

# Chabot-Las Positas Community College District

## Office of Educational Services & Student Success

### Meeting Notes

Alternative Academic Calendar Committee (AACC)

Thursday, October 12, 2023

11:30 A.M. - 12:45 P.M.

Zoom: <https://us06web.zoom.us/j/86402029530>

#### Committee Members in Attendance:

(Chabot College) Jason Ames, Safiyyah Forbes, Patricia Shannon, Rob Yest, Megan Parker, Noell Adams, Theresa Pedrosa

(Las Positas College) Nan Ho, Joel Gagnon, Scott Miner, Jason Maxwell, David Rodriguez, Isabella Qiu

(District Office) Theresa Fleischer Rowland, John Mullen (Consultant)

Committee Members Not in Attendance: Liem Huynh, Craig Kutil, Paulette Lino, Dana Nakase, Estella Sanchez Dale Wagoner, Bruce Griffin

#### Others in Attendance:

Brian Goo, Heather Hernandez, Dionicia Ramos, Tamica Ward, Kristen Whittaker,

### Agenda

1. Welcome, Review Forum Dates, Participation
2. Draft Communication Plan & Discussion
3. Sharing CC Flex Day Feedback, Other Reports
4. Determine Methodology for Gathering Forum Feedback
5. Sample Student Schedules by Major
6. Timeline Review & Closing

### **1. Welcome, Review Forum Dates, Participation – Theresa Fleischer Rowland**

### Discussion

Theresa opened the meeting and thanked all attendees before proceeding to review the meeting agenda. She also noted that two AACC members were unable to attend. Theresa then reviewed the Committee's agreed-upon four forum times, and locations with the addition of an evening forum on Thursday, November 9 at 6 p.m. This forum will be conducted on Zoom and recorded.

1. Monday, 10/30 @ 12 PM - Zoom session to be recorded
2. Wednesday, 11/1 @ 3 PM LPC Town Meeting
3. Friday, 11/3 @ 2 PM - Zoom session to be recorded
4. Tuesday, 11/7 @ 12 PM Chabot College Hour
5. (New) Thursday, 11/9 @ 6 PM - Zoom session to be recorded

## **Conclusion**

Theresa welcomed Isabella Qiu, a Student Representative for Las Positas College. The meeting then moved to Agenda Item 2.

## **Action items**

No Action.

## **2. Draft Communication Plan & Discussion – Dionicia Ramos**

### **Discussion**

Dionicia presented a draft communication plan designed to improve participation from both the Faculty and Students. With her screen on display, she elaborated on the five upcoming forums, approaches to convey the survey to the intended recipients, focus groups that can aid in streamlining communications and delivering feedback, and crucial AACC meeting dates.

Theresa mentioned the work remaining in the fall on the gathering of data for the Committee to review and help form a recommendation.

### **Conclusion**

The Committee discussed the communication plan and provided feedback on it. Theresa shared a link in the chat for the Committee members to add more ideas regarding the Student demographics or the profile of a Student. The meeting moved on to Agenda Item 3.

### **Action items**

No Action.

## **3. Sharing CC Flex Day Feedback, Other Reports – Jason Ames, Trish Shannon, others?**

### **Discussion**

Jason and a few members of AACC made a presentation and shared the feedback they received, along with answering questions at a recent flex day at Chabot College. According to Jason, the faculty members gave positive feedback, stating that the advantages outweigh the drawbacks. Feedback received from Faculty, Students, and Classified included:

- Faculty who have taught under a compressed schedule or compressed calendar indicated Students performed better with short-term classes.
- A Faculty who taught a performance class indicated that it was difficult to complete their performances on time or in ways that were comfortable for students.
- When College hour would be placed due to lectures and labs being combined that could last as long as 5 hours.
- Attending classes until 11 p.m. can be exhausting for a student who starts in the morning and stays on campus all day, plus transportation later in the day becomes more difficult.

- Concerns about the campus shutting down around 2 p.m. or 3 p.m. with no library or food services.
- Moving to a compressed calendar would be difficult for students with learning disabilities as they would need additional resources being that it takes them longer to learn.
- Students who take finals on graduation day don't know if they pass a class to participate in graduation or if they have to retake the class.
- With a shortened amount of time due to a compressed calendar, what would the impact be to Classified serving students face-to-face?
- Concerns of Classified not being able to participate in flex day, college day, or convocation due to issues that keep surfacing if a compressed calendar is decided.
- How the accessibility of facilities would interfere with course offerings being on a compressed calendar and the ability for students to reach their pathway within the 2-year timeframe.
- If moved to a compressed calendar, the effect on the upgrades that take place in between semesters with Canvas and the short turnaround getting from summer to fall.
- How would areas be impacted if moving to a compressed calendar, such as vacations, observed holidays, and lunch breaks due to areas being stretched?
- How would workload issues be addressed moving forward to give people the rest they deserve?
- Understanding the impact of schedules and the impact to specific areas.

### **Conclusion**

Jason spoke about a presentation made at the Chabot Academic Senate meeting. He indicated that the Counselors expressed a need to discuss the impact of a compressed calendar on both counseling faculty and non-instructional faculty. Next, Jason reiterated the significance of seeking input from those who have already undergone the transition or who are working with a compressed calendar to hear their voices. He also expressed gratitude for the valuable feedback received from various constituency groups. The meeting moved to Agenda Item 4.

### **Action items**

Jason to provide the questions to John Mullen.

## **4. Determine Methodology for Gathering Forum Feedback – Jason Ames**

### **Discussion**

Jason presented a sample of the AACC Forum Feedback form to the Committee. Additionally, he proposed that a QR code could be produced from the form and disseminated through a link, which would facilitate easy sharing with others. The Committee provided their feedback, recommending some modifications.

### **Conclusion**

Jason shared the forum format and engaged in a discussion with the Committee about forum management. He sought their help with Q&A, keeping an eye on the chat during Zoom presentations, and handling responses during live forums. Furthermore, Jason shared the QR code would be given out at the beginning and the end of each forum. The Committee offered their feedback recommendations and management expertise for the forums. Next, the meeting moved to Agenda Item 5.

### **Action items**

No Action.

## **5. Sample Student Schedules by Major – John Mullen**

### **Discussion**

At the outset of his presentation, John expressed his appreciation to the study group members who assisted in the selection of sample programs. He subsequently proceeded to share his screen and showcase a range of programs from a Sample Student Schedule by Major, which were organized under a compressed calendar. Following this, he presented a side-by-side comparison of a major under the fall 2023 schedule and under a compressed calendar, revealing slight variances in start and end times.

### **Conclusion**

John asked if the Committee had any questions. The Committee provided their comments and feedback on the Sample Student Schedules shared by John. The meeting moved to Agenda Item 6.

### **Action items**

No Action.

## **6. Timeline Review & Closing – Jason Ames**

### **Discussion**

Jason thanked the Committee for all their work and feedback.

### **Conclusion**

Meeting concluded.

### **Action items**

No Action.