



Tuesday, November 19, 2024
BOARD OF TRUSTEES REGULAR MEETING

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
5:30 P.M.*
Las Positas College; 3000 Campus Hill Drive, Livermore CA
Room 1620 - A & B

1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Subject **1.1 5:30 P.M -- OPEN SESSION -- CALL TO ORDER AND ROLL CALL***

Meeting Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Access Public

Type Procedural

Subject **1.2 PUBLIC COMMENTS (Closed Session Items)**

Meeting Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Access Public

Type Procedural

The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

Subject **1.3 ADJOURN TO CLOSED SESSION**

Meeting Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Access Public

Type Action

Recommended Action Approval to adjourn to Closed Session.

***Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 7:00 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

Subject **1.4 CLOSED SESSION*—Personnel, Collective Bargaining and Possible Litigation**

Meeting Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Access Public

Type

***Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 7:00 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

- a) CONFERENCE WITH REAL PROPERTY NEGOTIATOR: (Government Code Section 54956.8)
- b) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE: (Government Code Section 54957)
- c) CONFERENCE WITH LABOR NEGOTIATORS: Chabot-Las Positas Faculty Association and S.E.I.U., LOCAL 1021 Updates (Government Code Section 54957.6)

Subject **1.5 6:30 P.M. -- OPEN SESSION -- CALL TO ORDER AND ROLL CALL**

Meeting Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Access Public

Type Procedural

Subject **1.6 PLEDGE TO FLAG**

Meeting Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Access Public

Type Procedural

Subject **1.7 PUBLIC COMMENTS**

Meeting Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Access Public

Type

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to the start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda

Subject **1.8 RECOGNITION OF OUTGOING TRUSTEES**

Meeting Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Access Public

Type Presentation

Subject **1.9 APPROVE CONSENT ITEM (cc)**

Meeting Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Access Public

Type Action (Consent)

Recommended
Action Motion to approve the Consent Calendar.

Consent Calendar items are designated by "cc" and are expected to be routine and noncontroversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject **1.10 (cc) APPROVAL OF THE MINUTES FROM THE SEPTEMBER 10, 2024
REGULAR BOARD MEETING**

Meeting Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category	1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD
Access	Public
Type	Action (Consent)
Preferred Date	Nov 19, 2024
Absolute Date	Nov 19, 2024
Fiscal Impact	No
Recommended Action	That the Board of Trustees Approves Minutes from the September 10, 2024 Regular Board Meeting.

File Attachments
[20240910- Regular Board Meeting Minutes - Final.pdf \(698 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	1.11 PUBLIC HEARING: Chabot-Las Positas Faculty Association Proposal for the Collective Bargaining Agreement with the Chabot-Las Positas Community College District ending June 30, 2025
Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD
Access	Public
Type	Procedural

BACKGROUND INFORMATION -

The law requires that initial proposals including reopener proposals be presented to the Board in open session. This was done at the October 15th Board meeting.

Subsequently, a public hearing is held regarding the proposal to allow the public input before bargaining begins. The public hearing is scheduled at this, November 19, 2025, Board meeting.

The Chabot-Las Positas Faculty Association has notified the District that it is reopening the following Articles:

- Article 4: FA Rights
- Article 7: Grievances
- Article 8: Academic Calendar
- Article 9: Working Conditions
- Article 10: Workload
- Article 11: Leave of Absence
- Article 12-1: Sabbatical
- Article 13: Transfers
- Article 14: Contract (Untenured) Faculty Evaluation

- Article 15: Regular (Tenured) Faculty Evaluation
- Article 16-2: Investigations of Unit Members
- Article 17: Summer Session and/or Intersession Assignments
- Article 18: Part-time Faculty
- Article 19: Distance Education
- Article 21: Salaries
- Article 22: Faculty Service Areas
- Article 23: Academic Freedom
- Article 24: Discipline
- Article 26: Enrollment Management
- Article 27: Intellectual Property
- Article 28 Retraining Leave of Absence
- Article 29 Professional Development
- Article 30 Pre-Retirement Reduction of Annual Workload
- Article 31 Post-Retirement Employment and Emeritus Privileges
- Article 32 Reduction in Force
- Article 33 Non-Discrimination
- Article 34 Resignation and Retirement
- Article 35 Past Practices

The Chabot-Las Positas Faculty Association has indicated that this is their initial list of Articles for reopener, and they reserve the right to modify and/or expand this list.

Fiscal Implications: Subject to negotiation process.

Subject	1.12 PRESENTATION: Artificial Intelligence Honesty Policy
Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD
Access	Public
Type	Presentation

BACKGROUND INFORMATION -

Artificial Intelligence: Honesty Policy – Classified Senate President Ashley Young and Professor Catherine Suarez have prepared an informational presentation that offers an overview and definition of artificial intelligence (AI), highlighting its impact on higher education and academic integrity. This presentation explores key concepts, current

applications, and implications for education, along with a proposed AI policy for the College. It offers a glimpse into the Flex Day professional development presentation as well as next steps on implementation and faculty support.

File Attachments

[AI Board Presentation November 2024.pdf \(961 KB\)](#)

Subject	1.13 PRESENTATION: Annual Retirement Board of Authority Presentation and Update
Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD
Access	Public
Type	Presentation

BACKGROUND INFORMATION -

Established in 2021, the Retirement Board of Authority oversees the District's irrevocable trust for other-post employment benefits, specifically retiree medical benefits. This presentation informs the Board of Trustees as to the structure and design of the program as well as presents financial information on the trust. The bylaws of the Retirement Board of Authority stipulate an annual presentation be given to the Board of Trustees to advise them of the progress made towards the District's unfunded liability.

File Attachments

[RBOA Board Presentation Nov 2024.pptx \(6,401 KB\)](#)

2. REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES

Subject	2.1 Presidents of Faculty Senates-Chabot College and Las Positas College
Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	2. REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES
Access	Public
Type	Reports

File Attachments

[Chabot Faculty Senate Report to BOT 11 19 24.pdf \(64 KB\)](#)

[LPC Academic Senate Report November 19, 2024.pdf \(76 KB\)](#)

Subject	2.2 Presidents of Classified Senates-Chabot College, Las Positas College and District
Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	2. REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES

Access Public
Type Reports

File Attachments
[LPC Classified Senate Report - November 19, 2024.pdf \(182 KB\)](#)
[Chabot Classified Senate Board Report 11.19.24.pdf \(209 KB\)](#)

Subject **2.3 Presidents of Student Senate of Chabot College and Las Positas College Student Government**

Meeting Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category 2. REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES
Access Public
Type Reports

File Attachments
[Board Report LPCSG - 11.19.2024.pdf \(3,357 KB\)](#)

Subject **2.4 Constituency Reports: SEIU, Faculty Association**

Meeting Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category 2. REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES
Access Public
Type Reports

File Attachments
[FA Board of Trustees Report 11-19-2024.pdf \(78 KB\)](#)
[SEIU Board report November 19.pdf \(164 KB\)](#)

3. PERSONNEL

Subject **3.1 (cc) Classified Personnel**

Meeting Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category 3. PERSONNEL
Access Public
Type Action (Consent)
Preferred Date Nov 19, 2024
Absolute Date Nov 19, 2024
Fiscal Impact Yes

Budgeted	Yes
Budget Source	Various - Existing Funds
Recommended Action	That the Board of Trustees approves the following Classified Personnel.

BACKGROUND INFORMATION -

The Board of Trustees will consider approval of all Classified Personnel matters, including new hires, changes in status, transfers, and requests for leaves.

I. ASSIGNED TO CHABOT COLLEGE

A. Employment

Junior, Tonia R., Administrative Assistant, Student Equity and Success (2CSP19), 100%, 12 months/year, Range/Step 33/1, \$61,798.00/annual effective 12/2/2024. This is a grant/categorically funded position. Continuation of this position is contingent upon available revenue on a year to year basis.

Vargas, Abigail (nmi), Financial Aid Outreach Specialist (2CFA33), 100%, 12 months/year, Range/Step 36/1, \$66,682.00/annual effective 12/2/2024. This is a grant/categorically funded position. Continuation of this position is contingent upon available revenue on a year to year basis.

B. Reclassification

Blanco, Cesar (nmi), from Computer/Network Support Specialist I (2CMS34), Range/Step 46/6, \$107,171.00/annual to Computer/Network Support Specialist II (2CMS41), Range/Step 50/5, \$115,020.00/annual, effective 7/1/2024.

Delmore, Jack R., from Administrative Assistant, Health, Kinesiology, and Athletics (2CPE13), Range/Step 33/2, \$65,046.00 to Athletic Facilities and Eligibility Coordinator (2CPE15), Range/Step 40/1, \$73,673.00/annual, effective 7/1/2024.

Flores, Sarah E., from Graphics Technician (2CMS38), Range/Step 34/6, \$79,759.00/annual to Graphic Specialist (2CMS42), Range/Step 38/5, \$85,483.00/annual, effective 7/1/2024.

Metcalf, Karen S., from Instructional Assistant, Counseling (2CEX23), Range/Step 34/6, \$79,759.00/annual to Welcome Center Coordinator (2CEX34), Range/Step 40/4, \$85,483.00/annual, effective 7/1/2024.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Promotion (Open Competitive Process)

Maxwell, Jason M., Program Coordinator – Mathematics, Engineering, Science Achievement (3CIN30), 100%, 12 months/year, Range 40/3, \$81,329.00/annual effective 11/20/2024. This is a grant/categorically funded position. Continuation of this position is contingent upon available funding on a year to year basis.

B. Reclassification

Russo, LisaMarie E., from Instructional Assistant, Tutoring Center (3CCG15), Range/Step 33/2, \$65,046.00/annual to Senior Instructional Assistant, Tutoring Center (3CCG17), Range/Step 37/1, \$68,334.00/annual, effective 7/1/2024.

Waters, Sherita G., from Counselor Assistant I (3CEX06), Range/Step 26/3, \$57,513.00/annual to Counselor Assistant II (3CEX08), Range/Step 30/3, \$64,433.00/annual, effective 7/1/2024.

III. ASSIGNED TO DISTRICT OFFICE

A. Employment

Lundell, Christopher A., HVAC Maintenance Engineer (1CMN4B), 100%, 12 months/year, Range/Step 48/1, \$89,767.00/annual effective 11/20/2024.

B. Reclassification

Angel, Nora E., from Administrative Assistant, Maintenance and Operations (1CMN5A), Range/Step 33/2, \$65,046.00/annual to Senior Administrative Assistant, Maintenance and Operations (1CMN9S), Range/Step 39/1, \$71,801.00/annual, effective 7/1/2024.

c. Voluntary Transfer

Gallegos, Alexandra (nmi), Administrative Assistant, Economic Development and Contract Education (1CDE20), 100%, 12 months/year, Range 33/6, \$77,747.00 annual, effective 11/20/2024. This is a grant/categorically funded position. Continuation of this position is contingent upon available funding on a year to year basis.

D. Change to District Classification Plan

Add new classification of Athletic Facilities and Eligibility Coordinator, Range 40, effective 7/1/2024.

Add new classification of Graphic Specialist, Range 38, effective 7/1/2024.

Add new classification of Welcome Center Coordinator, Range 40, effective 7/1/2024.

File Attachments

[Welcome Center Coordinator 11.19.2024.pdf \(187 KB\)](#)

[Athletic Facilities and Eligibility Coordinator 11.19.2024.pdf \(187 KB\)](#)

[Graphic Specialist 11.19.2024.pdf \(192 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 3.2 (cc) Faculty Personnel

Meeting Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 3. PERSONNEL

Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Nov 19, 2024
Absolute Date	Nov 19, 2024
Fiscal Impact	No
Budgeted	Yes
Recommended Action	That the Board of Trustees approves the Change to Sabbatical Leave Application as reviewed and recommended by the Sabbatical Leave Committee for Chabot College Faculty Begona Cirera Perez who requests a change of sabbatical leave to spring 2025 and spring 2026.

BACKGROUND INFORMATION -

This item is a change to Sabbatical Leave Application, as reviewed and recommended by the Sabbatical Leave Committee, for Chabot College Faculty Begona Cirera Perez. The change requested by the faculty member and approved through the process, is cited below. The original sabbatical term was for fall 2024 and spring 2025, approved by the Board at the February 20, 2024 meeting. This board item is to request approval by the Board to change the faculty's sabbatical leave to spring 2025 and spring 2026.

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 4.2 (cc) Approval of Curriculum Changes, Chabot-Las Positas Community College District, Las Positas College

Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Nov 19, 2024
Absolute Date	Nov 19, 2024
Fiscal Impact	No

Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Nov 19, 2024
Absolute Date	Nov 19, 2024
Fiscal Impact	Yes
Dollar Amount	\$280,277.00
Budgeted	No
Budget Source	California Community Colleges Chancellor's Office
Recommended Action	That the Board of Trustees approves the grant agreement for the amount of \$280,277 for the period of July 1, 2024 through June 30, 2025. It is further recommended that the Board authorizes the Vice Chancellor of Business Services to execute this agreement on behalf of the District.
Goals	<p>BOARD PRIORITY #3: Advance and support plans that meet the basic needs of all students.</p> <p>BOARD PRIORITY #5: Support strategies to attract and retain students.</p>

BACKGROUND INFORMATION -

Chabot College is part of the Chabot-Las Positas/Mid-Alameda County Consortium, a California Adult Education Program. On behalf of consortium members, the Chabot-Las Positas/Mid-Alameda County Consortium applied for, and was awarded on October 18, the California Community Colleges Chancellor's Office English Language Learner Healthcare Pathways Round 2 (ELLHP R2) Grant. The awarded grant will go through fiscal agent Castro Valley Adult and Career Education and a sub-agreement to Chabot College will be generated for \$280,277. Round 1 funding was previously approved as item 4.3 during the March 19, 2024 Board meeting.

Funding supports healthcare-focused vocational pathways for English language learners across all levels of English proficiency as part of the Adult Education Program while addressing regional economic healthcare needs. The Mid-Alameda County Consortium (MACC) will implement or expand healthcare offerings at three MACC schools, including Castro Valley Adult and Career Education, Hayward Adult School, and Chabot College. Chabot College will offer occupational programs in three areas: Medical Assistant, Emergency Medical Technician, and Social and Human Service Assistant. Chabot will also fund faculty inquiry groups to inform programs and a learning specialist to support students.

Funding for Chabot College this project is in the amount of \$280,277 for the period of July 1, 2024 through June 30, 2025.

File Attachments

[ELLHP R2 Agreement Chabot 111924.pdf \(650 KB\)](#)

Administrative File Attachments

[ELLHP R2 Post Board Instructions Chabot 111924.pdf \(172 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	4.5 (cc) Approval of Practicum Fieldwork Education Agreement between Hayward Unified School District and Chabot-Las Positas Community College District, Chabot College
Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Nov 19, 2024
Absolute Date	Nov 19, 2024
Fiscal Impact	No
Recommended Action	That the Board of Trustees approves the Practicum Fieldwork Education Agreement between Hayward Unified School District and Chabot-Las Positas Community College District, Chabot College. It is further recommended that the Board authorizes the Vice Chancellor of Business Services to execute this agreement on behalf of the District.
Goals	BOARD PRIORITY #2: Expand opportunities that support workforce development. BOARD PRIORITY #6: Maintain a focus on student academic vision for success and excellence.

BACKGROUND INFORMATION -

Chabot College's Early Childhood Development Program conducts programs with degree and/or certificate coursework that requires students to gain practical experience in a classroom setting.

This agreement would allow Chabot College students enrolled in Early Childhood Development courses to complete practicum/fieldwork hours at Hayward Unified School District School sites with appropriate supervision.

The Chabot College educational program and student evaluation will be represented in all matters relating to field placements by the faculty member assigned to that course.

The term of the proposed agreement is scheduled to begin January 1, 2025 in the 2024-2025 academic year (upon Board approval) and continue in effect for a maximum of five (5) years, unless terminated by written notice of either party.

File Attachments

[HUSD ECD Lab School MOU Chabot 111924.pdf \(337 KB\)](#)

Administrative File Attachments

[HUSD ECD Lab School MOU Post Board Instructions Chabot 111924 \(1\).pdf \(138 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	4.6 (cc) Approval of Agreement between Tiburcio Vasquez Health Center, Inc. and the Chabot-Las Positas Community College District, Chabot College
Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Nov 19, 2024
Absolute Date	Nov 19, 2024
Fiscal Impact	Yes
Dollar Amount	\$452,195.00
Budgeted	Yes
Budget Source	Health Services
Recommended Action	That the Board of Trustees approves the Agreement between Tiburcio Vasquez Health Center, Inc. and Chabot College for July 1, 2024 to June 30, 2025. It is further recommended that the Board authorizes the Vice Chancellor of Business Services to execute this agreement on behalf of the District.
Goals	<p>BOARD PRIORITY #1: Continue to support a culture that fosters diversity, equity, inclusion, accessibility and belonging.</p> <p>BOARD PRIORITY #3: Advance and support plans that meet the basic needs of all students.</p> <p>BOARD PRIORITY #6: Maintain a focus on student academic vision for success and excellence.</p>

BACKGROUND INFORMATION -

Tiburcio Vasquez Health Center, Inc (TVHC) is a Federally Qualified Health Center that operates the Chabot College Student Center and Wellness Center, open to Chabot College students through a student health services provider contract. The contract service period for this agreement is July 1, 2024 - June 30, 2025 for the amount \$452,195. The CLPCCD Board of Trustees most recently approved the TVHC to provide services in last fiscal year on March 19, 2024, Item 4.6.

File Attachments

[Tiburcio Vasquez HC Documentation Chabot 111924.pdf \(121 KB\)](#)

Administrative File Attachments

[Tiburcio Vasquez HC Post Board Instructions Chabot 111924.pdf \(26 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	4.7 (cc) Approval of Affiliation Agreement Between Falck Northern California Corp. and Chabot-Las Positas Community College District
Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Nov 19, 2024
Absolute Date	Nov 19, 2024
Fiscal Impact	No
Budgeted	No
Budget Source	N/A
Recommended Action	That the Board of Trustees approve the agreement renewal for off-site internship training between Falck Northern California Corp. and Chabot-Las Positas Community College District. It is further recommended that the Board authorize the Vice Chancellor of Business Services to execute this agreement on behalf of the District.
Goals	BOARD PRIORITY #4: Provide effective management and equitable allocation of District fiscal resources.

BACKGROUND INFORMATION -

Chabot-Las Positas Community College District requires students in the Emergency Medical Training-Paramedic (EMT-P) program to successfully complete field ambulance internships. Falck Northern California Corp. is an ambulance service provider whose services expand throughout the Bay Area. The purpose of this agreement is to establish the respective responsibilities and duties of Chabot-Las Positas Community College District and Falck Northern California Corp. while students are participating in field internship programs. Falck Northern California Corp. will provide field internships for the purpose of training students enrolled in the college EMT-P program, and training will be under the supervision of an experienced Falck Administrative Content Northern California Corp. preceptor who shall be selected by Falck Northern California Corp. in accordance with the college EMT-P program and at no cost to the Chabot-Las Positas Community College District.

The term of this agreement shall be twenty-four (24) months commencing October 16, 2024, and will remain in effect and end on October 16, 2026.

File Attachments

[Falck Northern California Corp EMS Affiliation Agreement CLPCCD 10152024.pdf \(2,463 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

5. BUSINESS SERVICES

Subject	5.1 (cc) Approval of Commercial Warrant Registers
Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	5. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Nov 19, 2024
Absolute Date	Jun 17, 2025
Fiscal Impact	Yes
Dollar Amount	\$22,974,098.76
Budgeted	Yes
Budget Source	General
Recommended Action	That the Board of Trustees approve the following Commercial Warrant as indicated.
Goals	BOARD PRIORITY #4: Provide effective management and equitable allocation of District fiscal resources.

BACKGROUND INFORMATION -

<u>Date</u>	<u>Warrant Numbers</u>			<u>Amount</u>
10/2/2024	10105401 - 10105512	Commercial Warrants	\$	2,520,239.70
	10105513	Commercial Warrants	\$	103.20
	10105514 - 10105521	Commercial Warrants	\$	154,455.45
	10105522 - 10105526	Commercial Warrants	\$	322,366.76
	10105527 - 10105538	Commercial Warrants	\$	124,562.67
	10105539	Commercial Warrants	\$	625.00
	0025517 - 0025542	ACH Payments	\$	734,338.29
	10103211	Cancelled Warrant	\$	(768.33)
10/9/2024	10105540 - 10105644	Commercial Warrants	\$	306,256.84
	10105645 - 10105657	Commercial Warrants	\$	243,232.18
	10105658	Commercial Warrants	\$	939.72
	10105659 - 10105684	Commercial Warrants	\$	2,171,919.91
	10105685 - 10105686	Commercial Warrants	\$	544,537.45
	0025543 - 0025585	ACH Payments	\$	580,181.13
10/16/2024	10105687 - 10105841	Commercial Warrants	\$	846,745.74
	10105842 - 10105847	Commercial Warrants	\$	30,334.33
	10105848 - 10105874	Commercial Warrants	\$	7,573.70
	10105875 - 10105892	Commercial Warrants	\$	828,166.93
	10105893 - 10105894	Commercial Warrants	\$	4,533.55
	0025586 - 0025942	ACH Payments	\$	290,447.37
	10103046, 10104358	Cancelled Warrant	\$	(1,632.00)
	10105672, 10105881	Cancelled Warrant	\$	(28,812.00)
	10105827, 10105783	Cancelled Warrant	\$	(2,180.50)
10/23/2024	10105895 - 10106001	Commercial Warrants	\$	9,134,635.20
	10106002	Commercial Warrants	\$	1.70
	10106003 - 10106012	Commercial Warrants	\$	557,285.51
	10106013 - 10106014	Commercial Warrants	\$	129,622.81
	10106015 - 10106027	Commercial Warrants	\$	184,981.13
	10106028 - 10106029	Commercial Warrants	\$	2,000.50
	0025943 - 0025959	ACH Payments	\$	132,442.56
	10106020	Cancelled Warrant	\$	(14,406.00)
10/30/2024	10106030 - 10106120	Commercial Warrants	\$	2,152,641.34
	10106121 - 10106136	Commercial Warrants	\$	159,776.12
	10106137 - 10106145	Commercial Warrants	\$	505,433.94
	10106146 - 10106162	Commercial Warrants	\$	255,886.64
	10106163 - 10106165	Commercial Warrants	\$	38,740.55
	0025960 - 0025979	ACH Payments	\$	56,889.67

TOTAL

\$

22,974,098.76

File Attachments

[AP Check Register Nov 2024.pdf \(672 KB\)](#)

[Nov 2024 over \\$30,000.pdf \(123 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	5.2 (cc) Approval of Payroll Warrant Registers
Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	5. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Nov 19, 2024
Absolute Date	Jun 17, 2025
Fiscal Impact	Yes
Dollar Amount	\$7,455,317.65
Budgeted	Yes
Budget Source	General
Recommended Action	That the Board of Trustees approve the following Payroll Warrant Register as indicated.
Goals	BOARD PRIORITY #4: Provide effective management and equitable allocation of District fiscal resources.

BACKGROUND INFORMATION -

Regular Monthly Payroll:

October Payroll Warrant Total = 7,455,317.65

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	5.3 (cc) Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold
Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	5. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Nov 19, 2024
Absolute Date	Jun 17, 2025
Fiscal Impact	No
Budget Source	n/a
Recommended Action	That the Board of Trustees approve the proposed items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via public sale in accordance with Board Policy 6550 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold be donated to other Districts or charitable organizations or disposed of by District staff in accordance with California Education Code Section 81452.
Goals	BOARD PRIORITY #4: Provide effective management and equitable allocation of District fiscal resources.

BACKGROUND INFORMATION -

The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes miscellaneous kitchen items, electrical appliances, furniture, electronic items, and a road rescue vehicle surplus from Las Positas College. When saleable, items will be sold via public auction to the highest bidder. All items are sold or donated in "as is" condition. As standard procedure, donation notices are sent to the following Districts in our local service area:

- Pleasanton USD
- Dublin USD
- Livermore Valley Joint USD
- Hayward USD
- San Leandro USD
- San Lorenzo USD
- Castro Valley USD
- Newark USD

File Attachments

[Q1 Worksheet Jul-Sep2024.pdf \(83 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

6. FACILITIES PLANNING AND DEVELOPMENT

Subject	6.1 (cc) Approval of Measure A Bond Program: Bond List Revision Measure A #19 –Non-Substantive Changes
Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Access	Public
Type	Action (Consent)
Preferred Date	Nov 19, 2024
Absolute Date	Nov 19, 2024
Fiscal Impact	Yes
Dollar Amount	\$2,123,569.00
Budgeted	Yes
Budget Source	Measure A Bond Funds
Recommended Action	That the Board of Trustees review and approve the revisions to the Measure A Bond Project List, as presented and receive the Project Budget Summary report for the period ending September 30, 2024.

BACKGROUND INFORMATION -

As part of the accountability measures for the Measure A Bond Program, the management team for the programs has put into place a formal process for managing, tracking and presenting to the Board of Trustees all revisions to the Measure A individual project names, scopes and budgets. This process adheres to the accountability standards outlined by Proposition 39 and provides transparency in the evolution of the project list.

Additional criteria was added to the bond list revision process at the September 18, 2018 Board of Trustees meeting. These criteria identified an added layer of information and flagging to a bond list revision for those projects with substantive changes (a change to a single project in excess of \$5 million dollars, the cancellation of a project from the bond list, or the creation of a new project). In order to provide clarity for the Board of Trustees, the management team will identify bond list revisions containing “substantive changes” or “non-substantive changes in the agenda text.

Measure A Bond List revision #19 contains non-substantive changes based on the criteria set forth above. The Bond List Revision is proposing the following changes:

For Chabot College: Project 562500 Athletic Fields Baseball – is being increased by \$42,183 due to contract expenditures at closeout for Construction Management services; project 562510 Fire Technology – decrease budget in the amount of \$136,045 at project closeout due to furnishing purchased by District for the facility in lieu of direct payment to the City of Hayward.; project 562600 – decrease budget in the amount of \$259,814 at project closeout; project 562603 CS – Emergency Call Stations decrease budget in the amount of \$5,110 at project closeout; project 562604 CS – Security Management System increase budget in the amount of \$2643,924 for project costs overruns due to project revisions and additions; project 562611 CI – Electrical Power decrease project budget in the amount of \$292,223 at project closeout; project 562612 CI – Fire Water Loop decrease project budget in the amount of \$4,608 at project closeout; project 562699 – increase project budget in the amount of \$390,693 from prior project list closeout and transfers.

For Las Positas College, there are no changes at this time.

For Districtwide funds, project 561050 Maintenance & Operations Building – increase budget in the amount of \$2,123,569 to account for inflation and escalation during the design phase. Recognize interest earnings on Measure A funds between April 1, 2024 and June 30, 2024 in the amount of \$2,123,569 and transfer to Districtwide project 561050.

Measure A

Chabot College –

- 562500 – Athletic Fields Baseball increase project budget in the amount of \$42,183 by transfer from project 562699 Unallocated.
- 562510 – Fire Technology decrease project budget in the amount of \$136,045 by transfer to project 562699 Unallocated.
- 562600 – Campus Security decrease project budget in the amount of \$259,814 by transfer to project 562604 – CS Security Management System.
- 562603 – CS Emergency Call Stations decrease project budget in amount of \$5,110 by transfer to project 562604 – CS Security Management System.
- 562604 - CS Security Management System increase project budget in the amount of \$264,924 by transfer from 562600 and project 562603.
- 562611 – CI Electrical Power decrease project budget in the amount of \$292,223 by transfer to project 562699 Unallocated.
- 562612 – CI Fire Water Loop decrease budget in the amount of \$4,608 by transfer to project 562699 Unallocated.
- 562699 Unallocated increase project budget in the amount of \$390,693 by transfer from and to prior listed projects.

Las Positas College –

- No changes at this time

District & Districtwide –

- Recognize interest earnings from the time period April 1, 2024 to June 30, 2024 on deposited funds in the amount of \$2,123,569 and transfer funds to project 561050 – Maintenance & Operations Building.
- Project 561050 – Maintenance & Operations Building increase project budget in the amount of \$2,123,569 by transfer from interest earnings.

Please refer to the attached Bond List Revision Measure A #19 for details on each project included in the Bond Project List. These Bond List Revisions have been reviewed by the Chabot College President and Las Positas College President and approved by the Vice Chancellor of Facilities/Bond Programs and Operations.

File Attachments

[Measure A Program Budget Status to Date.pdf \(85 KB\)](#)

[CLPCCD Bond Project List #19 241119.pdf \(84 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject **6.2 (cc) Acceptance of Submittal of the 2024/25 Space Inventory Report to the California Community College Chancellor's Office**

Meeting Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 6. FACILITIES PLANNING AND DEVELOPMENT

Access Public

Type Action (Consent)

Preferred Date Nov 19, 2024

Absolute Date Nov 19, 2024

Fiscal Impact No

Recommended Action The Board of Trustees acknowledges receipt of the submittal of the 2024-25 Space Inventory Report to the California Community College Chancellor's Office. No action is required.

BACKGROUND INFORMATION -

In order for the District to remain eligible for Capital Outlay Project Funding, the District is required to submit an Annual Space Inventory Report to the California Community College Chancellor's Office before December 31, 2024. The report defines specific space usage at each college and the District Office. It is important that the District's inventory be accurate up-to-date and includes all 100% owned or leased space utilized by the deadline. This information is critical in the State's determining the District's eligibility for Capital Outlay Funding. In addition, the space inventory is used to calculate the 2025-26 base apportionments for scheduled maintenance and operations for the 2027-28 Capital Outlay Five-Year Plan.

File Attachments

[SI_Report17 Signed Certification 2024.pdf \(783 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	6.3 (cc) Authorization to File Notice of Completion with Alameda County Clerk Recorder's Office for the Hillside Erosion Project at Las Positas College
Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Access	Public
Type	Action (Consent)
Preferred Date	Nov 19, 2024
Absolute Date	Nov 19, 2024
Fiscal Impact	No
Recommended Action	That the Board of Trustees authorizes the filing of a Notice of Completion with the Alameda County Clerk Recorder's Office for the Hillside Erosion Project at Las Positas College.

BACKGROUND INFORMATION -

Beals Martin and Associates Inc. of Redwood City, CA has completed the Hillside Erosion Project at Las Positas College. For the project to be officially closed a Notice of Completion needs to be filed with the Alameda County Clerk Recorder's Office in accordance with Section 3258 of the California Civil Code, as required by Section 3093 of the California Civil Code.

<p>File Attachments Letter Of Completion for Hillside Erosion.pdf (311 KB)</p>

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	6.4 (cc) Authorization to File Notice of Completion with Alameda County Clerk Recorder's Office for the Pool Resurfacing Project at Las Positas College
Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Access	Public
Type	Action (Consent)
Preferred Date	Nov 19, 2024
Absolute Date	Nov 19, 2024

Fiscal Impact	No
Recommended Action	Authorization to File Notice of Completion with Alameda County Clerk Recorder’s Office for the Pool Resurfacing Project at Las Positas College

BACKGROUND INFORMATION -

Western Water Features of El Dorado Hills, CA has completed the Pool Resurfacing Project at Las Positas College. For the project to be officially closed a Notice of Completion needs to be filed with the Alameda County Clerk Recorder’s Office in accordance with Section 3258 of the California Civil Code, as required by Section 3093 of the California Civil Code.

File Attachments Pool Letter of Completion Sept-10-2024.pdf (260 KB)

Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	6.5 (cc) Approval of Modification to the existing DSA Inspector of Record Professional Services Contract with ABC Inspections, Inc. for the Agricultural Sciences: Viticulture Facility at Las Positas College
Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Access	Public
Type	Action (Consent)
Preferred Date	Nov 19, 2024
Absolute Date	Nov 19, 2024
Fiscal Impact	Yes
Dollar Amount	\$59,360.00
Budgeted	Yes
Budget Source	Measure A Bond Funds
Recommended Action	That the Board of Trustees approves the modification to the existing professional services contract with ABC Inspections, Inc. for the Agricultural Sciences: Viticulture Facility at Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

BACKGROUND INFORMATION -

On August 16, 2022, the Board of Trustees approved the professional services contract with ABC Inspections, Inc. for DSA Approved Inspector of Record Services for the Agricultural Sciences: Viticulture Facility at Las Positas College.

Modification 2 will extend DSA Inspector of Record Professional Services through January 31, 2025, based on the newly projected construction schedule. This includes close-out for DSA items.

Original Contract Total	\$ 427,152.00
MOD 1 to Contract Total	\$ 26,128.00 (increase 6%)
MOD 2 to Contract Total (current)	\$ 59,360.00 (increase 14%)
Revised Contract Total	\$ 512,640.00

File Attachments

[LPC VITICULTURE FACILITY INSPECTOR SERVICES CONTRACT EXTENSION.pdf \(468 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	6.6 (cc) Approval of Modification to the Contract with Beals Martin and Associates, Inc. for the Agricultural Sciences: Viticulture Project at Las Positas Chabot College
Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Access	Public
Type	Action (Consent)
Preferred Date	Nov 19, 2024
Absolute Date	Nov 19, 2024
Fiscal Impact	Yes
Dollar Amount	\$308,059.00
Budgeted	Yes
Budget Source	Measure A Bond Funds
Recommended Action	That the Board of Trustees approves the modification to the existing contract with Beals Martin and Associates, Inc. for the Agricultural Sciences: Viticulture Project at Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

BACKGROUND INFORMATION -

On October 18, 2022, the Board of Trustees approved the contract with Beals Martin and Associates, Inc. for the Agricultural Sciences: Viticulture Project at Las Positas College. Change Order 1 was approved to accommodate a larger concrete pad and an additional panelboard. Change Order 2 was issued to cover multiple RFI changes. Modification 3 was issued to cover changes pertaining to the crush pad, parking lot fixtures, data vaults, water meter, corrugated panels, soffit panels and overhead coiling door. Modification 4 is being added to cover multiple changes in Buildings 3600 and 3700. It will also extend the project duration a total of 33 non-compensable days. The revised substantial completion date will be August 2, 2024.

Original Contract Total	\$8,423,902.00
CO1-CO3 Previously Approved	\$ 162,427.00 (increase 1.9%)
CO4 to Contract Total (current)	<u>\$ 308,059.00 (increase 3.6%)</u>
Revised Contract Total	\$8,894,388.00

File Attachments

[20240422-Vit CO 4 Architect-Signed.pdf \(804 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	6.7 (cc) Approval of Modification to the existing contract with Western Water Features, Inc. for the Pool Renovation Project at Las Positas College
Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Access	Public
Type	Action (Consent)
Preferred Date	Nov 19, 2024
Absolute Date	Nov 19, 2024
Fiscal Impact	Yes
Dollar Amount	\$70,559.00
Budgeted	Yes
Budget Source	Measure A Bond Funds
Recommended Action	That the Board of Trustees approves the modification to the existing contract with Western Water Features, Inc. for the Pool Renovation Project at Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

BACKGROUND INFORMATION -

On March 19, 2024, the Board of Trustees approved the contract with Western Water Features, Inc. for the Pool Resurfacing Project at Las Positas College. Modification 2 is being issued to cover additional materials and labor, including valves, concrete and tie-in to BMS. This change will also credit the Contract Sum for the remaining balance of the Owner’s Allowance.

Original Contract Total	\$1,923,242.00
MOD 2 (credit)	____(70,559.00) (4% decrease)
Revised Contract Total	\$1,852,683.00

File Attachments
[Pool Resurfacing CO Final.pdf \(123 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	6.8 (cc) Approval of Modification to the Contract with Beals Martin and Associates, Inc. for the Erosion Control Project at Las Positas College
Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Access	Public
Type	Action (Consent)
Preferred Date	Nov 19, 2024
Absolute Date	Nov 19, 2024
Fiscal Impact	Yes
Dollar Amount	\$80,000.00
Budgeted	Yes
Budget Source	Measure A Bond Funds
Recommended Action	That the Board of Trustees approves the modification to the existing contract with Beals Martin and Associates, Inc. for the Erosion Control Project at Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

BACKGROUND INFORMATION -

On February 20, 2024, the Board of Trustees approved the contract with Beals Martin and Associates, Inc. for the Erosion Control Project at Las Positas College. Modification 2 is being issued for extension of contract time due to adverse weather. This modification will add a total of 128 non-compensable calendar days to the contract schedule. This change order will also credit the Contract Sum for the remaining balance of the Owner’s Allowance.

Original Contract Total	\$476,137.00
Modification 2 (credit)	(\$80,000.00) (17% decrease)
Revised Contract Total	\$396,137.00

File Attachments

[Hillside Erosion Change Order 02.pdf \(123 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 6.9 (cc) Approval of the Issuance of a Professional Service Agreement with Swinerton Management & Consulting for Project Management/Construction Management Services for Multiple Projects at Las Positas College

Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Access	Public
Type	Action (Consent)
Preferred Date	Nov 19, 2024
Absolute Date	Nov 19, 2024
Fiscal Impact	Yes
Dollar Amount	\$1,243,338.00
Budgeted	Yes
Budget Source	Measure A Bond Funds
Recommended Action	That the Board of Trustees approves the issuance of a two (2) year Professional Services Agreement with Swinerton Management & Consulting of San Francisco, CA for Project Management/Construction Management Services for multiple projects at Las Positas College in an amount not to exceed \$1,243,338.00. It is also recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

BACKGROUND INFORMATION -

On March 15, 2022, the District created a pool of six (6) qualified professional organizations to provide project management, construction management and related services to support the implementation of the District's Bond programs.

The District is requesting that the Board of Trustees authorize staff to enter into negotiations for a Professional Service Agreement with Swinerton Management & Consulting of San Francisco, CA, for a two (2) year Agreement for project management/construction management services for multiple projects at Las Positas College, for an amount not to exceed \$1,243,338.00.

File Attachments
[RFP_Swinerton.pdf \(3,472 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject **6.10 (cc) Approval of Contract with United Mechanical for Heating, Ventilation, and Air Conditions (HVAC) Preventive Maintenance Services for HVAC Systems for the Chabot-Las Positas Community College District, Las Positas College and Chabot College**

Meeting Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 6. FACILITIES PLANNING AND DEVELOPMENT

Access Public

Type Action (Consent)

Preferred Date Nov 19, 2024

Absolute Date Nov 19, 2024

Fiscal Impact Yes

Dollar Amount \$102,020.00

Budgeted Yes

Budget Source General Fund

Recommended Action That the Board of Trustees approve the contract with United Mechanical for Heating, Ventilation, and Air Conditions (HVAC) Preventive Maintenance Services for HVAC Systems at both Chabot College and Las Positas College. It is also recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

BACKGROUND INFORMATION -

During the month of October, The District issued a Request for Proposal (RFP) for Heating, Ventilation, and Air Conditioning (HVAC) Preventive Maintenance Services for HVAC systems at Las Positas and Chabot College. The services provided in the RFP will help ensure the HVAC systems are maintained in a state of good repair.

The following proposals were deemed to meet the response requirements of the RFP process:

Company Name	Date Received	Total 3-year Cost	Years in Service
United Mechanical	10/17/24	\$102,020	21
ABM Building Solutions	10/17/24	\$116,280	21

American Chiller Service	10/16/24	\$306,444	35
--------------------------	----------	-----------	----

United Mechanical was selected by a committee of staff and administrators as the most responsive bidder. The proposed contract is a 3-year contract, from December 1, 2024, to June 30, 2027.

<p>File Attachments Bid Proposal Amount.pdf (134 KB) Hourly Rates.pdf (118 KB) United Mechanical Proposal.pdf (621 KB)</p>

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

7. ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

Subject	7.1 (cc) Approval of California Apprenticeship Initiative Grant Agreement (Community Health Worker Program) - California Community Colleges Chancellor's Office and Chabot-Las Positas Community College District - Economic Development
Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	7. ECONOMIC DEVELOPMENT/CONTRACT EDUCATION
Access	Public
Type	Action (Consent)
Preferred Date	Nov 19, 2024
Absolute Date	Nov 19, 2024
Fiscal Impact	Yes
Dollar Amount	\$1,249,151.00
Budgeted	Yes
Budget Source	General - EDCE (42)
Recommended Action	That the Board of Trustees approves the California Apprenticeship Initiative Grant Agreement (Community Health Worker Program) - California Community Colleges Chancellor's Office and Chabot-Las Positas Community College District - Economic Development, in the amount of \$1,249,151.00, for the period of January 1, 2025, to June 30, 2028. It is further recommended that the Board authorizes the Vice Chancellor of Business Services to execute this agreement on behalf of the District.
Goals	BOARD PRIORITY #2: Expand opportunities that support workforce development.

BACKGROUND INFORMATION -

The Chabot-Las Positas Community College District's (CLPCCD) apprenticeship department submitted applications to the California Community Colleges Chancellor's Office in December 2023, for a new round of California Apprenticeship Initiative (CAI) grants. Although the CLPCCD applications achieved a qualifying score for funding,

funding was not available to cover all the CAI grantees, including CLPCCD. In September 2024, the Board of Governors approved further funding for CAI programs to cover qualifying applicants that hadn't been funded in the 2023 round. This award is the result of that additional funding.

This CAI Implementation Grant is a multi-year grant to expand the current Community Health Worker apprenticeship in partnership with program sponsor Alameda County Health Pipeline Partnership. This grant will allow Chabot College to create an Associate Community Health Worker Degree, while also adding new certificates of focus for the apprenticeship courses in HIV/Communicable Diseases and Substance Abuse Disorder - two highly sought after skills in behavioral health fields. The grant commits to 85 new apprentices, all of which will be enrolled Chabot College students.

The Grant Agreement is in the amount of \$1,249,151.00 and has the term of January 1, 2025, to June 30, 2028.

File Attachments

[DRAFT Chabot Las Positas CHW App Implementation.pdf \(365 KB\)](#)

Administrative File Attachments

[Post Board Instructions - CAI Community Health Worker Program.pdf \(151 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	7.2 (cc) Approval of the California Apprenticeship Initiative Grant Agreement (Employment Coach for People with Disabilities Program) - California Community Colleges Chancellor's Office and Chabot-Las Positas Community College District - Economic Development
Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	7. ECONOMIC DEVELOPMENT/CONTRACT EDUCATION
Access	Public
Type	Action (Consent)
Preferred Date	Nov 19, 2024
Absolute Date	Nov 19, 2024
Fiscal Impact	Yes
Dollar Amount	\$119,935.00
Budgeted	Yes
Budget Source	General - EDCE (42)
Recommended Action	That the Board of Trustees approves the California Apprenticeship Initiative Grant Agreement (Employment Coach for People with Disabilities Program) - California Community Colleges Chancellor's Office and Chabot-Las Positas Community College District - Economic Development, in the amount of \$119,935.00, for the period of January 1, 2025, to June 30, 2028. It is further recommended that the Board authorizes

the Vice Chancellor of Business Services to execute this agreement on behalf of the District.

Goals [BOARD PRIORITY #1: Continue to support a culture that fosters diversity, equity, inclusion, accessibility and belonging.](#)
[BOARD PRIORITY #2: Expand opportunities that support workforce development.](#)

BACKGROUND INFORMATION -

The Chabot-Las Positas Community College District's (CLPCCD) apprenticeship department submitted applications to the California Community Colleges Chancellor's Office in December 2023, for a new round of California Apprenticeship Initiative (CAI) grants. Although the CLPCCD applications achieved a qualifying score for funding, funding was not available to cover all the CAI grantees, including CLPCCD. In September 2024, the Board of Governors approved further funding for CAI programs to cover qualifying applicants that hadn't been funded in the 2023 round. This award is the result of that additional funding.

This one-year CAI Planning Grant will create the apprenticeship standards and related Chabot College curriculum for an Employment Coach for people with disabilities. Governor Newsom has prioritized both the creation of new apprenticeship programs as well as the hiring and retention of adults with disabilities. His goal, along with the Department of Rehabilitation and the statewide system of Regional Centers, is to increase the placements of adults with intellectual and developmental disabilities (IDD) into the general workforce. This planning grant intends to bring parties together who will create the state's first apprenticeship to train Employment Coaches for Individuals with IDD.

This will be a statewide apprenticeship, with program sponsor San Diego-based Institute for Workplace Skills and Innovation America, with the expected outcome of submitting the program standards for approval to the California Division of Apprenticeship Standards by October 2025. Upon DAS approval, we anticipate beginning to accept apprentices, as Chabot College students, beginning in Fall 2026.

The Grant Agreement is in the amount of \$119,935.00, and has the term of January 1, 2025, to June 30, 2026.

File Attachments
[Draft Chabot Las Positas Emp Counselor.pdf \(367 KB\)](#)

Administrative File Attachments
[Post Board Instructions - CAI - Employment Coach for People with Disabilities.pdf \(139 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 7.3 (cc) Approval of Evident Change Scope of Services for the Chabot-Las Positas Community College District, Economic Development and Contract Education

Meeting Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 7. ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

Access	Public
Type	Action (Consent)
Preferred Date	Nov 19, 2024
Absolute Date	Nov 19, 2024
Fiscal Impact	Yes
Dollar Amount	\$147,500.00
Budgeted	No
Budget Source	General - EDCE (42)
Recommended Action	That the Board of Trustees approves the Scope of Services provided by Evident Change for the Chabot-Las Positas Community College District, Economic Development and Contract Education. The total cost of services provided is \$147,500, and the term is November 1, 2024, through June 30, 2025. It is further recommended that the Board authorizes the Vice Chancellor of Business Services to execute this agreement on behalf of the District.
Goals	BOARD PRIORITY #2: Expand opportunities that support workforce development.

BACKGROUND INFORMATION -

On June 21, 2022, the Board of Trustees approved a contract between the Chabot-Las Positas Community College District (CLPCCD) and the County of Humboldt to deliver training and services for those who work with out-of-home children in that county. As a means to deliver those services, CLPCCD contracts with vendors and providers, as requested by Humboldt County Child Welfare Services (HCCWS). HCCWS requests CLPCCD engage Evident Change to provide services for the County. Evident Change, formerly the National Council on Crime & Delinquency and the Children's Research Center, is a nonprofit organization that uses data and research to improve our social systems.

Evident Change has worked with Humboldt's Child Welfare Services to support the customization and implementation of the Child Protection Reporting Guide (CPRG), to increase the consistency, equity and accuracy of child maltreatment reporting. This Scope of Services includes training to support the CPRG for early adopters of the Guide; collaborating with HCCWS to make updates to the CPRG; and maintaining and hosting the website affiliated with the tool. Additionally, Evident Change will partner with HCCWS and local Tribal partners to design and facilitate training for coordinated and consistent child welfare services for Humboldt County's Tribal children and families.

The contract amount is \$147,500.00, and the term is November 1, 2024, through June 30, 2025.

File Attachments

[HCWS Final SOW 2024.pdf \(773 KB\)](#)

Administrative File Attachments

[Post Board Instructions - Evident Change \(Humboldt\).pdf \(139 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

8. INFORMATION AND DISCUSSION ITEMS (No Action)

Subject	8.1 Informational Personnel Reports
Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	8. INFORMATION AND DISCUSSION ITEMS (No Action)
Access	Public
Type	Information/Discussion

File Attachments

[11192024 Temp On Call Board Report Report.pdf \(88 KB\)](#)

[11192024 Classified Separations.pdf \(96 KB\)](#)

[11192024 Full-Time Faculty Separations.pdf \(83 KB\)](#)

[11192024 Part-Time Faculty Report.pdf \(83 KB\)](#)

[11192024 Professional Experts Report.pdf \(89 KB\)](#)

Subject	8.2 First Reading of New, Reviewed, or Revised Administrative Procedures
Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	8. INFORMATION AND DISCUSSION ITEMS (No Action)
Access	Public
Type	Information/Discussion

BACKGROUND INFORMATION -

Board Policy and Administrative Procedure 2410 articulates the process by which Board Policies and Administrative Procedures are created and reviewed. This Administrative Procedure has been reviewed through this established process. Changes, if any, are identified using track changes (strike-throughs where deletions occur and underlines where additions are included). Administrative Procedures are presented to the Board once, as informational items.

- AP 2410 Board Policy and Administrative Procedure
- AP 4105 Distance and Correspondence Education
- AP 4222 Remedial Coursework
- AP 5011 Admission and Concurrent Enrollment of High School and Other Young Students
- AP 5020 Nonresident Tuition
- AP 5055 Enrollment Priorities

- AP 5075 Course Adds and Drops
- AP 5130 Financial Aid
- AP 5300 Student Equity

File Attachments

- [AP2410 Board Policy and Administrative Procedure kc update 44 2024 0716.pdf \(396 KB\)](#)
- [AP4105 Distance and Correspondence Education.pdf \(235 KB\)](#)
- [AP4222 Remedial Coursework.pdf \(453 KB\)](#)
- [AP5011 Admission and Concurrent Enrollment of High School and Other Young Students.pdf \(469 KB\)](#)
- [AP5055 Enrollment Priorities.pdf \(410 KB\)](#)
- [AP5020 Nonresident Tuition.pdf \(454 KB\)](#)
- [AP5075 Course Adds and Drops.pdf \(393 KB\)](#)
- [AP5130 Financial Aid.pdf \(397 KB\)](#)
- [AP5300 Student Equity.pdf \(386 KB\)](#)

Subject	8.3 First Reading of New, Reviewed, or Revised Board Policies
Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	8. INFORMATION AND DISCUSSION ITEMS (No Action)
Access	Public
Type	Information/Discussion

BACKGROUND INFORMATION

Board Policy and Administrative Procedure 2410 articulates the process by which Board Policies and Administrative Procedures are created and reviewed. The Board Policies changes, if any, are identified using track changes (strike-throughs where deletions occur and underlines where additions are included). Based upon Board comment and feedback, they will be presented for a second reading at the Board's next regular meeting for approval. This is the first reading of the following Board Policies.

- BP 5020 Nonresident Tuition
- BP 5130 Financial Aid
- BP 5300 Student Equity

File Attachments

- [BP5020 Nonresident Tuition 2021 0518 League Update 42 Joint Review 070924.pdf \(370 KB\)](#)
- [BP5130 Financial Aid 2021 0720 071624.pdf \(378 KB\)](#)
- [BP5300 Student Equity 082024.pdf \(184 KB\)](#)

9. OTHER ACTION ITEMS

Subject	9.1 Second Reading of New, Reviewed, or Revised Board Policies
Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	9. OTHER ACTION ITEMS
Access	Public

Type	Action
Recommended Action	That the Board of Trustees adopts the Board Policies as presented.

BACKGROUND INFORMATION -

Board Policy and Administrative Procedure 2410 articulates the process by which Board Policies and Administrative Procedures are created and reviewed. The Board Policies changes, if any, are identified using track changes (strikethroughs where deletions occur and underlines where additions are included). This is the second reading of this Board Policy.

- BP 5040 Student Records, Directory Information, and Privacy

File Attachments
[BP5040 Student Records Directory Information and Privacy_031924_032024.pdf \(94 KB\)](#)

Subject	9.2 Approval of the Board Goals for 2024-27
Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	9. OTHER ACTION ITEMS
Access	Public
Type	Action
Preferred Date	Nov 19, 2024
Absolute Date	Nov 19, 2024
Fiscal Impact	No
Recommended Action	That the Board of Trustees approve the adoption of the Board Goals for 2024-27.

BACKGROUND INFORMATION -

At their Board Retreat on August 3, 2024, the Board of Trustees discussed updating their Board goals. Members of the Board signed up to serve on an ad hoc committee of the Board to develop updated Board goals. The following Goals were proposed by the ad hoc committee for the 2024-2027 academic years. They were presented as a first read at the October 15, 2024 Board Meeting, and are currently being presented for adoption at this (November 19, 2024) Board meeting.

Proposed Board Goals for 2024-27:

Goal #1 — Ensure the district maintains fiscal responsibility.

Goal #2 — Maintain advocacy at state and national level on matters of importance to the district.

Goal #3 — Ensure community connectivity by supporting and participating in various community events and organizations.

Goal #4 — Full participation in CCLC's Excellence in Trusteeship Program

Goal #5 — Review accreditation standards and practices for good governance and use them as part of the Board's annual self-evaluation process

Goal #6 — Ensure District policy reflects best practices and aligns with our District values.

Subject	9.3 Approval of Resolution No. 08-2425 - Authorizing the Continued Funding Application (CFA) to the California Department of Education (CDE) and Chabot-Las Positas Community College District, Las Positas College/ Child Development Center for Fiscal Year 2025-26
Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	9. OTHER ACTION ITEMS
Access	Public
Type	Action
Preferred Date	Nov 19, 2024
Absolute Date	Nov 19, 2024
Fiscal Impact	Yes
Dollar Amount	\$1,811,651.00
Budgeted	No
Recommended Action	That the Board of Trustees approve Resolution 08-2425 for Continued Funding Application (CFA) to the California Department of Education (CDE). It is further recommended that the Board authorizes the Vice Chancellor of Business Services to execute this agreement on behalf of the District.
Goals	BOARD PRIORITY #4: Provide effective management and equitable allocation of District fiscal resources.

BACKGROUND INFORMATION -

Approval of the Resolution Authorizing the Continued Funding Application (CFA) to the California Department of Education (CDE) and Chabot-Las Positas Community College District, Las Positas College/ Child Development Center & Chabot Children's Center for 2025-2026.

The Chabot-Las Positas Community College District has contracted with the California Department of Education, Child Development Division to continue to provide Early Childhood Education Services at the Chabot ECD Lab School and Las Positas ECE Lab School. The purpose of the California State Preschool Program (CSPP) at Chabot and Las Positas College is to provide preschool services for eligible student and community families, as well as serve as a practicum lab environment for our Early Childhood Development students, and students from our Nursing and Dental programs.

Funding for this project is in the amount of \$1,811,651.00 for the period of July 1, 2025, through June 30, 2026.

File Attachments

[Res. 08-2425 - Continued Funding Authorization - FY 2025-26.pdf \(38 KB\)](#)
[CFA California Department of Education \(CDE\) Board Meeting Supporting Documents LPC 11192024.pdf \(19,077 KB\)](#)
[CFA California Department of Education \(CDE\) Board Meeting Sample Prior Year Supporting Documents LPC 11192024.pdf \(259 KB\)](#)

Administrative File Attachments

[CFA California Department of Education \(CDE\) Board Meeting Post Board Processing Instructions LPC 11192024.pdf \(146 KB\)](#)

10. REPORTS- SENIOR LEADERSHIP AND TRUSTEES

Subject	10.1 President of Chabot College and Las Positas College
Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	10. REPORTS- SENIOR LEADERSHIP AND TRUSTEES
Access	Public
Type	Reports

File Attachments

[November 2024 LPC President's Board Report.pdf \(14,480 KB\)](#)
[2024.11.19 BOTs Chabot College Presidents Report.pdf \(1,791 KB\)](#)

Subject	10.2 Chancellor
Meeting	Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	10. REPORTS- SENIOR LEADERSHIP AND TRUSTEES

Access Public
Type Reports

Subject 10.3 Recognitions

Meeting Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category 10. REPORTS- SENIOR LEADERSHIP AND TRUSTEES
Access Public
Type Reports

Subject 10.4 Trustee Reports and/or Official Communications

Meeting Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category 10. REPORTS- SENIOR LEADERSHIP AND TRUSTEES
Access Public
Type Reports

11. ADJOURNMENT

Subject 11.1 Adjourn the Meeting

Meeting Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category 11. ADJOURNMENT
Access Public
Type Action
Recommended Action Motion to Adjourn the Meeting.

12. CLOSED SESSION- (Government Code Section 54954.5)

Subject 12.1 Real Property Negotiations

Meeting Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category 12. CLOSED SESSION- (Government Code Section 54954.5)
Access Public
Type

Subject 12.2 Public Employee Appointments, Evaluations and Discipline/Dismissal/Release

Meeting Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category 12. CLOSED SESSION- (Government Code Section 54954.5)

Access Public

Type

Subject 12.3 Labor Negotiations

Meeting Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 12. CLOSED SESSION- (Government Code Section 54954.5)

Access Public

Type

13. NEXT MEETING OF THE BOARD OF TRUSTEES

Subject 13.1 CORRECTION --> December 17, 2024, 4:30 p.m., District Office (Audit Committee, Organizational and Regular Meetings)

Meeting Nov 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 13. NEXT MEETING OF THE BOARD OF TRUSTEES

Access Public

Type Information/Discussion

District Mission Statement

The Chabot-Las Positas Community College District (CLPCCD) offers innovative educational opportunity and support services to prepare students to succeed in a diverse global society by challenging them to think critically, to engage socially, and to acquire workplace knowledge and educational skills.