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CHABOT
LAS POSITAS
COMMUNITY
COLLEGE
DISTRICT

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES REGULAR MEETING

MINUTES
June 19, 2018

PLACE

Chabot-Las Positas Community College District, 7600 Dublin Blvd, Dublin Ca 94568

CALL TO ORDER

The regular meeting was called to order at 4:02 p.m. by President Mitzman, Recording Secretary Debra Nascimento called the roll.

PUBLIC COMMENTS

There were no Public Comments offered at this time.

CLOSED SESSION

Motion No. 1

Motion made by Trustee Gelles and seconded by Trustee Maduli, the Board immediately adjourned to Closed Session at 4:03 p.m.

Motion carried unanimously, 7-0.

OPEN SESSION

The Board re-adjourned in Open Session at 6:32 p.m. Recording Secretary Debra Nascimento called the roll. Student Trustee Juliet Garcia Gutierrez was absent at the time of roll.

ATTENDANCE

Members Present: Trustee Ms. Isobel F. Dvorsky
Trustee Mr. Donald L. "Dobie" Gelles
Trustee Dr. Hal G. Gin

Trustee Mr. Edralin "Ed" Maduli
Trustee Dr. Marshall Mitzman
Trustee Ms. Genevieve Randolph
Trustee Mr. Carlo Vecchiarelli
Student Trustee Mr. Garrett Culbertson

Members Absent: Student Trustee Ms. Juliet Garcia Gutierrez

Recording Secretary: Ms. Debra Nascimento

Managers Present:
Mr. Lorenzo Legaspi, Interim Chancellor
Dr. Susan Sperling, President, Chabot College
Ms. Roanna Bennie, Interim President, Las Positas College
Dr. Mathew Kritscher
Ms. Krista Johns
Mr. Wyman Fong
Mr. Doug Horner
Ms. Guisselle Nunez
Ms. Julia Dozier
Mr. William Garcia
Ms. Diane Brady
Ms. Jennifer Druley
Mr. Ron Gerhard
Ms. Jeannine Methe
Ms. Stacy Thompson
Mr. David Betts

Others Present:
Ms. Laurie Dockter, President, Chabot College Faculty Senate
Ms. Melissa Korber President, Las Positas College Faculty Association
Ms. Rachel Ugale, District Services, District Classified Senate
Dr. Rajinder Samra
Ms. Sarah Holtzclaw
Ms. Alexandra Gallegos
Ms. Theresa Patchin
Mr. Steve Patchin
Mr. Mark Smythe
Mr. Arnold Paguio
Ms. Ginger Ripplinger
Dr. Charlotte Lofft
Mr. Patrick Lofft

Ms. Megan McClain
Ms. Cindy Robinson
Ms. Debra Caldwell
Mr. Paul Mussack
Ms. Scott Miner
Ms. Lesly Avendano
Mr. David Estrada
Ms. Dee Sanchez
Mr. Amir Law
Mr. Owen Letcher
Ms. Gweneth Murphy
Ms. Sylvia Rodriguez
Ms. Deborah Dobbins
Ms. Zahra Noorivaziri
Mr. Lawrence Aguiar
Mr. Keenan McMiller
Ms. Debbie Earney
Ms. Ann Kroll
Mr. David Estrada
Dr. David Johnson
Mr. Greg Rees
Ms. Sandi Perry-Rees
Mr. Gregory Correa

PLEDGE TO FLAG

Trustee Gin led the pledge to the flag.

REPORT OUT: ACTION TAKEN IN CLOSED SESSION

President Mitzman reported, the Board voted not to reemploy the VC of Human Resources upon expiration of the current term of his Employment Agreement, June 30, 2019, and to give him written notice of non-reemployment as soon as possible but no later than June 30, 2018.

The vote was unanimous.

AYES: Dvorsky, Gelles, Gin, Maduli, Mitzman, Randolph, Vecchiarelli
NOES: None
ABSTENTION: None
ABSENT: None

1.6 ADMINISTRATION OF OATH OF OFFICE-STUDENT TRUSTEE
President Mitzman swore in newly appointed Student Trustee, Mr. Garrett Culbertson, Las Positas College.

1.7 PUBLIC COMMENTS

Mr. Greg Rees stated:

> My name is Greg Rees. I am a constituent of Area 3 and a senior, uncompensated member of the classified staff. I am assigned to Chabot College, with 29-1/2 years of documented service. My immediate supervisor is Dr. Susan Sperling.
>
> In direct response to the Board of Trustees decision to again, re-hire Dr. Susan Cota to serve as Interim Chancellor. I am making available to our college district community and the public at large the following documents.
>
> A complete copy of mine and my wife's Hayward Police Department Internal Affairs investigation. This complaint identifies the Chabot College administrator who assaulted me on 01 December 2006. This reported assault occurred at Chabot College, during the performance of my assigned duties. My complaint includes activity logs from my assigned internal investigations. These activity logs identify 42 motives for the administrator's assault upon me.
>
> This complaint identifies violations of my rights to privacy. District and College administrators gave illegal access to my personnel file and medical records to HPD Lieutenant Bernie Licata, HPD Sergeant MacGreagor Wright and various Campus Safety Officers under their command.
>
> Illegal access to my file and records was granted with the approval, knowledge and direct participation by Hayward Unified Trustee and former Chabot College President Bob Carlson and district administrators.
>
> Illegal access to my file and records occurred without probable cause, justification, court order or a search warrant. As a result of the HPD Internal Affairs investigation, both officers are no longer employed with the City of Hayward.
>
> I will also provide incriminating documents prepared and signed by Mr. Fong and Dr. Cota. Please submit your request via my personal e-mail address, gress99@comcast.net. I will provide these documents to you free of charge via USPS or personal delivery.
>
> Dr. Cota's re-employment, whether it be for 2 months or 2 minutes is nothing more than another documented example of our districts willingness to provide over watch of the hen house by the same corrupted and self-serving thieves.

Dr. Cota, I have done the math. You have collected a small fortune on the "rent a CEO" circuity over the years, while doing little to earn your keep. Contrary to your written statement to me, this chapter is not closed. In fact, this chapter is being rewritten by authorities beyond your personal control.

In response to individual admistrative opinion, my claims are rhetoric. Your opinion of me is based upon a false profile you created, here say, rumor and a personal dislike for me. It is unfortunate your opinions of me cannot be supported by intellect and facts.

Ms. Sandi Perry-Rees stated:

Hello, as most of you know my name is Sandi-Perry-Reese. I am Greg Rees's Wife.

I joined the Marine Corp in 1990 and finished my career in the US Army with 2 combat tours in Iraq. #metoo did not exist. I lived in a man's world and if I wanted to stay I had to buck up and take it. That was 28 years ago. I fought for this country, I bled for this country and to come home to this.

Prather, in a previous board meeting, one of your uniformed goons followed me to the ladies restroom, waited 10-15 from the door and then followed me back to the meeting. How dare you violate my rights as a person and as a women? You have known about this for quite some time now, as has this entire board. As recent as the last board meeting and yet all of you have done nothing. Nothing.

I ask why?

Is it because he is a sick pervert or is it because you deemed my husband and me a threat to this college based on Heresy, slander and defamation?

I bled for this country (11 surgeries later) and the freedoms all of you are enjoying at this very moment, but to have my freedom as a woman ripped away from me in the very institute I graduated from and supposed to feel safe. To have my freedom, that I was willing to give my life for taken from me from the very people I protected is unfathomable and each and every one of you should be appalled, disgusted and furious and do something about it. But no, all of you are aware of the situation and not one of you have done anything other than say "how horrible, that's wrong.

This is not about boohoo, my feelings were hurt! This is about who is next, how many other women has this happened too, and next time, is it going to be a young 17 or 18 year old college student fresh out of high school?

How the hell do you expect to conquer #metoo issues when all of you keep your heads buried in the sand and allow it to happen? What is it going to take to pull your heads out of you asses and do something about this instead of waiting for the next victim!

Mr. Gregory Correa, stated he would like to exclude the presidents of Chabot and Las Positas College, wished everyone a belated Happy Father Day and congratulated all the members of Classified Staff whom are retiring.

He stated he is here tonight for Social Justice, Mr. Greg Rees has been coming here almost ten years and still nothing has happened for him. He stated he will continue to stand next to him every third Tuesday of every month. He stated its right that he should get his due, he knows their checks bouncing around. He stated an investigation is needed to identify where those checks are.

He stated there still hasn't been an investigation regarding Mr. Jeff Nelson or Ms. Karen Knowles.

He stated he has been here more than 30 years, as a student, graduate, worker and now is in the house of corruption and a victim of corruption. He stated he fought and is still fighting for past president Ms. Linda Wilson. He also stated no one should be disrespected or disregarded but everyone should still do the right thing. He emphasized the Board needs to help the individuals that have been disgraced and do the investigation. Lastly he stated, time marches on and god bless.

Ms. Sara Holtzclaw, Program Manager of the Tri-Valley One-Stop Career Center, and Ms. Alexandra Gallegos, Administrative Assistant and the Program Coordinator for there Volunteer Income Tax Assistance program, commonly called VITA stated the following:

> VITA is an IRS-sanctioned program, funded through the United Way, the City of Dublin and, next year, also the City of Pleasanton. Its goal is to offer free tax preparation to the most vulnerable of working families. There's is the region's only such service targeting low-income families. The heart of the program is training and certifying volunteers to prepare and submit both federal and state tax returns side by side with the tax payers. They offer the services twice a week at the One-Stop and at the Pleasanton Library from the end of January to mid-April.
>
> This last season marked there fifth year offering these services. In their first year, they completed 53 returns with two volunteers. They continue to grow, with this past season being there busiest yet. During the 2018 season, Alex recruited, trained and managed 30 IRS-certified volunteers, who prepared over 500 tax returns, an 843% growth over year one. Also, we have volunteers who speak Spanish, Mandarin, Farsi and Tagalog.
>
> The average federal refund for their clients this past year was $1,787. Research shows that this money is used to stabilize the family – it's used to pay rent or credit cards, child care, clothing, and car repairs. The most startling of the statistics, however, is that for the families they helped, the average household income was $28,734. Their VITA program helps there working poor neighbors who are living on the edge.

These clients, like many of their job seekers, are not the typical community college client. They work with the general public as well as students. She stated she wanted the Board to know that the District is helping there region in ways in which they may not be aware of. The One-Stop reaches to all corners of the Tri-Valley, working with all levels of income and education. They partner with the colleges, the cities, school districts, and public and nonprofit agencies.

Mr. Mark Smythe, stated he is an Emeritus Retiree this evening ending his career as an IT Network Assistant. He stated he started his career back in 1987 when he was hired as a Grounds Keeper. He stated when he initially started he thought this would be great for a few years, not knowing he would be retiring here. He shared an experience he had while taking care of the Chabot Athletic Fields and being trained by the original grounds keeper for the District. Lastly, he stated how grateful he was for his experience here and this is a great institution and he hopes it continues to be for all the students.

1.7 APPROVE CONSENT ITEMS (cc)

President Mitzman asked VC of Human Resources Mr. Wyman Fong to read the following statement Summary of Government Code 54953© (3) which requires that, before taking final action, the Board must orally report a summary of the recommendation regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executives. Therefore, I am making the following summary regarding such items appearing on the consent agenda.

Item 3.3 (Management Personnel), pertains to final action by the Board regarding the approval for the following contracts of employment:

- Diane T. Chang, Interim Director, Student Equity and Success with emphasis on Student Success, Range 15, Step 3
- Jason E. Jones, Disabled Student Programs and Services (DSPS) Director, Range 15, Step 1
- Tamica S. Ward, Dean, Enrollment Services, Range 19, Step 4
- Stuart J. McElderry, interim Dean, Academic Services Arts & Humanities, Range 19, Step 2
- Stephen J. Gunderson, Manager, College Technology Services, Range 18, Step 2
- Michael J. Seaton, Manager, College Technology Services, Range 18, Step 2

All Contracts of Employment mentioned above are entitled to the same fringe benefit package as other managers per Board policy and procedures.

Item 3.4 (Executive Personnel), pertains to final action by the Board regarding the approval for the following contracts of employment:

- Lorenzo Legaspi, Interim Chancellor, $24,283.00/month and $1,745.00/month stipend.

All Contracts of Employment mentioned above are entitled to the same fringe benefit package as other managers per Board policy and procedures.

- Susan A. Cota, Interim Chancellor at $140.09/hour, no benefits.

Trustee Maduli asked that Agenda Item 4.1 be pulled from the Consent Calendar for further discussion. Interim Chancellor Legaspi asked that Agenda Item 3.3B, Classification for Description on the District Director of Career Education and Workforce Development be brought back at a later date. President Mitzman asked that Agenda Item 9.2 be pulled for correction.

Motion No. 2

Trustee Maduli made a motion, seconded by Trustee Gelles, to approve the Consent Calendar with the exception of Agenda Item 3.3B, 4.1 and 9.2.

Motion carried unanimously, 7-0.

The following items were approved on the Consent Calendar:

General Functions

1.13 Approval of Minutes of May 15, 2018, Regular Meeting.

3.0 PERSONNEL

(cc) 3.1 Classified Personnel
(cc) 3.2 Faculty Personnel
(cc) 3.3 Management Personnel
(cc) 3.4 Executive Personnel

4.0 EDUCATIONAL SERVICES

(cc) 4.1 Acceptance of Gift - Las Positas College
(cc) 4.2 Approval of Curriculum Changes, Chabot College
(cc) 4.3 Approval of Curriculum Changes, Las Positas College
(cc) 4.4 Approval of Amendment No. 1 to the Child Development Training Consortia (CDCT) 2017-2018 Instructional Agreement No. 17-18-2620 with Yosemite Community College District (YCCD) and Chabot Las Positas Community College District, Las Positas College
(cc) 4.5 Approval of Amendment 1 to Grant Agreement from California Community Colleges Chancellor's Office (CCCCO) in support of the Mathematics, Engineering, Science Achievement (MESA) Grant Program, Chabot-Las Positas Community College District, Chabot College (Grant Agreement No: 17-034-006, Amendment 1)
(cc) 4.6 Approval of Memorandum of Understanding (MOU) – Prop 39 Clean Energy

Workforce Program between Sonoma County Junior College District and Chabot-Las Positas Community College District, Chabot College

(cc) 4.7 Approval of Medical Assisting Program Affiliation Agreement between St. Rose Hospital and Chabot-Las Positas Community College District, Chabot College

(cc) 4.8 Approval of Medical Assisting Program Affiliation Agreement between Concentra Health Services and Chabot-Las Positas Community College District, Chabot College

(cc) 4.9 Approval of Agreement Renewal – Stanford Healthcare/ValleyCare Health System For the Student Health Center at Chabot College in the amount of $182,771

(cc) 4.10 Approval of the Bay Area Community College Consortium (BACCC) Strong Workforce Program Sub-Grant Agreement between Cabrillo Community College District and the Chabot-Las Positas Community College District, Las Positas College.

(cc) 4.11 Approval of the Bay Area Community College Consortium (BACCC) Strong Workforce Program Sub-Grant Agreement between Cabrillo Community College District and the Chabot-Las Positas Community College District, Chabot College

5.0 BUSINESS SERVICES

(cc) 5.1 Approval of Commercial Warrant Registers

(cc) 5.2 Approval of Payroll Warrant Registers

(cc) 5.3 Approval of Budget Transfers

(cc) 5.4 Approval of assessing a transportation fee per the Memorandum of Understanding (MOU) with the Livermore Amador Valley Transit Authority for the Las Positas College Student Mobility Initiative effective fall 2018

(cc) 5.5 Approval of Spending Determination of Monies Received from the Education Protection Account

(cc) 5.6 Approval of Declaration of Surplus Property to be sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold

6.0 FACILITIES PLANNING AND DEVELOPMENT

(cc) 6.1 Approval of 2018 Security Master Plan, District-Wide

(cc) 6.2 Approval of Modification to the Existing Design/Build Contract with Balfour Beatty Construction for New Academic Classroom Building 100, Las Positas College

(cc) 6.3 Award of Bid No. 18-10, Colonnade Re-Roof, Chabot College

7.0 **ECONOMIC DEVELOPMENT/CONTRACT EDUCATION**

(cc) 7.1 Acceptance of Standard Agreement No. C18-0071 - California Community College Chancellor's Office (CCCCO), District-Economic Development

(cc) 7.2 Acceptance of Augmentation to Grant Agreement No. 17-205-001 – California Community Colleges Chancellor's Office, District Economic Development

(cc) 7.3 Approval of Renewal - County of Solano Standard Contract No. 00591-19, District-Economic Development

(cc) 7.4 Approval of Contract Renewal— Alameda County Social Services Agency, District-Economic Development

(cc) 7.5 Approval of Standard Services Agreement Renewal - County of Mendocino, District-Economic Development

9.0 OTHER ACTION ITEMS

(cc) 9.1 Approval of Amendment of Agreement-Community College League of California for Board Policy and Administrative Procedures Services

1.9 PRESENTATION: EMERITUS RETIREMENT RECOGNITIONS

Chabot College President Dr. Susan Sperling, Las Positas College Interim President Ms. Roanna Bennie and Interim Chancellor Mr. Lorenzo Legaspi recognized the Emeritus recipients with presenting them with a plaque of recognition.

1.10 BREAK: RECOGNITION OF EMERITUS RETIREMENT

President Mitzman recessed the meeting from 7:20 p.m. to 7:30 p.m. to enjoy cake in celebration of the retirees.

1.11 PRESENTATION: APPROVAL OF TENTATIVE BUDGET- 2018-2019 General Funds, Cafeteria Fund, Capital Outlay Projects Fund, Self-Insurance Fund (RUMBL), Child Development Fund, Bond Fund and Establishment of September 18, 2018 as the Date for Public Hearing and Adoption of District Budgets.

Interim Chancellor Legaspi introduced VC Gerhard whom presented the Approval of Tentative Budget Presentation.

Budget Requirement

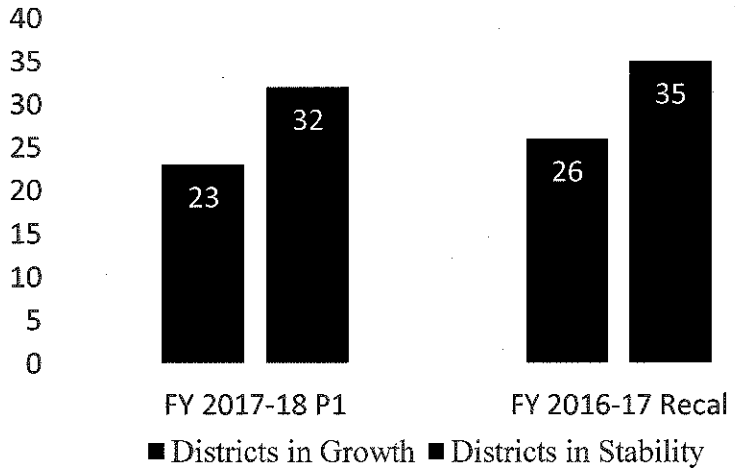
- Title 5. Section 58305 of the California Code of Regulations requires community college districts to adopt a tentative budget on or before the first day of July each year.
- Final Budget will be presented at the Public Hearing in September 18 at 6:30 p.m. in District Office board room.

System FTES per 2017-18 P2

- Total Credit FTES 1,056,211.14
- Total Noncredit* FTES 69,013.00
- Total: 1,125,224.14

Includes Career Development & College Preparation (CDCP) FTES

System Growth & Stability



- 9 Districts in stability in both CY AND PY
- 14 Districts with NO stability in past 2 years
- 58 Districts in stability in 1 of the past 2 years
- $263 million in stability revenue for FY 2016-17
- $176 million in stability revenue for FY 2017-18

Student Enrollment Date-Full Time Equivalent Students (FTES)

YEAR	CHABOT	% GROWTH	LPC	%GROWTH	TOTAL	%GROWTH
2007-2008	10,420	1.0	7,186	1.4	17,606	1.2
2008-2009	10,912	4.7	6,591	(8.3)	17,503	(0.6)
2009-2010	11,315	3.7	7,501	13.8	18,816	7.5
2010-2011	10,756	(4.9)	6,744	(10.1)	17,500	(7.0)
2011-2012	9,754	(9.3)	6,442	(4.5)	16,196	(7.5)
2012-2013	9,552	(2.0)	6,651	3.2	16,203	0.0
2013-14	9,698	1.5	6,758	1.6	16,456	1.6
2014-15	10,132	4.5	7,065	4.5	17,197	4.5
2015-16	10,455	3.2	7,185	1.7	17,640	2.6
2016-17	9,023	(13.7)	6,602	(8.1)	15,625	(11.4)
2017-18 (April 2018)	10,200	13.0	7,209	9.2	17,409	11.4
2018-19 Budget	10,202	0.00	7,372	2.3	17,574	0.9

Governor's Budget Proposal for FY2018-19

- Funding Formula- (as of 6/13/2018)
- 3 year phases- in that begins by providing 70% enrollment-based funding, 20% funding based on the enrollment of low-income students, and 10% funding based on performance outcomes

- Formula would shift to 60% enrollment-based funding, 20% funding based on the enrollment of low- income students, and 20% funding based on performance outcomes
- A hold- harmless provisions that will guarantee all colleges at least a cost-of-living increase for three years
- An increase to community college apportionments of $378 million Proposition 98 funding in 2018-19.
- Enrollment Based (70% -60%)- Following traditional model of full-time equivalent students, excludes special admit students and non-credit full-time equivalent students
- Low Income Students (20%)- Point system based upon number of:
    - Pell recipients (1)
    - AB 540 students (1)
    - Promise Grant recipients (1)

Governor's Budget Proposal for FY2018-19

- Performance Based Funding
    - Associate degree or baccalaureate degree granted (3)
    - AST (4)
    - Certificates requiring 18 or more units (2)
    - Completions of transfer level Math and English courses within 1st year of enrollment (2)
    - Transfers to 4yr institutions (1 ½)
    - Completion of 9 or more CTE units (1)
    - Student obtaining regional living wage within 1 year of completion of study (1)

Major Revenue Assumptions

- State Appointment Funding Rates

Credit base funding rate per FTES	$5,320
Non- credit base funding rate per FTES	$3,323
Credit marginal funding rate per FTES	$5,454

Apportionment Revenue

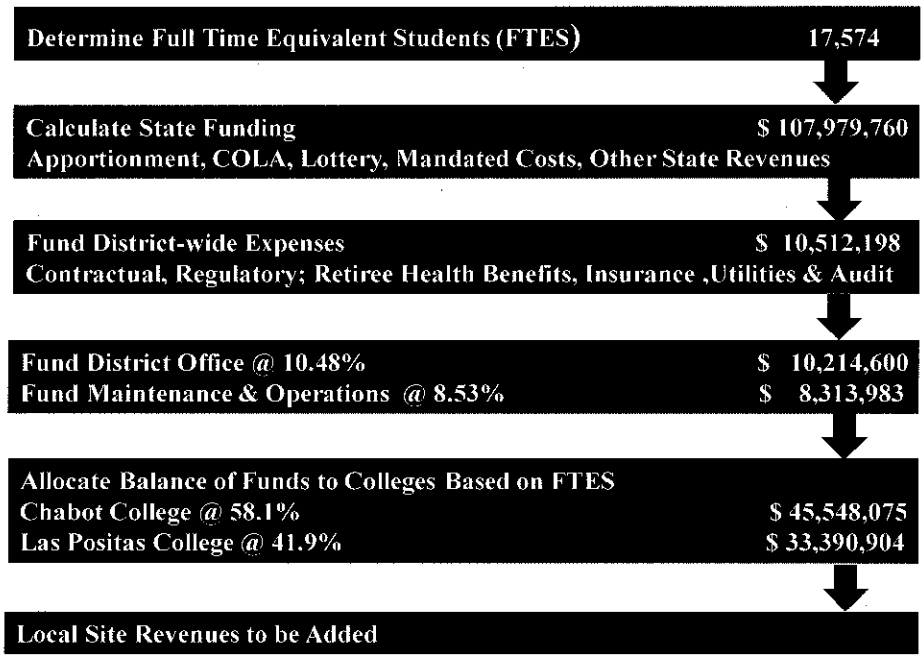
Basic allocation (size of colleges)	$8,106,502
Basic revenue (17,575 FTES)	$92,482,380
COLA @ 2.71% (one time)	$2,500,319
2015-16 Unallocated one-time mandated costs	$1,531,414
Lottery revenue (unrestricted)	$2,540,400
Non-resident tuition	$2,409,490

Major Expenditure Assumptions

- Based on serving 17,574 FTES
- Includes increases for Classified, Confidentials, and Supervisors Compensation Study

- Step/column and longevity included
- Premium increases for health & welfare, assumes status quo employee contributions
- Retiree Health Benefits budget of $5,302,408, an increase of 3.08% over prior year
- STRS/PERS increased rates from 14.43% and 15.531% to 16.28% and 17.70% respectively. PERS rates will need to be increased further for Adopted Budget to 18.062%
- Property & Liability Insurance budget of $519,605, a decrease of 16% from prior year
- Utilities budget (electricity, natural gas, water, and disposal services) of $2,828,483, and increase of 5% over prior years

Budget Allocation Model-Calculations



Tentative Budget 2018-19-Unrestricted General Fund

REVENUE	
State General Apportionment, State/Local/Federal Revenue and Transfers	$131,749,196
EXPENDITURES	
Total Expenditures	$130,485,059
Net Increase/(Decrease) in Fund Balance	$994,137
Beginning Balance	$24,456,483
Ending Balance	$25,450,620

Tentative Budget 2018-19-Restricted General Fund

REVENUE	
State General Apportionment, State/Local/Federal Revenue and Transfers	$149,381,822
EXPENDITURES	
Total Expenditures	$149,413,246
Net Increase/(Decrease) in Fund Balance	($31,424)
Beginning Balance	$714,445
Ending Balance	$683,020

Tentative Budget 2018-19-Cafeteria Fund

REVENUE	
State General Apportionment, State/Local/Federal Revenue and Transfers	$40,949
EXPENDITURES	
Total Expenditures	$40,949
Net Increase/(Decrease) in Fund Balance	$0
Beginning Balance	$47,917
Ending Balance	$47,917

Tentative Budget 2018-19-Child Development Fund

REVENUE	
State/Local/Federal Revenue Transfers In	$1,719,520
EXPENDITURES	
Total Expenditures	$1,719,520
Net Increase/(Decrease) in Fund Balance	$0
Beginning Balance	$349,323
Ending Balance	$349,323

Tentative Budget 2018-19-Self Insurance Fund (RUMBL)

REVENUE	
Transfers and Interest	$5,332,408
EXPENDITURES	
Total Expenditures	$5,302,408
Net Increase/(Decrease) in Fund Balance	$30,000
Beginning Balance	$4,314,191

Ending Balance	$4,344,191

Tentative Budget 2018-19-Bond Fund

REVENUE	
Interest & Proceeds-Sale of Capital Assets	$1,635,484
EXPENDITURES	
Expenditures	$61,873,292
Net Increase/(Decrease) in Fund Balance	$(60,237,808)
Beginning Balance	$187,170,510
Ending Balance	$126,932,702

Tentative Budget 2018-19-Capital Projects Fund

REVENUE	
State/Local/Federal Revenue and Transfers	$2,783,241
EXPENDITURES	
Expenditures	$2,816,136
Net Increase/(Decrease) in Fund Balance	$(32,895)
Beginning Balance	$6,673,439
Ending Balance	$6,640,544

Tentative Budget 2018-19-Special Reserve Funds Nike Project, COP

REVENUE	
Interest	$15,000
EXPENDITURES	
Expenditures	$20,000
Net Increase/(Decrease) in Fund Balance	$(185,000)
Beginning Balance	$1,456,336
Ending Balance	$1,271,336

Looking Ahead-Opportunities and Budget Risks

- Analysis and simulations of impact of new funding model
  - Analysis of impact on District BAM
- Implementation of BAM recommendations
- Economy/Recession
- STRS/PERS Increases
- Deficit Spending
- Structural Deficit

Questions and Comments

Trustee Maduli asked when it comes to the Budget Allocation presented, specifically slide #13 regarding the FTES and the split rationales between the two colleges, the allocation that is coming out for 2018-19; I'm assuming you will stick with the Budget Allocation Model going into 2018-19 and not worry about the new funding formula three buckets. VC Gerhard stated correct, the colleges have worked hard on the allocation model that exists, it would be more disruptive to not follow that at this time. He stated we need to take a very cautious and deliberate approach in implementing whatever may come down from the state and make sure it is done in a manner that is inclusive, engaging in broad dialogue with all constituencies, and assessing potential impacts. He stated that the existing formula be followed until something new comes out of the PBC. Trustee Maduli requested, when a final budget is presented that the plan on how both colleges will pay back the 2.3M be included. He stated he would also like VC Gerhard to complete the FCMAT fiscal self-assessment of where the District is.

Trustee Gelles, stated he would like future presentations and information given more user friendly.

Trustee Vecchiarelli stated District to District accuracy is important, how accurate is that going to be. VC Gerhard stated that resonates with him, the state has an auto manual that their devising to ensure the auditors check the data were tracking and how were reporting it is correct.

Trustee Dvorsky asked if the path with Stanford will be followed referencing Agenda Item 4.9: Approval of Agreement Renewal-Stanford Healthcare/ValleyCare Health System for the Student Center at Chabot College in the amount of $182,771. VC Gerhard stated; yes we will follow that, this is a six month extension, this is a window of time to go through a competitive bidding process.

Trustee Randolph stated regarding the Performance Base Funding, there is a big responsibility to follow as we look at certificates required, hopefully we will have a plan in place for both colleges to work together. VC Gerhard stated absolutely.

President Mitzman congratulated VC Gerhard for his presentation. He stated his concern with Chabot, Las Positas and the District is communicating and trusting each other particularly when it comes to money. He stated one of the goals VC Gerhard should have is strengthening the communication and get some trust built so the numbers that come out are true. Lastly, he stated VC Gerhard has the Boards full support.

1.12 PRESENTATION: SECURITY MASTER PLAN

Interim Chancellor Legaspi introduced Mr. Jim Yoke, District Emergency Preparedness and Workplace Safety Manager who gave a presentation on the Security Master Plan.

Goals and Objectives

A strategic plan to address current and future security needs

Evaluation of the District's security profile through the review of Operational Security, Architectural and Physical Security, and Technological Systems elements.

Recommend changes and additions to the Operational Security, Architectural and Physical Security, and Technological Systems elements targeted to mitigate risk faced by the District and make the facilities safer and more secure learning environments.

Develop Security System Standards and Guidelines that define District implementation and performance standards as well as provide security devices deployment strategies to be used at District facilities and buildings.

SMP Format

Operational Security
Human Oriented Element
- Training and Emergency Preparedness
- Workplace Safety
- Campus Safety Personnel

Architectural and Physical Security
Environmentally Oriented Element
- Crime Prevention through Environment Design – CPTED
- Lighting and Landscaping

Technological Systems
Systems Oriented Element
- Security Management System
- Access Control System
- Building Intrusion Alarm System
- Video Surveillance System
- Emergency Communications/Wide Area Broadcast System

Findings and Recommendations

Operational Security

Manager – Emergency Preparedness and Workplace Safety

- Campus Safety Offices
  - Standardize and codify policy officers and supervisors
  - Provide equivalence in availability of security services
- Policy and Procedure
  - Best Practices to broaden access to security services
  - Key and Card control and distribution
- Emergency Preparedness and Training
  - Educational/Web-based/Scenario
  - Flip Charts/Fliers/New Student Orientation/Employee On-Boarding
- Building Monitors
  - Contact Information
  - Training
  - Resources

Architectural and Physical Security

Facilities Master Plan

- Classroom and Office
  - Office Function Locks
  - Window Coverings
  - Furniture Configurations
  - "Special Case" Buildings and Areas
- Parking Lots and Footpaths
  - Accessibility
  - Traffic Control
  - Bus Circulation
  - Sidewalks and Bicycle Paths
  - On Campus Vehicles
- Lighting and Landscaping
- Communication and Emergency Preparedness
  - Classroom Telephones
  - AED's
  - Building/Room Identifiers

Technological Systems

- Security Management Systems
  - System Hardware/Software
  - Open Architecture with ITS Support
  - Establish Equivalence

- Access Control System/Building Intrusion Alarm System
    - Secure Perimeter of all Buildings with Electronic Access Control
        - Card Access/Emergency Lockdown/Scheduled Control-25Live Interface
    - Offline Electronic Locks/ Electronic Keys on Interior Spaces
    - Building Intrusion Alarm System
        - Supplemental Devices: Duress Buttons/Motion/Glass Break/Environmental
- Video Surveillance System
    - Building Entrances and Surrounding Areas-Interior and Exterior
    - Parking Lots and Public Areas
    - Special Case Interior Areas
- Emergency Communication System/Wide Area Broadcast
    - Current Upgrade Project
    - Interface: Fire Alarm PA/EverBridge

Adoption of the Security Master Plan

- Operational Security
    - Manager-Emergency Preparedness and Workplace Safety
    - Policy and Training Implementation
- Architectural and Physical Security
    - Facilities Master Plan Coordination
    - On-going Maintenance and Operations
- Technological System
    - Adoption of Standards and Guidelines for Electronic Security-Appendix A
    - Security Management System Selection, Procurement and Installation
    - Completion of the Current ECS Project, Design, Procurement and Installation
    - Initiate Project(s) for the Conversion of Existing Systems/Panels/Devices
    - Initiate Projects(s) Addition of New Devices
    - New Building Construction-Ensuring Standards are followed
- Program Duration
    - 7-10 Year System Lifecycle
    - SMP as a Living Document

Questions and Comments

Trustee Maduli stated, we had a previous Bond where we are almost spent, and a new Bond that we are trying to spend, looking at your Security Master System we should've made some headway with the previous Bond; where are we with completing some of these items. Mr. Yoke stated we're improving a system that already exists that has gotten obsolete in which we will make use of what is available now as to what was implemented ten years ago. VC Horner added, Measure B there were large security projects done at both the colleges that included access control (card readers, automatic lock downs at the buildings), one of the things that we've seen over the years is any operating system it gets old and

were unable to fix it anymore, software doesn't work nor supported which means we have to upgrade. He emphasized access control was done in the last Security Project. Trustee Maduli stated he hopes we have standardized across the District for savings and not have one system for Chabot and one for Las Positas. He also stated, as we are developing new buildings we start incorporating these things in regards to standardization. Mr. Yoke stated these points have been addressed with the committee. President Mitzman asked with that response, does that mean this will be done. Mr. Yoke stated yes. VC Horner added, both colleges have the same operating system (AMEG) and have life cycled out at the same time. Compatibility, standardization is in Security Master Plan and will be implemented so both colleges are using in the future as they do now today.

Trustee Gelles thanked Mr. Yoke for his presentation.

Trustee Gin asked Mr. Yoke, "since you've been employed at the District are we better off with our planning, and what we should be doing in the event something is to happen". Furthermore, he asked "what are the plans in scenarios for; the staff, faculty, and students should something arise". Mr. Yoke responded yes, meetings are in place at the colleges now to roll plans out in the fall. VC Horner reminded the Board we are in significant better shape than we were a year ago as we have implemented our emergency messaging system (EverBridge, Text, Phone and Email Alerts) that go out by campus safety.

Trustee Randolph stated, she trusts there are Safety Plans in place.

President Mitzman asked Mr. Yoke if he is working with the Sherriff's Academy at LPC. Mr. Yoke stated he is not working with the academy, but the Sherriff's office headquartered in Dublin as well as Livermore, Dublin and Hayward Police Departments. President Mitzman thanked Mr. Yoke for his presentation and looks forward to hearing more on the Security programs going forward.

Interim Chancellor Legaspi stated, action is needed to approve the Tentative Budget Agenda Item 1.11, as well as establish September 18, 2018 as the date for the Public Hearing.

Motion No. 3

Trustee Gelles made a motion, seconded by Trustee Maduli, to approve the Tentative Budget.

Motion carried unanimously, 7-0.

Motion No. 4

Trustee Gin made a motion, seconded by Trustee Gelles, to set September 18, 2018 for the Public Hearing regarding the Budget.

Motion carried unanimously, 7-0.

2.0 REPORTS, FACULTY, CLASSIFIED AND STUDENT SENATES

2.1 PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES

Las Positas Faculty Senate President, Ms. Melissa Korber reported on the following items:

She congratulated all the retirees and the newly appointed Student Trustee Mr. Garrett Culbertson.

She read the Resolution the Academic Senate adopted May 23, 2018 regarding Budget Accountability.

She also read a letter of recommendations that the Academic Senate presented to the new VC of Business Services. She happily reported things are moving forward in a good manner, a meeting has been established with the VC of Business Services.

She thanked VC Fong for his support.

She stated there is a lot of uncertainties with the budget, but it is important to recognize the hard work of the administrators. She stated from the perspective of the senate everyone is working well together. Lastly, she acknowledged the work of Interim President Bennie in moving the college forward.

President Mitzman asked that Interim Chancellor Legaspi look into forming committees. Interim Chancellor Legaspi acknowledged.

Chabot College Faculty, Senate President Ms. Laurie Dockter reported on the following items:

She stated she has learned a lot here working with all the elements of the college. She stated Mon Khat has been appointed the new Senate President to whom will be attending the next Board meeting.

She stated the IEPI Group met to review the procedure and believes it will move on in the future as it has been very effective.

President Mitzman stated she will be missed and to enjoy her retirement.

2.2 PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES

Las Positas Classified Senate, President Ms. Cindy Robinson reported on the following items:

She stated she recently attended a conference which was very valuable to her as this is her first year in position.

She stated a full senate is in place and are looking forward to what the next year brings.

Chabot College Classified Senate, President Ms. Noell Adams reported on the following items:

She stated last week, seven Chabot Classified Senate members as well as she attended the annual Classified Leadership Institute hosted by the statewide Classified Senate and the Community College League of California. Chabot Classified Senate Vice President Katrin Field, Senator K Metcalf, Senator Philomena Franco, and Representative Christie Verarde led two well-attended and positively evaluated workshops.

She stated on Friday evening, she was presented with the statewide Outstanding Classified Senate President award.

She stated in May, the Classified Senate held an election for eight senator positions. Four of the election winners are incumbent senators, including Rochelle Duran from Campus Safety, Christine Herrera from the President's Office, Nate Moore from Campus Safety, and Osibisa Roseby from Special Programs. The other four election winners will be joining Classified Senate as senators, include Linda Buelna from Special Programs, Talice Dennis from Campus Safety, Heather Hernandez from the Library, and Stacey Moore from Counseling.

She stated at this Friday's senate meeting, they will be appointing Classified Senate representatives to serve on there college shared governance committees for this academic year. Classified Senate has 48 seats to fill, so they have been recruiting individuals for several weeks now. As of today, they have 30 different individuals who have volunteered to fill 43 seats. She stated they will also have a special presentation by Jim Yoke, Emergency Preparedness and Workplace Safety Manager.

Lastly, she congratulated Ms. Laurie Dockter on her retirement and how much she will be missed.

President Mitzman congratulated Ms. Adams on her statewide award.

District Classified Senate, President Ms. Rachel Ugale reported on the following items:

She stated she normally sits in the seat as a proxy for the District Classified Senate, co-presidents are Mr. Pedro Ruiz DeCastilla and Ms. Joanne Bishop Wilbur. She stated we will hear more from them on what they plan for the District office at the next Board meeting.

She thanked MNO for organizing the Retiree Celebration for the District employees last week.

She stated she was elected as SEIU Chapter President. She also stated she will be bringing members of there chapter leadership team for brief introductions at next month's Board meeting.

Lastly, she stated her position as Chapter President has created a vacancy for the Site VP for SEIU as she has been serving in that role as well representing District Classified Senate. She stated she has recruited Ms. Joanne Bishop Wilbur whom is one of the co-presidents for Classified Senate to replace her.

PRESIDENT OF STUDENT SENATE OF CHABOT AND PRESIDENT OF ASSOCIATED STUDENTS OF LAS POSITAS COLLEGE

Chabot College Student Senate Vice President, Ms. Lesley Avendado reported on the following items:

She stated Mr. Lorenzo Cabaneros the incoming President of LPC Student Senate and Student Trustee Ms. Juliet Garcia Gutierrez were unable to attend this evenings meeting but they both send there regards.

She stated she is a Political Science Major, has recently come into the Vice President role and is looking forward to working alongside everyone. She stated Ms. Ellen Corbett will be working with the senate over the summer to strengthen their skills.

Las Positas College Student Senate had no representation at this meeting.

GOOD OF THE ORDER

Motion No. 5

Trustee Maduli pulled Agenda Item 4.1 for further discussion. He asked if a 2001 Vehicle would be a benefit to the program due to its age. VC Johns answered yes, the vehicle is valuable to the program as older and newer vehicles help the students strengthen their skills.

Trustee Maduli made a motion, seconded by Trustee Gelles to approve Agenda Item 4.1.

Motion carried unanimously, 7-0.

Mr. David Fouquet, President of Chabot-Las Positas Faculty Association, stated he is the new president.

He reviewed a handout that was titled "Sanity Check" which highlighted research into the new Funding Formula Model. He stated the handout illustrates one of the major flaws in the formula. He stated he has made several trips to the capital to advocate and was pleased to see Student Trustee Garrett Culbertson, President Sperling, VP Diane Brady and Mr. Tom DeWitt also advocating.

He stated Las Positas College has been approved to be an Online Education Initiative, OEI college and there looking at items to be negotiable regarding getting courses online.

Trustee Vecchiarelli asked if Las Positas gets the funding from this. Mr. Fouquet stated yes, the college that serves the student gets the FTES however, the college the student is enrolled at they get the completion points but we would still get some funding for the courses taken.

Lastly, he stated several Faculty Senates at colleges have made No Vote of Confidence towards Chancellor Oakley on the bases of the way the Funding Formula was ran through without proper vetting and analyst.

ADOPTION OF RESOLUTION NO. 12-1718, AUTHORIZATION OF END-OF-YEAR BUDGET REVISIONS AND TRANSFERS (AGENDA ITEM 5.7)

Motion No. 6

Trustee Maduli made a motion, seconded by Trustee Vecchiarelli, to adopt Resolution No. 12-1718 End-of-Year Budget Revisions and Transfers.

Motion carried by the following roll call vote:

AYES:	Dvorsky, Gelles, Gin, Maduli, Mitzman, Randolph, Vecchiarelli
NOES:	NONE
ABSENT:	NONE
ABSTENTIONS:	NONE

ADOPTION OF RESOLUTION NO. 13-1718, APPROPRIATIONS LIMIT FOR 2018-19 (GANN LIMIT) (AGENDA ITEM 5.8)

Motion No. 7

Trustee Gelles made a motion, seconded by Trustee Maduli, to adopt Resolution Appropriations Limit for 2018-19 (GANN LIMIT).

Motion carried by the following roll call vote:

AYES:	Dvorsky, Gelles, Gin, Maduli, Mitzman, Randolph, Vecchiarelli
NOES:	NONE
ABSENT:	NONE
ABSTENTIONS:	NONE

ADOPTION OF RESOLUTION NO. 14-1718, AUTHORIZATION TO SUBMIT THE FIVE YEAR CONSTRUCTION PLAN (2020-2024) TO THE CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE AND REQUEST FOR STATE FUNDS FOR CAPITAL OUTLAY PROJECTS (AGENDA ITEM 6.4)

Motion No. 8

Trustee Gelles made a motion, seconded by Trustee Dvorsky, to adopt Five-year Construction Plan (2020-2024) to the California Community Colleges Chancellor's Office and Request for State Funds for Capital Outlay Projects.

Motion carried by the following roll call vote:

AYES:	Dvorsky, Gelles, Gin, Maduli, Mitzman, Randolph, Vecchiarelli
NOES:	NONE
ABSENT:	NONE
ABSTENTIONS:	NONE

ADOPTION OF RESOLUTION NO. 15-1718, GOVERNING BOARD ELECTIONS: SPECIFICATION OF THE ELECTION ORDER, NOVEMBER 6, 2018 (AGENDA ITEM 9.2)

Motion No. 9

Trustee Maduli made a motion, seconded by Trustee Vecchiarelli, to adopt Governing Board Elections: Specification of the Election Order, November 6, 2018.

Motion carried by the following roll call vote:

AYES:	Dvorsky, Gelles, Gin, Maduli, Mitzman, Randolph, Vecchiarelli
NOES:	NONE
ABSENT:	NONE
ABSTENTIONS:	NONE

ADOPTION OF RESOLUTION NO. 16-1718, GOVERNING BOARD ELECTIONS: CANDIDATES STATEMENT OF QUALIFICATIONS (AGENDA ITEM 9.3)

Motion No. 10

Trustee Dvorsky made a motion, seconded by Trustee Randolph, to adopt Governing Board Elections: Candidates Statement of Qualifications.

Motion carried by the following roll call vote:

AYES:	Dvorsky, Gelles, Gin, Maduli, Mitzman, Randolph, Vecchiarelli
NOES:	NONE
ABSENT:	NONE
ABSTENTIONS:	NONE

ADOPTION OF RESOLUTION NO. 17-1718, GOVERNING BOARD ELECTIONS: TIE VOTE PROCEDURE (AGENDA ITEM 9.4)

Motion No. 11

Trustee Maduli made a motion, seconded by Trustee Gin, to adopt Governing Board Elections: Tie Vote Procedure.

Motion carried by the following roll call vote:

AYES:	Dvorsky, Gelles, Gin, Maduli, Mitzman, Randolph, Vecchiarelli
NOES:	NONE
ABSENT:	NONE
ABSTENTIONS:	NONE

10.0 REPORTS- SENIOR LEADERSHIP AND TRUSTEES

10.1 PRESIDENT OF CHABOT AND LAS POSITAS COLLEGES

Ms. Roanna Bennie (Interim President), Las Positas College reported on the following items:

She reviewed the Newsletter highlighting Student Government Election results; both the President and Vice President of the Student Government this next fall are coming from students in their middle college. She stated the Market Program is running through the summer.

Lastly, she stated Las Positas is tending to their budget.

Dr. Susan Sperling, President, Chabot College reported on the following items:

She congratulated all the District wide retirees, she especially thanked Mr. Lorenzo Legaspi and Ms. Laurie Dockter.

She asked VC Gerhard to speak to Trustee Maduli about Chabot's budget last year. VC Gerhard stated Chabot is currently in the process of closing there books as of June 30th and they have every intention and belief that the plan that was presented to the Board in October 2017 in terms of paying back Chabot's Fund Balance. President Sperling stated she will happily provide Las Positas Senate with the Presentation outlining the plan.

She stated Chabot Athletics have received accommodation from Post Conference Commissioner Region Mr. Dale Murray congratulating there Dean, Athletic Director, Coaches and other staff in supporting there students both on the field of play and in the classrooms.

She stated they will be working at the College and State Level to address the new funding criteria in ways that best support their students and programs.

Lastly, she thanked VC Fong for his HR support he has given at the college.

President Mitzman on behalf of the Board thanked both Presidents for there hospitality during commencement.

CHANCELLOR REPORT

Interim Chancellor Legaspi stated it's been an honor to be a part of the District for 13 years. He thanked the Board to serve the District and their confidence for selecting him to sit in the Chancellors seat for the month of June. He thanked Board members that were here when he got hired: Trustees Dr. Arnulfo Cedillo, Dr. Barbara Mertes, Dr. Alison Lewis, and Dr. Susan Cota. He also thanked Ms. Pushpa Swamy and Ms. Barbara Yesnosky. He thanked the planning that has been done by the Planning and Budget Committee, PBC. Ms. LaVaughn Hart and Ms. Cathy Gould.

He stated Convocation is August 16, 2018 at Las Positas College.

Lastly, he stated the Mission Statement's that have been displayed this evening are to remind everyone to not lose focus on our mission and students.

TRUSTEE REPORT AND/OR OFFICIAL COMMUNICATIONS

Student Trustee Culbertson stated over the summer they are moving forward with the Market Program that supplies food to the under privileged families and students. He stated

two meetings have been set during the summer to further clarify their goals and plans for the upcoming year.

Trustee Gelles thanked Ms. Debra Nascimento for always being available.

ADJOURNMENT

President Mitzman closed the meeting in honor of all the retirees.

Motion No. 12

Trustee Vecchiarelli made a motion, seconded by Trustee Gin to adjourn the meeting at 9:25 p.m.

Motion carried unanimously, 7-0.

NEXT MEETING

The next meeting of the Board is a Regular Meeting scheduled for July 17, 2018 at the District Office.

Minutes prepared by:

Debra Nascimento
Recording Secretary

Secretary, Board of Trustees
Chabot-Las Positas Community College District