

Chabot-Las Positas Community College District

Office of Educational Services & Student Success

Meeting Notes

Alternative Academic Calendar Committee (AACC)

Thursday, September 28, 2023

11:30 A.M. - 12:45 P.M.

Zoom: <https://us06web.zoom.us/j/87268937347>

Committee Members in Attendance:

(Chabot College) Jason Ames, Safiyyah Forbes, Paulette Lino, Patricia Shannon, Megan Parker, Noell Adams

(Las Positas College) Nan Ho, Joel Gagnon, Dana Nakase, Craig Kutil, Jason Maxwell, David Rodriguez

(District Office) Theresa Fleischer Rowland, John Mullen (Consultant), Estella Sanchez, Liem Huynh

Committee Members Not in Attendance: Theresa Pedrosa, Rob Yest, Scott Miner

Others in Attendance:

Dave Fouquet, Brian Goo, Heather Hernandez, Andrea Migliaccio, Tamica Ward, Kristen Whittaker, Ashley Young, Rachel Ugale,

Agenda

1. Welcome
2. Present the Proposed 2025-26 Calendar and Compressed Calendar Draft for 2026-27
3. Suggested Dates for Four Forums
4. Review Survey Design Pre-Work
5. Extra Meeting Discussion and Next Steps

1. Welcome – Theresa

Discussion

Theresa opened the meeting with a welcome to new member Dr. Forbes, Interim Vice President at Chabot College and recently appointed to the AACC.

Conclusion

A request was made to add the informational PowerPoint presentation to the meeting agenda. The meeting then moved to Agenda Item 2.

Action items

No Action.

2. Present the Proposed (regular) 2025-26 Calendar – Theresa and Compressed Calendar Draft for 2026-27 - John

Discussion

John shared the 2025-2026 Traditional Academic Calendar – Draft 1 with a side-by-side of the 2026-2027 Compressed Academic Calendar – Draft 2.

Theresa indicated the 2025-2026 traditional academic calendar was produced by the contractual committee that meets each year and is not public yet. She explained the traditional academic calendar is traditionally set two years in advance.

Conclusion

The Committee provided feedback and discussed the modeling of the calendars shown in the PowerPoint presentation was different from what was shared. It was agreed no intersessions should be shown and changes per the discussion would be made throughout materials. The meeting moved to Agenda Item 3.

Action items

No Action.

3. Suggested Dates for Four Forums – Jason

Discussion

Jason thanked members Scott Miner and Jason Maxwell who successfully put together a proposal for Las Positas College Flex Day. Jason mentioned that he was waiting to hear on the proposed presentation for Chabot Colleges Flex Day.

Jason shared his screen to discuss proposed forum dates and times.

1. Monday, 10/30 @ 6PM (Zoom) – this time was discussed at length in consideration of Classified Professionals and changed to 12PM noon.
2. Wednesday, 11/1 @ 3 PM Las Positas (Town Hall)
3. Friday, 11/3 @ 2-3 PM (Zoom)
4. Tuesday, 11/7 @ 12 PM (Chabot College Hour)
5. Reports to Senates and Faculty Division meetings will continue as currently scheduled.

Conclusion

Jason suggested moving forward with the revised dates and times. The meeting moved to Agenda Item 4.

Action items

The Co-Chairs will start to schedule for the updated forums dates and times.

4. Review Survey Design Pre-Work – Theresa and Jason

Discussion

Theresa spoke about the survey needed for stakeholders, primarily students and the employees of the District. The survey should reach those most interested in the impact. A survey needs to be designed, a window of time determined, and a communication plan developed to reach stakeholders before it is launched. Theresa mentioned the students at LPC suggested student focus groups be part of the strategy to gather input from students. The LPC students suggested there be students from different majors, students who are parents, students who have younger siblings, and students who work.

Brian Goo and Cynthia Gordon da Cruz met with the AACC Co-chairs to start on the survey design. The committee was asked what they would like on the survey to help make a recommendation to the Chancellor, i.e. what will provide what the committee needs? Members shared their thoughts in designing the survey and the merits of asking quantitative questions (using Likert scale-type responses) vs. open-ended questions.

Conclusion

The Committee agreed on the need to gather diverse student perspectives through a survey and focus groups to inform decision-making. Jason made note of the suggestions to inform the survey as it moves forward. Theresa stated if members were interested in being part of the workgroup on the survey to let her or Jason know. The meeting moved to Agenda Item 5.

Action items

Add a draft Communication Plan to the next meeting agenda. feedback.

5. Extra Meeting Discussion and Next Steps – Theresa

Discussion

Theresa and Jason outlined the remaining meetings for the Committee and expressed how appreciative they are of the AACC members' time and effort to get to a conclusion in December.

Conclusion

The Committee reviewed the informational PowerPoint as requested at the beginning of the meeting. Requested changes were acknowledged and an updated slide deck will be posted. Meeting concluded.

Action items

An additional meeting for the AACC was suggested for November 30, with no opposition. The meeting invite will be sent by Estella.