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**CHABOT-LAS POSITAS
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING**

**MINUTES
August 15, 2017**

PLACE

Chabot-Las Positas Community College District, 7600 Dublin Blvd., Dublin, California, Board Room (3rd Floor).

CALL TO ORDER

The regular meeting was called to order at 4:45 p.m. by Trustee Gin, Recording Secretary Debra Nascimento called the roll. Trustee Gelles and Trustee Vecchiarelli were absent at the time of roll.

PUBLIC COMMENTS

There were no Public Comments offered at this time.

ADMINISTRATION OF OATH OF OFFICE- BOARD OF TRUSTEE- AREA 3

Board President Gin administered the Oath of Office to Ms. Genevieve Randolph.

CLOSED SESSION

Motion No. 1

Motion made by Trustee Mitzman and seconded by Trustee Maduli, the Board immediately adjourned to a Closed Session at 4:48 p.m.

Motion carried unanimously, 5-0 with Trustee Gelles and Vecchiarelli absent.

OPEN SESSION

The Board readjoined in Open Session at 6:30 p.m. Recording Secretary Debra Nascimento called the roll. Trustee Gelles and Trustee Vecchiarelli were absent at the time of roll.

ATTENDANCE

Members Present: Trustee Ms. Isobel F. Dvorsky
Trustee Dr. Hal G. Gin
Trustee Dr. Marshall Mitzman
Trustee Ms. Genevieve Randolph
Student Trustee Ms. Julie Garcia Gutierrez
Student Trustee Mr. Chris Romero

Members Absent: Trustee Mr. Donald L. "Dobie" Gelles (Excused)
Trustee Mr. Carlo Vecchiarelli (Excused)

Recording Secretary: Ms. Debra Nascimento

Managers Present: Dr. Susan Cota, Interim Chancellor
Dr. Susan Sperling, President, Chabot College
Ms. Roanna Bennie, Interim President, Las Positas College
Mr. Ken Agustin
Mr. Wyman Fong
Mr. Doug Horner
Mr. Lorenzo Legaspi
Ms. Jeannine Methe
Ms. Guisselle Nunez
Ms. Diane Brady
Mr. William Garcia
Ms. Jennifer Druley
Ms. Barbara Yesnosky
Dr. Matt Kritscher
Mr. David Betts
Ms. Julia Dozier
Dr. Amir Law

Others Present: Dr. Laurie Dockter, President, Chabot College Faculty Senate
Mr. Rajindar Samra, Las Positas College
Ms. Rachel Ugale, District Classified Senate
Ms. Melissa Korber, President, Las Positas Faculty Association
Ms. LaVaughn Hart Chabot-Las Positas Faculty Association
Mr. Todd Steffan, Las Positas College Veterans First Program

Mr. Eugene Hale, Chabot College
Mr. Arnold Paguro, Chabot College
Mr. Gregory Correa, Chabot College
Ms. Ann Kroll, District
Mr. Mujeeb Dradgar, District
Ms. LaVaughn Hart, Las Positas College
Mr. David Estrada, Las Positas College
Ms. Jennifer Kaina, Standford Valleycare
Ms. Patricia Gonsman, Standford Valleycare
Ms. Sara Perry-Rees
Mr. Gregory Rees

PLEDGE TO FLAG

Trustee Mitzman led the pledge to the flag.

REPORT OUT: NO ACTION TAKEN IN CLOSED SESSION

ADMINISTRATION OF OATH OF OFFICE- BOARD OF TRUSTEE- AREA 3

Mr. Royce Randolph, administered the Oath of Office to Genevieve Randolph. Ms. Randolph then took her seat at the Board dais.

ADMINISTRATION OF OATH OF OFFICE-CHABOT COLLEGE STUDENT TRUSTEE

Board President Gin administered the Oath of Office to Chabot College Student Trustee Ms. Juliet Garcia Gutierrez. Ms. Garcia Gutierrez then took her seat at the Board dais.

PUBLIC COMMENTS

Mr. Greg Reese former employee welcome Ms. Randolph (see attached comments provided by Mr. Greg Reese).

Mr. Todd Steffan, Las Positas College Veterans First Program apologized for the misprinted Coffee Mugs that were distributed at the last Board meeting as they had a typo. He reported 9/11 remembrance will be on 9/6, there will be two programs one during the day and one at night. The same speaker from last year Joe Torrillo will be attending. He also reported, Honoring Veterans Day will be November 8th, a Navy Seal will be attending. More information to follow.

Mr. Eugene Hale, a permanent employee of over 30 years with a working relationship at Chabot College in the Performing Arts Center spoke regarding a few things that keep

continuing to be problem. The Community vs. College use of the Performing Arts and the low morale issues caused by loss of hours for staff.

APPROVE CONSENT ITEMS (CC)

Consent Calendar items are designated by “cc” and are expected to be routine and noncontroversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

Board President Gin read the following: Government Code section 54953(c)(3) which requires that, before taking final action, the Board must orally report a summary of the recommendation regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executives. Therefore, I am making the following summary regarding such items appearing on the consent agenda.

Item 3.2 (Management Personnel), pertains to final action by the Board regarding the approval for the following contracts of employment:

- Donald D. Miller at Range 21, Step 1
- Michael J. Schwarz at Range 19, Step 1

All Contracts of Employment mentioned above are entitled to the same fringe benefit package as other managers per Board policy and procedures.

Item 3.3, (Executive Personnel), pertains to final action by the Board regarding the approval for the following contract of employment:

- Roanna V. Bennie at \$201,000/annual, same fringe benefit package as other managers per Board policy and procedures

Trustee Maduli requested that agenda item 1.11 and 1.12 (Approval of Minutes of July 18, 2017 and August 1, 2017) be pulled from the consent items.

Motion carried unanimously, 4-0, with Trustee Gelles and Vecchiarilli absent.

The following items were approved on the consent calendar:

3.0 PERSONNEL

- 3.1 Classified Board
- 3.2 Management Personnel
- 3.3 Executive Personnel

4.0 EDUCATIONAL SERVICES

- 4.1 Acceptance of Gift, Las Positas College
- 4.2 Acceptance of Gift, Las Positas College
- 4.3 Approval of Letter of Affiliation Agreement with the Community College Foundation Student Internship Program, Chabot College
- 4.4 Approval of Contract Renewal – First 5 Alameda County, Contract No. PI-ECE-1718-107 – Early Childhood Development Program, Las Positas College
- 4.5 Approval of Agreement Renewal between Stanford Healthcare – Valley Care Health System and Chabot-Las Positas Community College District for the Student Health Center, Chabot College
- 4.6 Approval of Agreement – Fremont Hospital for Health Programs, i.e. Nursing, Medical Assisting, Paramedic and Emergency Medical Technician, Chabot-Las Positas Community College District
- 4.7 Approval of Agreement - Head Start Program Partnership with Child, Family and Community Services, Inc., Chabot College
- 4.8 Approval of Affiliation Agreement – JoAnne Gay Dishman School of Nursing, Lamar University and Chabot College Nursing Program
- 4.9 Approval of Sabbatical Leave Application for Chabot College Faculty Charlene Wieser for 2017-18 Academic Year

5.0 BUSINESS SERVICES

- 5.1 Approval of Commercial Warrant Registers
- 5.2 Approval of Payroll Warrant Registers
- 5.3 Approval of Contract Renewal - Chancellor's Office, California Community Colleges, Chancellor's Office Tax Offset Program (COTOP)
- 5.4 Award of Bid No. 18-02, Network Security Equipment, Chabot College and Las Positas College
- 5.5 Award of Bid No. 18-03, Wireless Infrastructure Upgrade, Chabot College and Las Positas College
- 5.6 Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold

6.0 FACILITIES PLANNING AND DEVELOPMENT

- 6.1 Approval of Award of Re-Bid No. 17-02, Arcade Voluntary Seismic Upgrade, Chabot College

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

- 7.1 Acceptance of Agreement with City of Pleasanton— District-Economic Development, Tri-Valley One Stop Career Center
- 7.2 Approval of Contract Renewal— Alameda County Social Services Agency, District-Economic Development

2.0 REPORTS, FACULTY, CLASSIFIED AND STUDENT SENATES

2.1 PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES

Las Positas College Faculty Senate President Melissa Korber reported on the following Items:

Ms. Korber welcomed Trustee Randolph and Student Trustee Garcia Gutierrez.

She reported the Academic Senate will meet next week for the first semester.

She also reported that Convocation was a great event and also extended a thank you to Ms. Guisselle Nunez and Mr. Mujeeb Dadgar for putting together the video footage on the Buffington Award and all the effort that went behind it. The Buffington Award was awarded to Terri Henson. She also thanked the District Office for assisting in coordinating the productive meetings. She closed with stating she was excited for school to start tomorrow.

Chabot College Faculty Senate President, Laurie Dockter reported on the following Items:

Dr. Dockter welcomed Trustee Randolph and Student Trustee Garcia Gutierrez.

She reported they have been working on their IEPI Shared Governance and recently gave a presentation to Chabot. Acknowledgement to Trish Shannon and Wing Kam for working hard on the Program Review Presentation. Convocation meetings all went well, and she was happy the District listened to their ideas in the planning phases. During College Day today, we recognized Faculty for their service, "I'm happy to say I've been with the District for more than 40 years."

President Gin congratulated Dr. Dockter on 40 years of service.

2.2 PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES

Chabot College Classified Senate, Noell Adams reported on the following:

Ms. Noell Adams welcomed Trustee Randolph and Student Trustee Garcia Gutierrez.

She reported that Katrin Field, Assessment Specialist and Classified Senate Vice President, is this year's recipient of the Linda and Robert Carlson Classified Professional of the Year Award.

She reported that on Convocation Day, Chabot Classified Senate facilitated a workshop for classified professionals titled Activate Your Strengths. The goal of the workshop was to help participants recognize their strengths and develop strategies for better capitalizing on their strengths at work. This workshop would not have been possible without the support received from members of the District Office, including Vice Chancellor Johns, Director Nunez, Estella Sanchez, and Joanne Bishop-Wilbur, as well as support from Kirti Reddy at Chabot College.

She reported that last week, the President of Classified Senate met with the College President, President of Academic Senate, and Vice Chancellor Johns to discuss moving forward with developing and implementing strategies for supporting our undocumented students and marginalized populations in our community. Productive ways were identified to work together to ensure that a safe environment for our students is provided, staff, and faculty.

Las Positas College Senate has no representation at this meeting.

Las Positas College Student Senate, Celena Zeng reported on behalf of Zaheer Ebtikaron the following:

Yesterday our officers met at Las Positas to get more formal training by our advisors so we all know what is expected of us and we can work as a cohesive group for this upcoming school year. ASLPC will have a table in front of our office for welcome week to assist students with directions and any general questions they may have. We will also be handing out senator packets, scan tron's and green books as well as running our text book loaner program. The ASGA Conference will be held September 28th thru October 2nd in DC. We are planning on sending 1 Advisor, 3 Officers and 2 of our Senators. Our first Student Government meeting will be held on Thursday, August 24th at 4pm. Our new Vice President, Mr. William Garcia, will be attending to meet our members and discuss some new ideas for the upcoming school year.

Associated Students of Chabot College had no representation at this meeting.

GOOD OF THE ORDER

Ms. LaVaughn Hart, reported on behalf of Charlotte Lofft who is still recovering from a broken femur. The Faculty Administration participated in Faculty Orientations last Friday at both colleges for new full and part time employees. She expressed it was great to meet this very talented and enthusiastic group of new instructors coming onto our campuses.

10.0 REPORTS- SENIOR LEADERSHIP AND TRUSTEES

10.1 PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES

Dr. Susan Sperling, President, Chabot College reported on the following:

Warm welcome to our newly appointed Trustees.

Update on Neighborhood Promise Grant which ended last year after 5 years of very interesting work on behalf of the Jackson Triangle neighborhood in Hayward. We are working with our Community Partners, Cal State University East Bay, Hayward Unified School District and City of Hayward, to move forward with an extension grant.

She also reported that Convocation Day was received very well by her staff, great job to District Staff who was largely responsible for the coordination of that day. The focus on students was very heartfelt. It was wonderful to see the Trustees there and also Dr. Jackson.

She reported today was College Day on campus, a handout was given to everyone on the dais highlighting the events. One of the highlights was there Keynote Speaker Dr. Kent Wong who is a Professor and Director of Labor Studies/ Ethnics at UCLA. He has been very supportive in studies for Immigrant Students across the State.

She reported that Ralph Nader will be coming to speak on Democracy Day September 14th and all are invited, including community members as it will be open to the public.

Dr. Sperling asked for permission to have VP Kritscher address the Board regarding the New Student Welcome Packet.

Dr. Kritscher, passed out the New Student Welcome Packet that is now being sent to all New Student Applicants. With advent of technology we wanted to set ourselves apart and give the applicant the feeling of applying to a University, hence the reason for the packet. He also mentioned that their last New Student Welcome Day was received so positively they are inspired to host on a monthly basis. We will be piloting that this year, every 3rd Thursday, at 3pm. He mentioned they filled this summer's Math Jam Session with almost

200 students. Closed with thanking President Sperling for her support, and being able to share this information with everyone tonight.

President Gin commented the packet is done very nicely, including the letter.

Dr. Sperling congratulated Lori Dockter for 40 years of Leadership and Service.

Ms. Roanna Bennie (Interim President), Las Positas College reported on the following:

She reported the production of Titanic over the summer had approximately 552 attendees which was the largest attendance the college has had.

She also reported today was College Day on campus and went over extremely very well.

CHANCELLOR REPORT

Interim Chancellor, Dr. Susan Cota congratulated the newly appointed Trustees. Nothing else to report at this time.

CONSENT ITEM DISCUSSION

1.11 APPROVAL OF MINUTES OF AUGUST 1, 2017 SPECIAL MEETING

Trustee Maduli requested that Agenda Item 1.10 and 1.12 (Approval of Minutes August 1, 2017 Special Meeting) be pulled from the consent calendar, He noted that because he was absent during this meeting, he need to abstain from the approval of August 1, 2017 minutes.

Motion No. 2

Trustee Mitzman made a motion, seconded by Dvorsky, to approve Consent Calendar with the exception of agenda items 1.10 and 1.12.

Motion carried unanimously, 5-0 with Trustee Gelles and Vecchiarelli absent.

ADOPTION OF RESOLUTION NO. 02-1718- CHILD DEVELOPMENT STATE PRESCHOOL CONTRACT NO. CSPP-7007 PROJECT NO. 01-6131-00-7 AND APPROVAL OF THE ASSOCIATED CONTRACT NUMBER CSPP-7007, CHABOT COLLEGE

Motion No. 3

Trustee Dvorsky made a motion, seconded by Trustee Dr. Mitzman, to adopt Resolution No. 02-1718 authorizing Child Development State Preschool Contract No. CSPP-7007 Project No. 01-6131-00-7 and approval of the associated contract number CSPP-7007, Chabot College.

Motion carried by the following roll call vote:

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| AYES: | Dvorsky, Gin, Maduli, Mitzman, Randolph |
| NOES: | None |
| ABSENT: | Gelles, Vecchiarelli |
| ABSENTIONS | None |

ADOPTION OF RESOLUTION NO. 03-1718 AUTHORIZATION TO SUBLEASE PURSUANT TO THE TERMS OF THE 1992 FACILITY LEASE BY AND BETWEEN THE STATE PUBLIC WORKS BOARD OF THE STATE OF CALIFORNIA AND SOUTH COUNTY COMMUNITY COLLEGE DISTRICT APPROVAL FOR THE BUILDING AND ROOFTOP LEASE AGREEMENT FOR LAS POSITAS COLLEGE

Motion No. 4

Trustee Mitzman made a motion, seconded by Trustee Mr. Maduli to adopt Resolution No. 03-1718 authorizing to sublease pursuant to the terms of the 1992 facility lease by and between the state public works board of the state of California and South County Community College District approval for the Building and Rooftop Lease Agreement for the Las Positas College.

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| AYES: | Dvorsky, Gin, Maduli, Mitzman, Randolph |
| NOES: | None |
| ABSENT: | Gelles, Vecchiarelli |
| ABSENTIONS | None |

Trustee Mitzman asked for clarification on South County District. Vice Chancellor Legaspi replied that in 1992 the public construction was through the state public works and at that point in time our name was listed "South County Community College District" prior to the change of our name to the before we became Chabot Las Positas Community College District.

ADOPTION OF RESOLUTION NO. 04-1718- AUTHORIZING THE ELECTION TO INCREASE RETENTION FOR THE BIOLOGICAL SCIENCE BUILDING 2100 ANNEX, AT CHABOT COLLEGE, IN ACCORDANCE WITH PUBLIC CONTRACT CODE SECTION 7201

Motion No. 5

Trustee Ms. Dvorsky made a motion, seconded by Trustee Mitzman to adopt Resolution No. 04-1718 authorizing the election to increase retention for the Biological Science Building 2100 Annex, at Chabot College, in accordance with Public Contract Code Section 7201

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| AYES: | Dvorsky, Gin, Maduli, Mitzman, Randolph |
| NOES: | None |
| ABSENT: | Gelles, Vecchiarelli |
| ABSENTIONS | None |

TRUSTEE REPORTS AND/OR OFFICIAL COMMUNICATIONS

Trustee Mitzman: Thanked Dr. Sperling and her staff and the District Office for all their work for making all us feel extremely welcomed at Convocation.

Trustee Mr. Maduli: Recognized Todd Steffan for coordinating the Operation Gateway, as he attended and thought it was a great event.

Las Positas Student Trustee Mr. Chris Romero: Reported on the Student Trustee Workshop in Long Beach where he learned how to be an effective Student Trustee. He learned alot a specifically about the duties and the roles by recognizing that he is not only representing the students, but the community and the college district as a whole. He also attended a workshop on the Effective Styles of Leadership, he thought it was a great workshop overall and thanked the Board for allowing him to attend.

Chabot Student Trustee Julie Garcia Gutierrez stated that she is truly excited and grateful for this opportunity and look forward to working with everyone. She too attend the Student Trustee Workshop in Long Beach with fellow Student Trustee Mr. Chris Romero where she got the chance to learn about the position and meet other students from different parts of the state. The Student Senate Retreat is scheduled for August 26th which will provide training for the Senators and New Members. Gladiator Days are August 29th & 30th.

ADJOURNMENT

Motion No. 6

Trustee Mitzman made a motion, seconded by Trustee Maduli to adjourn the meeting at 7:34 p.m.

NEXT MEETING

The next Meeting of the Board is a Regular Meeting scheduled for September 19, 2017 at the District Office.

Minutes prepared by:



Debra Nascimento
Recording Secretary



Secretary, Board of Trustees
Chabot-Las Positas Community College District