504.00 = \$1,944.00 for attendance at 2 meetings.

- b) Participation of Julia Johnson and Tom Broxholm at the two-day New World of Work Training and Certification: 16 hours at \$60 an hour, plus benefits = \$1,296.00 x 2 = \$2,592.00.
- c) Non-instructional Curriculum development in Spring 2017 for embedding SP2 into existing curriculum and internship activities: \$5,158.00 -- for non-instructional time for curriculum development, including the following activities:
 - i. Modifying existing AFV/EV curriculum by embedding the NWoW modules,
 - ii. Familiarization with the web-based NWoW modules,
 - iii. Conducting student assessments,
 - iv. Conducting employer assessments (if applicable),
 - v. Participating in internship activities related to the project,
 - vi. Evaluating the effectiveness of the NWoW modules that are embedded, and
 - vii. Recommending improvements to the NWoW curriculum where appropriate.
- d) Funding for pilot course, using the New World of Work curriculum in Fall 2017: 17 weeks for 3 unit pilot course x \$144/hr = \$7,344.00 for the pilot course.
- e) Final reporting: 4 hours @ \$60 an hour = \$240.00, plus benefits @35% or \$324.00.

**GRANT SUB AGREEMENT AMENDMENT BETWEEN
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT AND
THE CERRITOS COMMUNITY COLLEGE DISTRICT**

This grant sub-agreement amendment (hereinafter "Agreement") is entered into on this 14th day of November, 2017 between Chabot-Las Positas Community College District – Chabot College (hereinafter "CLPCCD") and the Cerritos Community College District - Cerritos College (hereinafter "SUBRECIPIENT") on behalf of Chabot College. CLPCCD and SUBRECIPIENT may be referred to individually as a "Party" and collectively as the "Parties" in this Agreement. This Agreement amends the original agreement which was approved by the CLPCCD Board of Trustees on the 15th of November, 2016.

WHEREAS, CLPCCD was selected to serve as the Fiscal Agent for the "Industry-Driven Regional Collaborative (IDRC)" Prime Award #15-198-001 (hereinafter "Grant"), from the California Community Colleges Chancellor's Office (hereinafter "PRIME SPONSOR"), Workforce and Economic Development Division, to enhance alternative fuel vehicles (AFV) curriculum through employer input and engagement, addressing both the technical skills and the 21st Century skills needed by students to be successful as automotive technicians. Eleven colleges statewide will collectively address the common problem of integrating automotive technician hard skills, soft skills, and work-based learning opportunities with industry partners.

WHEREAS, CLPCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees; and

WHEREAS, SUBRECIPIENT has agreed to participate in the purpose of the Grant according to the terms and conditions hereinafter set forth.

NOW, THEREFORE, the Parties hereby agree to amend as follows:

ARTICLE I

1. Statement of Work

SUBRECIPIENT agrees to perform the work as described in the Scope of Work (*Exhibit A*), which by reference is incorporated into this Agreement. SUBRECIPIENT agrees to comply with all provisions, to perform all work as set forth in this Agreement and the aforementioned Statement of Work in a professional, timely and diligent manner.

3. Total Cost

The total cost to CLPCCD for performance of this Agreement shall not exceed \$19,250.00.

This agreement represents the changes between CLPCCD and SUBRECIPIENT with respect to the Grant. No further change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of the day that both Parties have signed the Agreement.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

Lorenzo Legaspi
Vice Chancellor of Business Services

Date

CERRITOS COMMUNITY COLLEGE DISTRICT

Steve Richardson
Executive Director
Cerritos College Foundation

Date

Subrecipient Agreement between CLPCCD and Cerritos Community College District
**GRANT SUB AGREEMENT BETWEEN
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
AND
CERRITOS COMMUNITY COLLEGE DISTRICT**

Exhibit A. Revised Scope of Work: September 2017

Total Contract is increased from \$13,250 to \$19,250

1. Kevin Taylor, Instructor and Juan Gonzalez, Instructor, Cerritos College, agree to participate in the Industry-Driven Regional Collaborative (IDRC)—Acute Labor Needs, Industry-Recognized Credentials and 21st Century Skills grant. At least one instructor will attend the four Advisory Committee Meetings and the two-day New World of Work Training in Northern California. They will also participate in the following activities:

- a. Review Cypress College's Alternative Fuel Vehicles (AFV) curriculum with automotive industry participants and their community college faculty peers
- b. Develop recommendations with the Advisory Committee participants to improve the AFV curriculum to address current and future technical and students' hard skills
- c. Identify and refine the 21st Century soft skills that automotive industry participants and faculty perceive to be essential for student career success in the automotive industry
- d. Participate in the review of 21st Century skills curriculum and Automotive Internship Program's Best Practices
- e. Embed the recommended New World of Work, 21st Century skills, course modules into at least one modified AFV curriculum
- f. Create a pilot course or instruct at least one modified AFV course, embedded with at least one module of the New World of Work (NWoW)/21st Century Skills curriculum
- g. Provide feedback on the modified course to the Advisory Committee and faculty and modify/improve curriculum where needed
- h. Assist in the coordination of student internships with the automotive employers offering internships to students who have participated in the modified AFV/NWoW course
- i. Review the interns' performance with participating auto employers and identify the beneficial New World of Work course elements. Adjust and modify curriculum, where needed
- j. Conduct student assessments of the NWoW modules and provide feedback at the final Advisory Committee
- k. Prepare progress reports and invoices
- l. Prepare final recommendations, curriculum and reports with Project Director.

2) Period of Performance:

The period of performance for this Agreement shall be from June 1, 2016 through February 28, 2018.

- 3) Total Cost of this Agreement shall not exceed \$19,250.00.
- a. Participation in the 4 Advisory Committee Meetings: 6 hours of preparation time and 6 hours of meeting time for each meeting, approximately 12 hours x 4 meetings x \$60 an hour = \$2,880.00 plus benefits @35% or \$1,008.00 = \$3,888.00.
 - b. Participation by two auto faculty at the two-day New World of Work Training and Certification: 16 hours at \$60 an hour, plus benefits = \$1,296.00 x 2 = \$2,592.00, plus travel costs up to \$1,200 each or \$2,400 total.
 - c. Original Grant Funding was allowed for an approved pilot course: 17 weeks for 3 unit pilot course x \$144/hr = \$7,344.00 for the first pilot.

Since a new AFV/NWoW pilot course was not developed nor approved during the grant time period, participating auto faculty will use the remaining grant funds, originally allocated for a pilot course, for non-instructional time for curriculum development, including the following activities:

- i. Modifying existing AFV/EV curriculum by embedding the NWoW modules,
- ii. Familiarization with the web-based NWoW modules,
- iii. Conducting student assessments,
- iv. Conducting employer assessments (if applicable),
- v. Participating in internship activities related to the project,
- vi. Evaluating the effectiveness of the NWoW modules that are embedded, and
- vii. Recommending improvements to the NWoW curriculum where appropriate.

Embedding the NWoW modules into 2 automotive classes:

- Kevin Taylor: Auto 82, Auto Introduction to Alternative Vehicles for Spring 2017. Reviewed and revised curriculum. Reviewed and revised porter class and NWOw modules. Internship activities with Subaru, FCA, Audi and others. \$8,400.00.
 - Juan Gonzalez: Porter Training Class for Fall 2017. Embedding NWOw into new porter class: 20 hrs @\$60/hr, = \$1,200.00, plus benefits @35% or \$420 = \$1,620.00.
- d. Final reporting: 4 hours @ \$60 an hour = \$240.00, plus benefits @35% or \$84 = \$324.00.

**GRANT SUB AGREEMENT AMENDMENT BETWEEN
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT AND
THE FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT**

This grant sub-agreement amendment (hereinafter "Agreement") is entered into on this 14th day of November, 2017 between Chabot-Las Positas Community College District – Chabot College (hereinafter "CLPCCD") and the Foothill-De Anza Community College District – De Anza College (hereinafter "SUBRECIPIENT") on behalf of Chabot College. CLPCCD and SUBRECIPIENT may be referred to individually as a "Party" and collectively as the "Parties" in this Agreement. This Agreement amends the original agreement which was approved by the CLPCCD Board of Trustees on the 15th of November, 2016.

WHEREAS, CLPCCD was selected to serve as the Fiscal Agent for the "Industry-Driven Regional Collaborative (IDRC)" Prime Award #15-198-001 (hereinafter "Grant"), from the California Community Colleges Chancellor's Office (hereinafter "PRIME SPONSOR"), Workforce and Economic Development Division, to enhance alternative fuel vehicles (AFV) curriculum through employer input and engagement, addressing both the technical skills and the 21st Century skills needed by students to be successful as automotive technicians. Eleven colleges statewide will collectively address the common problem of integrating automotive technician hard skills, soft skills, and work-based learning opportunities with industry partners.

WHEREAS, CLPCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees; and

WHEREAS, SUBRECIPIENT has agreed to participate in the purpose of the Grant according to the terms and conditions hereinafter set forth.

NOW, THEREFORE, the Parties hereby agree to amend as follows:

ARTICLE I

1. Statement of Work

SUBRECIPIENT agrees to perform the work as described in the Scope of Work (*Exhibit A*), which by reference is incorporated into this Agreement. SUBRECIPIENT agrees to comply with all provisions, to perform all work as set forth in this Agreement and the aforementioned Statement of Work in a professional, timely and diligent manner.

3. Total Cost

The total cost to CLPCCD for performance of this Agreement shall not exceed \$5700.00.

This agreement represents the changes between CLPCCD and SUBRECIPIENT with respect to the Grant. No further change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of the day that both Parties have signed the Agreement.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

Lorenzo Legaspi
Vice Chancellor of Business Services

Date

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT

Kevin McElroy
Vice Chancellor of Business Services
Foothill-De Anza Community College District

Date

Exhibit A. Revised Scope of Work September 2017

Total Contract is reduced from \$13,250 to \$5,700

1. Randy Bryant, Instructor, De Anza College and Dave Capitolo, Instructor, De Anza College, agree to participate in the Industry-Driven Regional Collaborative (IDRC)—Acute Labor Needs, Industry-Recognized Credentials and 21st Century Skills grant. They will attend three Advisory Committee Meetings and the two-day New World of Work Training in Northern California. They will also participate in the following reduced activities:
 - a. Develop recommendations with the Advisory Committee participants to improve the AFV curriculum to address current and future technical and students' hard skills
 - b. Identify and refine the 21st Century soft skills that automotive industry participants and faculty perceive to be essential for student career success in the automotive industry
 - c. Participate in the review of 21st Century skills curriculum and Automotive Internship Program's Best Practices
 - d. Attend the New World of Work Training and be certified in the curriculum
 - e. Provide feedback on modified auto courses to the Advisory Committee and faculty and modify/improve curriculum where needed
 - f. Prepare progress reports and invoices.
 - g. Participate in final recommendations and reports with Project Director.

1. Total Cost:

Total Cost of this Activity shall not exceed \$5,700.00.

- a. Participation in the 4 Advisory Committee Meetings: 6 hours of meeting time for the first meeting and 8 hours for both Randy Bryant and Dave Capitolo for the last two meetings: approximately 38 hours x \$60 an hour = \$2,880.00, plus benefits @35% of \$798.00 = \$3,078.00.
- b. Participation at the two-day New World of Work Training and Certification: 16 hours at \$60 an hour = \$960.00, plus benefits = \$1,296.00 x 2 = \$2,592.00.

**GRANT SUB AGREEMENT AMENDMENT BETWEEN
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT AND
THE LOS ANGELES COMMUNITY COLLEGE DISTRICT**

This grant sub-agreement amendment (hereinafter "Agreement") is entered into on this 14th day of November, 2017 between Chabot-Las Positas Community College District – Chabot College (hereinafter "CLPCCD") and the Los Angeles Community College District – East Los Angeles College (hereinafter "SUBRECIPIENT") on behalf of Chabot College. CLPCCD and SUBRECIPIENT may be referred to individually as a "Party" and collectively as the "Parties" in this Agreement. This Agreement amends the original agreement which was approved by the CLPCCD Board of Trustees on the 15th of November, 2016.

WHEREAS, CLPCCD was selected to serve as the Fiscal Agent for the "Industry-Driven Regional Collaborative (IDRC)" Prime Award #15-198-001 (hereinafter "Grant"), from the California Community Colleges Chancellor's Office (hereinafter "PRIME SPONSOR"), Workforce and Economic Development Division, to enhance alternative fuel vehicles (AFV) curriculum through employer input and engagement, addressing both the technical skills and the 21st Century skills needed by students to be successful as automotive technicians. Eleven colleges statewide will collectively address the common problem of integrating automotive technician hard skills, soft skills, and work-based learning opportunities with industry partners.

WHEREAS, CLPCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees; and

WHEREAS, SUBRECIPIENT has agreed to participate in the purpose of the Grant according to the terms and conditions hereinafter set forth.

NOW, THEREFORE, the Parties hereby agree to amend as follows:

ARTICLE I

1. Statement of Work

SUBRECIPIENT agrees to perform the work as described in the Scope of Work (*Exhibit A*), which by reference is incorporated into this Agreement. SUBRECIPIENT agrees to comply with all provisions, to perform all work as set forth in this Agreement and the aforementioned Statement of Work in a professional, timely and diligent manner.

3. Total Cost

The total cost to CLPCCD for performance of this Agreement shall not exceed \$17,750.00.

This agreement represents the changes between CLPCCD and SUBRECIPIENT with respect to the Grant. No further change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of the day that both Parties have signed the Agreement.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

Lorenzo Legaspi
Vice Chancellor of Business Services

Date

LOS ANGELES COMMUNITY COLLEGE DISTRICT

Dr. Ann Tomlinson
Vice President of Workforce Education and Academic Affairs
East Los Angeles College

Date

Exhibit A. Revised Scope of Work: September 2017

Total Contract is increased from \$13,250 to \$17,750

1. Adrian Banuelos, Instructor, and Jesus Melendez, Auto Instructor, at East Los Angeles College, agree to participate in the Industry-Driven Regional Collaborative (IDRC)—Acute Labor Needs, Industry-Recognized Credentials and 21st Century Skills grant. At least one instructor will attend the four Advisory Committee Meetings and the two-day New World of Work Training in Northern California. They will also participate in the following activities:
 - a. Review ELAC's Alternative Fuel Vehicles (AFV) curriculum with automotive industry participants and their community college faculty peers
 - b. Develop recommendations with the Advisory Committee participants to improve the AFV curriculum to address current and future technical and students' hard skills
 - c. Identify and refine the 21st Century soft skills that automotive industry participants and faculty perceive to be essential for student career success in the automotive industry
 - d. Participate in the review of 21st Century skills curriculum and Automotive Internship Program's Best Practices
 - e. Embed the recommended New World of Work, 21st Century skills, course modules into at least one modified AFV curriculum
 - f. Create a pilot course or instruct at least one modified AFV course, embedded with at least one module of the New World of Work (NWoW)/21st Century Skills curriculum
 - g. Provide feedback on the modified course to the Advisory Committee and faculty and modify/improve curriculum where needed
 - h. Assist in the coordination of student internships with the automotive employers offering internships to students who have participated in the modified AFV/NWoW course
 - i. Review the interns' performance with participating auto employers and identify the beneficial New World of Work course elements. Adjust and modify curriculum, where needed
 - j. Conduct student assessments of the NWoW modules and provide feedback at the final Advisory Committee
 - k. Prepare progress reports and invoices
 - l. Prepare final recommendations, curriculum and reports with Project Director.

1) Period of Performance:

The period of performance for this Agreement shall be from June 1, 2016 through February 28, 2018.

2) Total Cost:

Total Cost of this Agreement shall not exceed \$17,750.00.

- a) Participation in the 4 Advisory Committee Meetings: 6 hours of preparation time and 6 hours of meeting time for each meeting, approximately 12 hours x 4 meetings x \$60 an

Subrecipient Agreement between CLPCCD and Los Angeles Community College District
hour = \$2,880.00 plus benefits @35% or \$1,008.00 = \$3,888.00.

- b) Participation by two auto faculty at the two-day New World of Work Training and Certification: 16 hours at \$60 an hour, plus benefits = \$1,296.00 x 2 = \$2,592.00, plus travel costs up to \$1,200 each or \$2,400 total.
- c) Funding for pilot course, Hybrid/electric Vehicle Service and Safety with three NWoW modules embedded, Fall 2017: 17 weeks for 3 unit pilot course x \$144/hr = \$7,344.00 for the pilot course.
- d) Non-instructional curriculum development activities: \$1,200.00. This funding includes the following activities:
 - i. Modifying existing AFV/EV curriculum by embedding the NWoW modules,
 - ii. Familiarization with the web-based NWoW modules,
 - iii. Conducting student assessments,
 - iv. Conducting employer assessments (if applicable),
 - v. Participating in internship activities related to the project,
 - vi. Evaluating the effectiveness of the NWoW modules that are embedded, and
 - vii. Recommending improvements to the NWoW curriculum where appropriate.

Final reporting: 4 hours @ \$60 an hour = \$240.00, plus benefits @35% or \$84 = \$324.0

**GRANT SUB AGREEMENT AMENDMENT BETWEEN
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT AND
THE RIO HONDO COMMUNITY COLLEGE DISTRICT**

This grant sub-agreement amendment (hereinafter "Agreement") is entered into on this 14th day of November, 2017 between Chabot-Las Positas Community College District – Chabot College (hereinafter "CLPCCD") and the Rio Hondo Community College District (hereinafter "SUBRECIPIENT") on behalf of Chabot College. CLPCCD and SUBRECIPIENT may be referred to individually as a "Party" and collectively as the "Parties" in this Agreement. This Agreement amends the original agreement which was approved by the CLPCCD Board of Trustees on the 15th of November, 2016.

WHEREAS, CLPCCD was selected to serve as the Fiscal Agent for the "Industry-Driven Regional Collaborative (IDRC)" Prime Award #15-198-001 (hereinafter "Grant"), from the California Community Colleges Chancellor's Office (hereinafter "PRIME SPONSOR"), Workforce and Economic Development Division, to enhance alternative fuel vehicles (AFV) curriculum through employer input and engagement, addressing both the technical skills and the 21st Century skills needed by students to be successful as automotive technicians. Eleven colleges statewide will collectively address the common problem of integrating automotive technician hard skills, soft skills, and work-based learning opportunities with industry partners.

WHEREAS, CLPCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees; and

WHEREAS, SUBRECIPIENT has agreed to participate in the purpose of the Grant according to the terms and conditions hereinafter set forth.

NOW, THEREFORE, the Parties hereby agree to amend as follows:

ARTICLE I

1. Statement of Work

SUBRECIPIENT agrees to perform the work as described in the Scope of Work (*Exhibit A*), which by reference is incorporated into this Agreement. SUBRECIPIENT agrees to comply with all provisions, to perform all work as set forth in this Agreement and the aforementioned Statement of Work in a professional, timely and diligent manner.

3. Total Cost

The total cost to CLPCCD for performance of this Agreement shall not exceed \$16,800.

This agreement represents the changes between CLPCCD and SUBRECIPIENT with respect to the Grant. No further change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of the day that both Parties have signed the Agreement.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

Lorenzo Legaspi
Vice Chancellor of Business Services

Date

RIO HONDO COMMUNITY COLLEGE DISTRICT

Teresa Dreyfuss
Superintendent/President
Rio Hondo Community College

Date

Exhibit A. Revised Scope of Work: September 2017

Total Contract is decreased from \$19,000 to \$16,800

1. John Frala, Instructor, Rio Hondo College, agrees to participate in the Industry-Driven Regional Collaborative (IDRC)—Acute Labor Needs, Industry-Recognized Credentials and 21st Century Skills grant. He will attend the four Advisory Committee Meetings and the two-day New World of Work Training in Northern California. He will also participate in the following activities:
 - a. Lead the AFV curriculum review and modification for the four Southern California colleges' faculty and coordinate curriculum development with Kurt Shadbolt of Chabot College, who is leading the curriculum review and modification for the 7 Northern California colleges
 - b. Review Rio Hondo's Alternative Fuel Vehicles (AFV) curriculum with automotive industry participants and their community college faculty peers
 - c. Develop recommendations with the Advisory Committee participants to improve the AFV curriculum to address current and future technical and students' hard skills
 - d. Identify and refine the 21st Century soft skills that automotive industry participants and faculty perceive to be essential for student career success in the automotive industry
 - e. Participate in the review of 21st Century skills curriculum and Automotive Internship Program's Best Practices
 - f. Embed the recommended New World of Work, 21st Century skills, course modules into at least one modified AFV curriculum
 - g. Create a pilot course or instruct at least one modified AFV course, embedded with at least one module of the New World of Work (NWoW)/21st Century Skills curriculum
 - h. Provide feedback on the modified course to the Advisory Committee and faculty and modify/improve curriculum where needed
 - i. Assist in the coordination of student internships with the automotive employers offering internships to students who have participated in the modified AFV/NWoW course
 - j. Review the interns' performance with participating auto employers and identify the beneficial New World of Work course elements. Adjust and modify curriculum, where needed
 - k. Conduct student assessments of the NWoW modules and provide feedback at the final Advisory Committee
 - l. Prepare progress reports and invoices
 - m. Prepare final recommendations, curriculum and reports with Project Director.

1) Period of Performance:

The period of performance for this Agreement shall be from June 1, 2016 through February 28, 2018.

2) Total Cost:

Total Cost of this Agreement shall not exceed \$16,800.00.

- a) Participation in the 4 Advisory Committee Meetings: 6 hours of preparation time and 6 hours of meeting time for each meeting, approximately 12 hours x 4 meetings x \$60 an hour = \$2,880.00 plus benefits @35% or \$1008.00 = \$3,888.00.
- b) Participation at the two-day New World of Work Training and Certification: 16 hours at \$60 an hour, plus benefits = \$1,296.00, plus travel costs up to \$1,000.00.
- c) Lead the review of Southern California AFV curriculum and coordinate with Northern California's curriculum review and development—20 hours x \$60/hr = \$1,200 + 35% benefits or \$420.00 = \$1,620.00.
- d) Funding for pilot/beta course, Auto 365 Alternate Fuels System Fundamentals, Spring 2017: 17 weeks for 3 unit pilot course x \$144/hr = \$7,344.00 for the pilot course.
- e) Curriculum development for embedding NWoW modules into c classes: Auto 158 automotive High Voltage Safety class and Auto 110-- for non-instructional time for curriculum development: \$1,320.00 for including the following activities:
 - i. Modifying existing AFV/EV curriculum by embedding the NWoW modules,
 - ii. Familiarization with the web-based NWoW modules,
 - iii. Conducting student assessments,
 - iv. Conducting employer assessments (if applicable),
 - v. Participating in internship activities related to the project,
 - vi. Evaluating the effectiveness of the NWoW modules that are embedded, and
 - vii. Recommending improvements to the NWoW curriculum where appropriate.
- f) Final reporting: 4 hours @ \$60 an hour = \$240.00, plus benefits @35% or \$84 = \$324.00.

**GRANT SUB AGREEMENT AMENDMENT BETWEEN
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT AND
THE SOLANO COUNTY COMMUNITY COLLEGE DISTRICT**

This grant sub-agreement amendment (hereinafter "Agreement") is entered into on this 14th day of November, 2017 between Chabot-Las Positas Community College District – Chabot College (hereinafter "CLPCCD") and the Solano Community College District - Solano College (hereinafter "SUBRECIPIENT") on behalf of Chabot College. CLPCCD and SUBRECIPIENT may be referred to individually as a "Party" and collectively as the "Parties" in this Agreement. This Agreement amends the original agreement which was approved by the CLPCCD Board of Trustees on the 15th of November, 2016.

WHEREAS, CLPCCD was selected to serve as the Fiscal Agent for the "Industry-Driven Regional Collaborative (IDRC)" Prime Award #15-198-001 (hereinafter "Grant"), from the California Community Colleges Chancellor's Office (hereinafter "PRIME SPONSOR"), Workforce and Economic Development Division, to enhance alternative fuel vehicles (AFV) curriculum through employer input and engagement, addressing both the technical skills and the 21st Century skills needed by students to be successful as automotive technicians. Eleven colleges statewide will collectively address the common problem of integrating automotive technician hard skills, soft skills, and work-based learning opportunities with industry partners.

WHEREAS, CLPCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees; and

WHEREAS, SUBRECIPIENT has agreed to participate in the purpose of the Grant according to the terms and conditions hereinafter set forth.

NOW, THEREFORE, the Parties hereby agree to amend as follows:

ARTICLE I

1. Statement of Work

SUBRECIPIENT agrees to perform the work as described in the Scope of Work (*Exhibit A*), which by reference is incorporated into this Agreement. SUBRECIPIENT agrees to comply with all provisions, to perform all work as set forth in this Agreement and the aforementioned Statement of Work in a professional, timely and diligent manner.

3. Total Cost

The total cost to CLPCCD for performance of this Agreement shall not exceed \$18,500.00.

This agreement represents the changes between CLPCCD and SUBRECIPIENT with respect to the Grant. No further change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of the day that both Parties have signed the Agreement.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

Lorenzo Legaspi
Vice Chancellor of Business Services

Date

SOLANO COUNTY COMMUNITY COLLEGE DISTRICT

Celia Esposito-Noy
Superintendent-President
Solano County Community College District

Date

Exhibit A. Revised Scope of Work, September 2017

Total Contract is increased from \$13,250 to \$18,500

1. Paul Hidy, Instructor, Rick Marshall, Instructor, and Andrew McGee, Instructor at Solano Community College, agree to participate in the Industry-Driven Regional Collaborative (IDRC)—Acute Labor Needs, Industry-Recognized Credentials and 21st Century Skills grant. At least one of the four instructors will attend the four Advisory Committee Meetings and the two-day New World of Work Training in Northern California. They will also participate in the following activities:
 - a. Review Solano's Alternative Fuel Vehicles (AFV) curriculum with automotive industry participants and their community college faculty peers
 - b. Develop recommendations with the Advisory Committee participants to improve the AFV curriculum to address current and future technical and students' hard skills
 - c. Identify and refine the 21st Century soft skills that automotive industry participants and faculty perceive to be essential for student career success in the automotive industry
 - d. Participate in the review of 21st Century skills curriculum and Automotive Internship Program's Best Practices
 - e. Embed the recommended New World of Work, 21st Century skills, course modules into at least one modified AFV curriculum
 - f. Create a pilot course or instruct at least one modified AFV course, embedded with at least one module of the New World of Work (NWoW)/21st Century Skills curriculum
 - g. Provide feedback on the modified course to the Advisory Committee and faculty and modify/improve curriculum where needed
 - h. Assist in the coordination of student internships with the automotive employers offering internships to students who have participated in the modified AFV/NWoW course
 - i. Review the interns' performance with participating auto employers and identify the beneficial New World of Work course elements. Adjust and modify curriculum, where needed
 - j. Conduct student assessments of the NWoW modules and provide feedback at the final Advisory Committee
 - k. Prepare progress reports and invoices
 - l. Prepare final recommendations, curriculum and reports with Project Director.

1) Period of Performance:

The period of performance for this Agreement shall be from June 1, 2016 through February 28, 2018.

2) Total Cost:

Total Cost of this Agreement shall not exceed \$18,500.00.

- a) Participation in the 4 Advisory Committee Meetings: 6 hours of preparation time and 6 hours of meeting time for each meeting, approximately 12 hours x 4 meetings x \$60 an hour = \$2,880.00 plus benefits @35% or \$1008.00 = \$3,888.00.

- b) Participation at the two-day New World of Work Training and Certification: 16 hours at \$60 an hour, plus benefits = \$1,296.00, plus travel costs up to \$650.00.
- c) Curriculum development for embedding NWoW modules into existing ATEC 070 Auto Fundamentals in Spring 2017: \$4,998.00 -- for non-instructional time for curriculum development, including the following activities:
 - i. Modifying existing AFV/EV curriculum by embedding the NWoW modules,
 - ii. Familiarization with the web-based NWoW modules,
 - iii. Conducting student assessments,
 - iv. Conducting employer assessments (if applicable),
 - v. Participating in internship activities related to the project,
 - vi. Evaluating the effectiveness of the NWoW modules that are embedded, and
 - vii. Recommending improvements to the NWoW curriculum where appropriate.
- d) Funding for pilot course, ATEC 140 Hybrid and Alternate Fuels, Fall 2017: 17 weeks for 3 unit pilot course x \$144/hr = \$7,344.00 for the pilot course.
- e) Final reporting: 4 hours @ \$60 an hour = \$240.00, plus benefits @35% or \$84 = \$324.00.

**GRANT SUB AGREEMENT AMENDMENT BETWEEN
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT AND
THE SONOMA COUNTY JUNIOR COLLEGE DISTRICT**

This grant sub-agreement amendment (hereinafter "Agreement") is entered into on this 14th day of November, 2017 between Chabot-Las Positas Community College District – Chabot College (hereinafter "CLPCCD") and the Sonoma County Junior College District – Santa Rosa Junior College (hereinafter "SUBRECIPIENT") on behalf of Chabot College. CLPCCD and SUBRECIPIENT may be referred to individually as a "Party" and collectively as the "Parties" in this Agreement. This Agreement amends the original agreement which was approved by the CLPCCD Board of Trustees on the 15th of November, 2016.

WHEREAS, CLPCCD was selected to serve as the Fiscal Agent for the "Industry-Driven Regional Collaborative (IDRC)" Prime Award #15-198-001 (hereinafter "Grant"), from the California Community Colleges Chancellor's Office (hereinafter "PRIME SPONSOR"), Workforce and Economic Development Division, to enhance alternative fuel vehicles (AFV) curriculum through employer input and engagement, addressing both the technical skills and the 21st Century skills needed by students to be successful as automotive technicians. Eleven colleges statewide will collectively address the common problem of integrating automotive technician hard skills, soft skills, and work-based learning opportunities with industry partners.

WHEREAS, CLPCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees; and

WHEREAS, SUBRECIPIENT has agreed to participate in the purpose of the Grant according to the terms and conditions hereinafter set forth.

NOW, THEREFORE, the Parties hereby agree to amend as follows:

ARTICLE I

1. Statement of Work

SUBRECIPIENT agrees to perform the work as described in the Scope of Work (*Exhibit A*), which by reference is incorporated into this Agreement. SUBRECIPIENT agrees to comply with all provisions, to perform all work as set forth in this Agreement and the aforementioned Statement of Work in a professional, timely and diligent manner.

3. Total Cost

The total cost to CLPCCD for performance of this Agreement shall not exceed \$34,500.00

This agreement represents the changes between CLPCCD and SUBRECIPIENT with respect to the Grant. No further change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of the day that both Parties have signed the Agreement.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

Lorenzo Legaspi
Vice Chancellor of Business Services

Date

SONOMA COUNTY JUNIOR COLLEGE DISTRICT

Doug Roberts
Senior Vice-President Finance and Administrative Services
Solano County Junior College District

Date

Exhibit A. Revised Scope of Work, September 2017

Total Revised Scope of Work Contract increased from \$29,350 to \$34,500.00 (includes travel)

1. Clifford Norton, Instructor, Santa Rosa Junior College, agrees to participate in the Industry Driven Regional Collaborative (IDRC)—Acute Labor Needs, Industry-Recognized Credentials and 21st Century Skills grant. He will attend the four Quarterly Advisory Committee Meetings in Northern California and the two-day New World of Work training. He will participate in the following activities:

- a. Review SRJC's Alternative Fuel Vehicles (AFV) curriculum with automotive industry participants and their community college faculty peers
- b. Develop recommendations with the Advisory Committee participants to improve the AFV curriculum to address current and future technical and students' hard skills
- c. Identify and refine the 21st Century soft skills that automotive industry participants and faculty perceive to be essential for student career success in the automotive industry
- d. Participate in the review of 21st Century skills curriculum and Automotive Internship Program's Best Practices
- e. Embed the recommended New World of Work, 21st Century skills, course modules into at least one modified AFV curriculum
- f. Instruct at least one modified AFV course, embedded with at least one module of the New World of Work (NWoW)/21st Century Skills curriculum
- g. Provide feedback on the modified course to the Advisory Committee and modify and improve curriculum where needed
- h. Assist in the coordination of student internships with the automotive employers offering internships to students who have participated in the modified AFV/NWoW course
- i. Review the interns' performance with participating auto employers and identify the beneficial NWoW course elements. Adjust and modify curriculum, where needed
- j. Conduct student assessments of the NWoW modules and provide feedback at the final Advisory Committee
- k. Prepare progress reports and invoices.
- l. Prepare final recommendations, curriculum and reports with Project Director.

2. Period of Performance:

The period of performance for this Agreement shall be from June 1, 2016 through February 28, 2018.

3. Total Cost:

Total Cost of this Activity shall not accede \$13,250.00, including travel for the NWoW training.

- a. Participation in the 4 Advisory Committee Meetings: 6 hours of preparation time and 6 hours of meeting time for each meeting: 12 hours x 4 meetings x \$60 an hour = \$2,880, plus benefits @35% or \$1008 = \$3,888.00.
- b. Participation at the two-day New World of Work Training and Certification: 16 hours at \$60 an hour, plus benefits = \$1,296.00. Travel costs to be paid by grant, see part d.

- c. Funding for approved pilot course: 17 weeks for 3 unit pilot course x \$144/hr = \$7,344.00 for the first pilot.

Since a new AFV/NWoW pilot course was not developed nor approved during the grant time period, participating auto faculty will use the grant funds, originally allocated for a pilot course, for non-instructional time for curriculum development and includes the following activities:

- i. Modifying existing AFV/EV curriculum by embedding the NWoW modules,
 - ii. Familiarization with the web-based NWoW modules,
 - iii. Internship activities support,
 - iv. Conducting student assessments,
 - v. Conducting employer assessments (if applicable),
 - vi. Participating in internship activities related to the project
 - vii. Evaluating the effectiveness of the NWoW modules that are embedded, and
 - viii. Recommending improvements to the NWoW curriculum where appropriate.
- d. Cost of travel to San Francisco for the New World of Work Training, August 25-26, 2017: Two nights in a hotel, not to exceed: \$700.00.

Activity 2 Revised

1) Scope of Work:

Leena Her, Instructor, Santa Rosa Junior College, agrees to participate in the Industry-Driven Regional Collaborative (IDRC)—Acute Labor Needs, Industry-Recognized Credentials and 21st Century Skills grant. She will attend the four Advisory Committee Meetings in Northern and the four Southern California Advisory Committee meetings. She will also attend the two-day New World of Work training at CCSF and participate in the following activities:

- a) Work with the Project Director to prepare the 21st Century Skills' presentation slides for each Advisory Committee Meeting
- b) Review SRJC's Alternative Fuel Vehicles (AFV) curriculum with automotive industry participants and their community college faculty peers
- c) Identify and refine the 21st Century soft skills that automotive industry participants and faculty perceive to be essential for student career success in the automotive industry
- d) Co-lead the presentation/review of 21st Century skills curriculum and review the Automotive Internship Program's Best Practices
- e) Embed the recommended 21st Century skills, New World of Work course recommendations into the modified AFV curriculum at SRJC
- f) Support embedding of 21st Century Skills online modules across all partner colleges of the IDRC grant.
- g) Work with Project Director to develop assessment and feedback from instructors implementing the NWoW, 21st Century Skills online modules for the final 2 advisory meetings
- h) Provide feedback on the contextualized courses to the Advisory Committee and faculty and modify curriculum where needed
- i) Assist in the coordination of student internships with the automotive employers at SRJC, offering internships to students from the contextualized courses
- j) Review the interns' performance with participating auto employers and identify the beneficial training components. Adjust and modify curriculum, where needed
- k) Prepare progress reports and invoices
- l) Prepare final recommendations, curriculum and reports with Project Director.

2) Period of Performance:

The period of performance for this Agreement shall be from June 1, 2016 through February 28, 2018.

3) Total Cost: \$21,300.00

Total Cost of this Agreement shall not exceed \$16,100.00 including travel costs up to \$5,200.00

a) Participation in the 8 Advisory Committee Meetings:

- i) 6 hours of preparation time and 6 hours of meeting time for each Northern CA meeting:
12 hours x 4 meetings x \$60 an hour = \$ 2,880.00, plus 35% benefits = \$3,888.00.
- ii) Southern CA: 6 hours of preparation, 6 hours of meeting time + 9 hrs. for travel = 21 hrs x 4 meetings x \$60 = \$ 5,040.00 , plus benefits @35% of \$1008 = \$6,804.00.
- iii) Attendance at the two-day New World of Work Training: 16 hours at \$60.00, plus benefits = \$1,296.00.

Part A Total: \$11,988.00.

- b) Contextualization and embedding of 21st Century Soft Skills curriculum, internship exploration and development at SRJC: 20 hours x 60 = \$1,200.00, plus benefits @35% of \$420 = \$1,620.00
- c) Support faculty partners across California to embed NWoW, 21st Century Soft Skills Curriculum (directions, troubleshooting, collect feedback at 3rd and 4th advisory meetings, develop action plan for sustainability): 30 hours x 60 = \$1,800.00, plus benefits @35% of \$630 = \$2,430.00.

Part B Total: \$4,050.00.

4) Total for Revised Scope of Work: \$16,038.00.

Travel expenses to Southern California and for the two-day New World of Work training in San Francisco will be paid by the grant, budgeted not to accede \$5,200.00.