

# Chabot-Las Positas Community College District

## Office of Educational Services & Student Success

### Meeting Notes

Alternative Academic Calendar Committee (AACC)

Thursday, November 30, 2023

11:30 A.M. - 12:45 P.M.

Zoom: <https://us06web.zoom.us/j/85048994849>

#### Committee Members in Attendance:

(Chabot College) Jason Ames, Safiyyah Forbes, Paulette Lino, Patricia Shannon, Rob Yest, Megan Parker, Noell Adams

(Las Positas College) Nan Ho, Joel Gagnon, Scott Miner, Dana Nakase, Craig Kutil, Jason Maxwell, David Rodriguez, Isabella Qiu

(District Office) Theresa Fleischer Rowland, John Mullen (Consultant), Estella Sanchez, Liem Huynh

Committee Members Not in Attendance: Dale Wagoner, Bruce Griffin

#### Others in Attendance:

Dave Fouquet, Brian Goo, Owen Letcher, Kevin Haskin (Guest), Christine Herrera, Jon Knolle (Guest), Matt Kritscher, Andrea Migliaccio

### Agenda

1. Welcome, Agenda Review
2. Facilities Perspective when Considering a Compressed Calendar
3. Monterey Peninsula College Panel
4. Report Outs
5. Timeline Review & Closing

### **1. Welcome, Agenda Review – Theresa Fleischer Rowland**

### Discussion

Theresa opened the meeting and provided a review of the meeting agenda. She also mentioned an email earlier in the week about survey responses and the opportunity to participate in focus groups. Theresa then announced a special session on Monday, December 11, which would be a presentation by KNow Research (consultants) on data collected from surveys and Student focus groups that will be recorded and posted to the webpage for later viewing.

### Conclusion

The meeting then moved to Agenda Item 2.

### Action items

No Action.

## **2. Facilities Perspective when Considering a Compressed Calendar – Owen Letcher**

### **Discussion**

Owen presented a PowerPoint on the Facilities perspective when considering a compressed calendar. He shared schedules of lecture rooms and lab rooms with usage per week that indicate how capacity load ratios balance with students and built facilities. Next, he shared staffing schedules for custodial, maintenance, and grounds within the Maintenance and Operations department, along with their perspective on the task of the Alternative Academic Calendar Committee.

### **Conclusion**

Owen shared data for Chabot and Las Positas College from 25Live to show the usage of selected lab and lecture spaces and indicate available times when custodial or maintenance staff could work under a compressed calendar. The meeting moved on to Agenda Item 3.

### **Action items**

No Action.

## **3. Monterey Peninsula College Panel – Jason Ames**

### **Discussion**

Theresa introduced guest speakers Kevin Haskin and Jon Knolle from Monterey Peninsula College. Kevin and Jon shared with the Committee how their college decided to move from a traditional academic calendar to a compressed calendar, plus the perceived liabilities and benefits of a compressed calendar.

### **Conclusion**

Jason thanked Jon and Kevin. Next, the Committee asked questions, which included:

- What does Monterey Peninsula's compressed calendar look like?
- How long is their summer?
- Do they have a winter intersession, or have they considered having one?
- What is the length of time between their primary semesters?
- The impact of participatory governance?
- Are college hours used in their compressed calendar?

The meeting moved to Agenda Item 4.

### **Action items**

No Action.

#### **4. Report Outs – Jason Ames**

##### **Discussion**

A Committee member reported on block scheduling and how the colleges have drifted away from the established time blocks with various disciplines that have adjusted their schedules to their classes and time links needed for classes. A suggestion was made to take a hard look at our block schedules and realign scheduling back to it.

##### **Conclusion**

Jason reported that a faculty union president from Cuesta College came across our FAQ and asked if we would allow their Committee to borrow text from the document. Regarding the Committee's work, he asked if it would be okay to share the FAQ with them. The Committee responded with a thumbs up and head nod. Next, the meeting moved to Agenda Item 5.

##### **Action items**

No Action.

#### **5. Timeline Review & Closing – Theresa Fleischer Rowland**

##### **Discussion**

Theresa indicated that the documents shared by Monterey Peninsula College would be shared with the Committee via email and posted to the webpage. Next, she reviewed the timeline and remaining AACC meetings with the committee. Following this, she shared that the AACC evidence gathered is available for the Committee to access in a shared folder.

##### **Conclusion**

Jason mentioned that due to the amount of data the Committee is trying to process in making a recommendation and with finals coming up for the faculty and students, he suggested pulling the Committee together for meeting times to have one or maybe two more meetings in January. Next, Jason announced the Committee would not be making a recommendation to the Chancellor on December 14 and thanked everyone for a productive meeting, their questions, and comments. Meeting concluded.

##### **Action items**

No Action.